



REGULAR MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: February 24, 2026

Where: Government Center Board Room

The public is invited to join the meeting remotely through Microsoft Teams:

Meeting ID: 270 031 094 005 13

Meeting Passcode: Pr7D38VV

In accordance with Minnesota Statutes §13D.02, one or more commissioners may participate in the meeting via interactive technology. Commissioners joining via interactive technology will be seen and heard in the meeting room and votes will be taken by roll call.

9:00 a.m.

1) **J. Mark Wedel, County Board Chair**

- A) Call to Order
- B) Pledge of Allegiance
- C) Approval of the Agenda

9:00 a.m.

- D) **Citizens Public Comment**- Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate but will take the information for consideration as appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-7276 option 8 no later than 2:30 P.M. on the Monday before the meeting.
- 2) **Consent Agenda**- All items on the Consent Agenda are considered to be routine and have been made available to the County Board prior to the meeting. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from this Agenda and considered under a separate motion.
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| <ul style="list-style-type: none">A) Correspondence File - Acknowledge
Audit Letter from MN Department of Human ServicesB) Approve County Board Minutes-
February 10, 2026C) Approve Auditor Vouchers-
Auditor Warrants 02.06.26D) Approve Auditor Vouchers-
Auditor Warrants 02.09.26E) Approve Commissioner's Vouchers
Commissioner Warrants 02.13.26F) Adopt Resolution-
LG220 Application for Exempt Permit - Moose-Willow Sportsman Club 07.2026G) Adopt Resolution-
LG220 Application for Exempt Permit - Moose-Willow Sportsman Club 11.2026H) Approve-
Consumption & Display Permits - Hidden Meadows Campground Bar and GrillI) Approve Auditor Vouchers-
Auditor Warrants - Sales/Use & Diesel Tax 02.12.26J) Approve Auditor Vouchers-
Auditor Warrants 02.13.26K) Approve Manual Warrants/Voids/Corrections-
Manual Warrants 01.30.26L) Approve Manual Warrants/Voids/Corrections-
ELAN 01.29.26M) Approve Manual Warrants/Voids/Corrections-
Manual Warrants 02.13.26 | <ul style="list-style-type: none">N) Information Only
Cash Balance Report - January 2026O) Approve-
Fire Protection Contracts - Hill City Fire DepartmentP) Adopt Resolution-
Sentence to Serve Donation - Logan TownshipQ) Approve-
Purpose Driven (PD) Recovery Homes Opioid Funding Request - LockboxesR) Approve-
Purpose Driven (PD) Recovery Homes Opioid Funding Request - Rent GapS) Approve-
Aitkin Sobriety Court Opioid Funding RequestT) Approve-
Aitkin High School Opioid Funding RequestU) Approve-
Committee of the Whole Minutes 02.17.26V) Approve-
Outdoor School For All Funding Agreement for LLCCW) Adopt Resolution-
Final Contract Payment Contract 20258X) Approve-
Equipment Purchase - Used Wheel LoaderY) Approve-
2026-2027 County & Tribal Nation MFIP Biennial Service AgreementZ) Approve-
New Health & Human Services Advisory Committee Appointments |
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9:05 a.m.

- 3) Dennis Thompson – Land Commissioner
- A) Approve Letter Acknowledging Spongy Moth Treatment in Aitkin County
 - B) Adopt Resolution - ACLD Federal Recreational Trail Program Grant Application
 - C) Adopt Resolution - Award Contract for Construction of Mille Lacs ATV Trail

9:20 a.m.

- 4) John Welle – County Engineer
- A) Approve Revision to 2026 Highway Contract Schedule
 - B) Approve Award Contract 20263

9:30 a.m.

- 5) Board of Commissioners
- A) Commissioner Committee Reports

ADJOURN

**Minnesota Department of Human Services
Office of Internal Controls and Accountability
P.O. Box 64964
St. Paul, MN 55164-0964**

January 30, 2026

Chairperson, Board of County Commissioners
Aitkin County
307 2nd St. NW Room 310
Aitkin, MN 56431

Dear Chairperson:

The Minnesota Department of Human Services (DHS) is now conducting its review of county single audit reports for the year ended December 31, 2024. This review is the result of federal regulations imposed on state and local governments by the Single Audit Act as amended in 1996 and 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Our letter to you, dated March 27, 2025, identified the procedures DHS and County Boards use to comply with these federal regulations.

DHS is responsible for monitoring the resolution of audit findings that impact federally funded human services programs and is also responsible for verifying the resolution of cross cutting audit findings for the counties in Minnesota. A cross cutting finding is a finding that affects the federally funded programs of more than one state agency. Resolution of any other findings which may appear in your report is the responsibility of the state agency administering the federal programs affected by those findings. These reviews are performed by DHS annually.

If a county audit report includes human services or cross cutting audit findings, DHS will review the corrective action plan submitted by the County Board to the Federal Audit Clearinghouse. DHS will take the following actions related to these audit findings and notify the County Board if any additional information is needed or if what was submitted will be adequate at this time.

1. DHS will sustain or not sustain any human services or material cross cutting audit findings and provide a reason for this decision.
2. DHS will include what actions they expect the County to take to resolve the finding.
3. DHS will include the dates corrective action is expected to be completed.
4. DHS will notify the County that action may be taken on any and all questioned costs related to any sustained findings.
5. DHS will notify the County Board of the timetable it expects action to be taken on these questioned costs findings.

DHS has reviewed the audit report for Aitkin County for the year ended December 31, 2024. The following audit findings are sustained for Aitkin County based on the audit report issued by CliftonLarsonAllen, LLP on August 14, 2025.

Finding 2024-001	Audit Adjustments
Finding 2024-002	Financial Reporting Process
Finding 2024-003	Computer Risk Management
Finding 2024-004	Segregation of Duties

Our review found the corrective action plan included in the audit for the above findings acceptable if completed in the proposed timeline and no additional information will be required. If you have any questions concerning this letter, please contact me by email at margaret.brotherton@state.mn.us.

Sincerely,



Margaret Brotherton
Single Audit Coordinator

cc: Sarah Pratt, Director
Aitkin County Health & Human Service Agency

Call to Order

The Aitkin County Board of Commissioners met the 10th day of February, 2026 at 9:00 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Travis Leiviska, Bret Sample, and Michael Kearney. Also present were County Administrator David Minke and Administrative Assistant April Kellerman.

A moment of silence for the passing of Cass County Commissioner Rusty Lilyquist.

Approval of Agenda

Motion made by Commissioner Sample, seconded by Commissioner Leiviska and carried 5-0 to approve the February 10, 2026 agenda.

Citizens' Public Comment made by Adam Henderson from Garrison Disposal.

Consent Agenda

Motion by Commissioner Leiviska, seconded by Commissioner Westerlund and carried 5-0 to approve the Consent Agenda as follows.

- A) Correspondence File— Acknowledge Notice of Intent to File for Office – County Recorder;
- B) Approve January 27, 2026 County Board Minutes;
- C) Approve Auditor Vouchers – Auditor Warrants paid 01.23.26: Health & Human Services \$17,879.23;
- D) Information Only – Investment Report;
- E) Approve Manual Warrants/Voids/Corrections – Elan paid 01.02.26: Health & Human Services \$372.56, Road & Bridge \$569.96, General Fund \$3,694.28, Reserves Fund \$700.00, Trust \$75.00 for a total of \$5,411.80;
- F) Approve Commissioner Vouchers – Commissioner Warrants paid 01.30.26: General Fund \$247,903.91, Road & Bridge \$63,414.60, Unorganized Townships \$2,804.06, State \$150.79, Trust \$13,981.61, Forest Development \$4,152.22, Townships/Cities/ARDC/Ambulance \$77,449.96, Taxes & Penalties \$436.00, Long Lake Conservation Center \$22,816.75, Parks \$68.80, Coronavirus Relief Fund \$525.00 for a total of \$433,703.70;
- G) Approve Manual Warrants/Voids/Corrections – Elan paid 01.15.26: General Fund \$5,520.59, Trust \$900.00, Long Lake Conservation Center \$320.42, Road & Bridge \$59.00, Health & Human Services \$51.70 for a total of \$6,851.71;
- H) Approve Auditor Vouchers – Auditor Warrants paid 01.30.26: General Fund \$18.47, Health & Human Services \$15,553.85, Opioid Remediation Settlement \$1,575.00 for a total of \$17,147.32;
- I) Approve McGrath Fire Department – 2026 Contract;
- J) Approve Consumption & Display Permits – Larson's Barn LLC;
- K) Approve Auditor's Vouchers – Auditor Warrants – Road & Bridge Contract Payments 02.06.26: Road & Bridge \$40,198.05;
- L) Adopt Resolution #20260210-013: Final Contract Payment 20253 to Marvin Tretter Inc. in the amount of \$1,705.70;
- M) Adopt Resolution #20260210-014: Bridge Priority List;
- N) Adopt Resolution #20260210-015: Application to Make Retail Sales of Tobacco Products – Dollar General Store #30997

Regular Agenda

Motion by Commissioner Sample, seconded by Commissioner Kearney and carried 5-0 to Adopt Resolution 20260210-016 Awarding Contract 20264 to Gladen Construction Inc. in the amount of \$1,781,512.39. Commissioner Sample abstained.

Motion by Commissioner Westerlund, seconded by Commissioner Kearney and carried 5-0 to Adopt Resolution 20260210-017 supporting Long Lake Conservation Center's application for regional designation as a park of Regional Significance from the Greater Minnesota Regional Parks and Trails Commission.

Motion by Commissioner Leiviska, seconded by Commissioner Sample and carried 5-0 to Approve Statement of Work – CLA, SBITA Consulting.

Motion by Commissioner Westerlund, seconded by Commissioner Kearney and carried 5-0 to Adopt Resolution 20260210-018 Amending the Aitkin County Shoreland Ordinance.

Motion by Commissioner Sample, seconded by Commissioner Leiviska and carried 5-0 to Approve the 2026 Residential Electronics Waste Collection Event on June 6, 2026, with \$400.00 cash in start-up funds from the Auditor's Office.

Motion by Commissioner Leiviska, seconded by Commissioner Westerlund and carried 5-0 to Approve 5-year Recycling Contract with Garrison Disposal with the first year amount of \$175,00.00 and subsequent years adjusted for inflation for operation of the Aitkin Recycling and unattended recycling drop-off sites.

Jim Bright – Facilities Coordinator provided updates on the Health & Human Services building remodel.

Commissioner Committee Reports: MN Rural Counties, ATV Committee, meeting with Jessica Johnson from Talon Metals and Amy Wyant from CARE, East Central Regional Library, Facilities, Tamarack meeting, DNR Wetlands reclassification meeting, H&HS Advisory, Economic Development, Dangerous Dog Hearing.

Adjourn

Motion by Commissioner Leiviska, seconded by Commissioner Westerlund and carried 5-0 to adjourn the meeting at 10:08 a.m. with the next regular meeting on Tuesday, February 24, 2026 at the Aitkin County Government Center.

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

David J. Minke, County Administrator
Clerk to the County Board

Print List in Order By: 4
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Amount</u>		
11701	Advocates For Family Peace	160.00	2 Transactions	
10874	ARCpoint Labs of Apple Valley	295.24	1 Transactions	
11419	Beaudry Oil & Service, Inc.	283.59	1 Transactions	
10843	Bowser/Rebecca	1,614.48	1 Transactions	
11051	Department of Human Services	2,242.64	2 Transactions	
10655	Geionety/Timothy	1,179.24	1 Transactions	
10683	Heikkila/Danielle	1,214.47	3 Transactions	
6110	Lakes & Pines CAC, Inc	2,753.19	1 Transactions	
10639	Restorative Therapies	10,000.00	1 Transactions	
10275	Seebeck/Robert & Patricia	3,008.55	2 Transactions	
Final Total		22,751.40	10 Vendors	15 Transactions

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	22,751.40	Health & Human Services
All Funds	22,751.40	Total

Approved by,

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Explode Dist. Formulas?: N

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on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

Health & Human Services

<u>Vendor No.</u>	<u>Name</u>	<u>Amount</u>	
14590	ACKLEY/ISAAC	235.72	3 Transactions
88284	Aitkin Co Recorder	39.00	1 Transactions
9608	AMAZON CAPITAL SERVICES (HHS only)	37.44	3 Transactions
14436	ANDERSON/CORY	292.12	6 Transactions
9177	BAYLISS/KELLI	202.90	1 Transactions
9593	Boser/Alissa	948.14	9 Transactions
9105	CHOSEN VALLEY TESTING INC.	2,919.00	1 Transactions
9085	Climate Makers Inc	12,749.85	1 Transactions
13545	Contegrity Group, Inc.	21,698.49	2 Transactions
10855	Culligan Soft Water	114.90	3 Transactions
11051	Department of Human Services	66,375.23	11 Transactions
9682	DREWES/VICKI	201.90	1 Transactions
10721	Ebert Construction	238,836.82	1 Transactions
6111	Ekelund/Gordon	202.90	1 Transactions
11908	FIXSEN/FRED	202.90	1 Transactions
12541	FOSTER/DAWN	202.90	1 Transactions
9100	Frye/Duel	127.20	3 Transactions
1754	Garrison Disposal Company, Inc	1,018.00	1 Transactions
10826	Hallberg Engineering, Inc	653.00	1 Transactions
10710	Heinecke/Pamela K. G.	3,699.33	5 Transactions
10415	Heins/Darla	202.90	1 Transactions
10539	Henderson/Amy	67.90	1 Transactions
12695	HENKE/JENNIFER	367.50	1 Transactions
9032	Henricksen PSG	2,700.00	1 Transactions
7525	Hometown Bldg Supply	15.20	1 Transactions
10762	JK Mechanical & Electrical Contractors	28,556.24	1 Transactions
10515	Kliber/Kurt	202.90	1 Transactions
90182	Laboratory Corp Of America Holdings	132.00	1 Transactions
10108	Lewis/Shawn M	202.90	1 Transactions
10182	Loeffelholz/Keith	202.90	1 Transactions
10861	Lubins/Randy	202.90	1 Transactions
14071	Marco Technologies LLC	36,629.98	1 Transactions
9456	Meger/Shanda	438.33	3 Transactions
9692	Minnesota Energy Resources Corporation	3,323.12	3 Transactions
13296	NORDQUIST/JOHN	202.90	1 Transactions
10401	Olson/Shelley	202.90	1 Transactions

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Health & Human Services

<u>Vendor No.</u>	<u>Name</u>	<u>Amount</u>		
10740	Paul Bunyan Communications	90.00	1	Transactions
10863	Paulson/Megan Jo	202.90	1	Transactions
12010	RADUENZ/ RODNEY	202.90	1	Transactions
9127	RUSCHMEIER/JEFF A	202.90	1	Transactions
9618	Seffl/Michelle	202.90	1	Transactions
10455	Temco	2,756.90	2	Transactions
10530	The Therapist PLC	585.00	3	Transactions
4777	Thelen Heating & Roofing Inc	112,670.00	1	Transactions
9736	Timber Lakes Portable Services, LLC	587.50	1	Transactions
11728	Tuil/Jennifer	202.90	1	Transactions
10601	Ukutegebe/Zachariah	202.90	1	Transactions
5128	Widseth Smith & Nolting Inc	17,755.75	1	Transactions
10659	Zapf/Joan	202.90	1	Transactions
Final Total		560,273.76	49 Vendors	92 Transactions

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	560,273.76	Health & Human Services
All Funds	560,273.76	Total

Approved by,

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
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Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

1 General Fund

Vendor No.	Name	Amount	
5653	Accurate Controls, Inc	164.00	1 Transactions
9562	Advanced Business Methods, Inc.	1,996.29	6 Transactions
50	Aitkin Body Shop, Inc	303.01	1 Transactions
86222	Aitkin Independent Age	499.00	6 Transactions
9017	Alex And Brandon Safety Center	150.00	1 Transactions
9561	Amazon Business	453.91	11 Transactions
10745	American Mailing Machines, Inc	420.69	1 Transactions
14005	American Tower Corporation	425.60	1 Transactions
10194	Anderson/Brock	48.84	2 Transactions
9138	ASAP Towing	140.00	1 Transactions
248	Association of Mn Counties	500.00	1 Transactions
10452	AT&T Mobility	912.87	6 Transactions
15240	AT&T Mobility (Central Serv)	449.31	5 Transactions
10265	AT&T Mobility (Community Correct)	730.94	8 Transactions
9687	AutoSmith McGregor	96.51	1 Transactions
14568	Axon Enterprise, Inc	281.82	1 Transactions
13725	Beartooth Hardware Inc	2.99	1 Transactions
552	Betley/Terry J	161.20	2 Transactions
10118	Bristow/Jane	167.00	2 Transactions

1 General Fund

Vendor No.	Name	Amount	
15194	Burton/Kimberly	29.27	1 Transactions
783	Canon Financial Services, Inc	716.72	13 Transactions
10850	Carlson/David L	64.00	2 Transactions
10520	Charter Communications Holding (Sheriff)	208.58	1 Transactions
15142	Christensen/Charles	167.73	2 Transactions
173	City Of Hill City	910.00	1 Transactions
10855	Culligan Soft Water	140.40	2 Transactions
9612	Discovery Publishing, Inc.	303.95	1 Transactions
9440	Dotzler/Sharon A	35.00	1 Transactions
10231	eGoldfax	227.63	1 Transactions
11634	Gammello & Pearson PLLC	525.00	5 Transactions
10426	Grainger	1,799.94	1 Transactions
5579	Grand Rapids Police Department	9,000.00	1 Transactions
99999000	Green/Thomas	200.00	1 Transactions
2340	Hyytinen Hardware Hank	41.70	3 Transactions
88628	Imperial Dade	1,738.95	2 Transactions
2386	Information Systems Corp	1,095.00	1 Transactions
2375	Intoximeters Inc	907.45	1 Transactions
14508	Janzen/Hugh	50.00	1 Transactions
12045	Janzen/Joy	48.05	2 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Amount	
10503	Kinney Law & Compliance	1,971.25	1 Transactions
14832	Kulifaj / Stephen	87.55	2 Transactions
11990	Lange/David	122.93	2 Transactions
999999000	Linne/Brian	200.00	1 Transactions
6108	MACO	350.00	1 Transactions
9208	Mapes FNP-C, Mary	6,250.00	1 Transactions
3334	MCIT	6,065.00	2 Transactions
90853	Mickelson/Bonnie H	35.00	1 Transactions
13724	Minnesota Continuing Legal Education	89.00	1 Transactions
9692	Minnesota Energy Resources Corporation	3,850.85	4 Transactions
11997	Minnesota Monitoring, Inc	1,560.00	1 Transactions
10421	MN Department of Corrections	9,765.00	1 Transactions
10506	Neumann/Gregory J	142.35	2 Transactions
10412	O'Reilly Auto Parts	167.96	2 Transactions
3336	Office Of MN. IT Services	1,338.65	1 Transactions
10677	Olsen/Gerald D	50.00	1 Transactions
10036	OSM	68.00	1 Transactions
3789	Pan-O-Gold Baking Company	107.36	2 Transactions
3810	Paulbeck's County Market	1,061.69	3 Transactions
9808	Performance Foodservice	2,705.07	2 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Amount	
9224	Professional Development Academy LLC	1,000.00	1 Transactions
3950	Public Utilities	11,203.31	9 Transactions
3987	Ramsey County Medical Examiner	1,590.00	1 Transactions
4010	Rasley Oil Company	72.92	3 Transactions
11538	RCB Collections Range Credit Bureau Inc	15.00	1 Transactions
9151	River Valley Forensic Services PA	1,450.00	1 Transactions
10289	Roger's Two Way Radio, Inc.	706.10	1 Transactions
10881	Schneider Geospatial, LLC	88,200.00	3 Transactions
13129	SeaChange Printing & Marketing Serv LLC	366.16	1 Transactions
340	Sheriff Anoka County	200.00	1 Transactions
10879	Shred-It	132.00	1 Transactions
9442	Sig Sauer Inc	3,909.12	1 Transactions
9062	SIGNspot	190.00	2 Transactions
13424	Sonnee/Dennise J	78.13	2 Transactions
12542	St. Louis County	150.00	2 Transactions
10333	Stevo's Inc	1,802.70	2 Transactions
9150	Stifter Mowing & Landscape	360.00	1 Transactions
9013	STRATELIGENT	240.82	1 Transactions
9691	The Master's Touch, LLC	15,000.00	2 Transactions
86235	The Office Shop Inc	681.58	7 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Amount	
13934	The Tire Barn	884.20	4 Transactions
5173	Thomson Reuters-West Publishing	2,213.41	2 Transactions
10930	Tidholm Productions	318.00	1 Transactions
9181	TriTech Software Systems	1,767.60	1 Transactions
8612	Veenker/Thomas H	191.65	2 Transactions
14558	Verizon Wireless-VCET	150.00	1 Transactions
9931	WEX BANK - Community Corrections	48.04	2 Transactions
11001	Wiebusch/Shannon	33.07	1 Transactions
11970	Wikelius/Charles	50.00	1 Transactions
9255	Witt/Warren	50.00	1 Transactions
9063	Workman/Jeff	50.00	1 Transactions
5259	Wright County Sheriff's Office	95.00	1 Transactions

1 Fund Total: 195,299.82 **General Fund** **91 Vendors** **194 Transactions**

WLB1
2/10/26 12:52PM

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

2 Reserves Fund

Vendor Name
No.

Amount

8819 Mille Lacs Energy Coop-Aitkin

25,000.00

1 Transactions

2 Fund Total:

25,000.00

Reserves Fund

1 Vendors

1 Transactions

3 Road & Bridge

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

<u>Vendor No.</u>	<u>Name</u>	<u>Amount</u>	
48	Aitkin Co Abstract Company	125.00	1 Transactions
86467	Auto Value Aitkin	150.19	3 Transactions
10727	BERNDT/STEVE	185.90	2 Transactions
11895	Cargill, Incorporated	4,392.58	2 Transactions
14887	Cintas Corporation	47.05	2 Transactions
2763	Countryside Sanitation, LLC	193.05	2 Transactions
10855	Culligan Soft Water	55.00	1 Transactions
7935	East Central Energy	201.51	2 Transactions
8622	Frontier Communications Holdings LLC	628.95	3 Transactions
1880	Gravelle Plumbing & Heating, Inc	180.00	1 Transactions
2089	Heartland Tire Inc	1,064.44	3 Transactions
7525	Hometown Bldg Supply	22.87	1 Transactions
15300	MCGREGOR ACE HARDWARE	181.37	4 Transactions
8527	Midstates Equipment & Supply, Inc.	31,697.31	2 Transactions
3160	Mille Lacs Energy Coop-Albert Lea	3,846.32	13 Transactions
9692	Minnesota Energy Resources Corporation	1,826.55	1 Transactions
9239	Mn Dept Of Natural Resources-OMB	19,400.85	1 Transactions
9708	MOMENTUM TRUCK GROUP	228.58	4 Transactions
8446	Northern Star Coop Service	1,281.01	1 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Amount	
8436	Northland Parts	537.02	11 Transactions
10720	Nuss Truck Group Inc	60.64	15 Transactions
10412	O'Reilly Auto Parts	13.18	2 Transactions
14861	Parman Energy Group	1,144.00	5 Transactions
3950	Public Utilities	293.37	4 Transactions
3963	Quale/Michael J	142.50	2 Transactions
10514	Quality Disposal Systems, Inc	83.40	1 Transactions
4070	Riley Auto Supply	212.18	2 Transactions
86235	The Office Shop Inc	207.42	1 Transactions
9617	Timber Lakes Septic Service, Inc.	235.00	1 Transactions
4879	Town Of Hill Lake Clerk-Treas	897.05	1 Transactions
5128	Widseth Smith & Nolting Inc	2,135.00	1 Transactions
8279	Winzer Franchise Company	1,335.84	1 Transactions
10196	Yanmar CE NA	2,211.99	1 Transactions
5295	Ziegler Inc	906.10	5 Transactions

3 Fund Total: **76,123.22** **Road & Bridge** **34 Vendors** **102 Transactions**

Aitkin County



4 Unorganized Townships

Vendor Name
No.

Amount

173 City Of Hill City

9,316.51

3 Transactions

175 City Of McGregor

2,155.81

1 Transactions

7001 Town Of Ball Bluff Treasurer

15,694.46

3 Transactions

4 Fund Total:

27,166.78

Unorganized Townships

3 Vendors

7 Transactions

WLB1
2/10/26 12:52PM

Aitkin County



9 State

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 11

Vendor No.	Name	Amount			
4580	Mn Dept Of Finance	8,618.08		6 Transactions	
3375	Mn Dept Of Health	604.50		1 Transactions	
9 Fund Total:		9,222.58	State	2 Vendors	7 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Amount		
9562	Advanced Business Methods, Inc.	339.41	3	Transactions
9561	Amazon Business	34.99	1	Transactions
10452	AT&T Mobility	668.70	1	Transactions
5455	Copperhead Road Logging & Lumber	1,077.14	2	Transactions
10855	Culligan Soft Water	114.90	1	Transactions
1701	Forestry Suppliers, Inc.	229.62	1	Transactions
1754	Garrison Disposal Company, Inc	110.30	1	Transactions
9692	Minnesota Energy Resources Corporation	535.81	1	Transactions
10412	O'Reilly Auto Parts	199.66	3	Transactions
10764	Pisarek/John	271.25	1	Transactions
3950	Public Utilities	249.18	1	Transactions
9286	Stangler Logging	1,397.90	1	Transactions
5171	Willey's Marine Inc	573.75	1	Transactions
10 Fund Total:		5,802.61	Trust	13 Vendors
				18 Transactions

Aitkin County



11 Forest Development

Vendor No.	Name	Amount			
10438	Commissioner Of Revenue	750.00		1 Transactions	
11 Fund Total:		750.00	Forest Development	1 Vendors	1 Transactions

Aitkin County



Vendor No.	Name	Amount			
9562	Advanced Business Methods, Inc.	198.62		2 Transactions	
9561	Amazon Business	15.98		1 Transactions	
10869	Archbold/Julie	250.00		1 Transactions	
11419	Beaudry Oil & Service, Inc.	889.43		2 Transactions	
10882	Clark/Anna	250.00		1 Transactions	
9085	Climate Makers Inc	6,246.81		2 Transactions	
10873	Cotter/Mark	500.00		1 Transactions	
10868	Dieltz/Paul	250.00		1 Transactions	
10872	Kosel/Chelsea	500.00		1 Transactions	
10867	McGill/Kevin	350.00		1 Transactions	
15300	MCGREGOR ACE HARDWARE	10.78		1 Transactions	
10076	PFS Minnesota	782.56		1 Transactions	
4968	Upper Lakes Foods, Inc	1,856.96		2 Transactions	
19 Fund Total:		12,101.14	Long Lake Conservation Center	13 Vendors	17 Transactions

WLB1
2/10/26 12:52PM
21 Parks

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Amount			
90762	Aitkin Co License Center	8.50	1	Transactions	
9561	Amazon Business	12.34	1	Transactions	
13725	Beartooth Hardware Inc	33.93	3	Transactions	
3950	Public Utilities	75.84	2	Transactions	
9261	RTVision, Inc.	2,318.53	1	Transactions	
5128	Widseth Smith & Nolting Inc	1,897.00	1	Transactions	
21 Fund Total:		4,346.14	Parks	6 Vendors	9 Transactions

WLB1
2/10/26 12:52PM
22 Coronavirus Relief Fund

Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



<u>Vendor No.</u>	<u>Name</u>	<u>Amount</u>			
9085	Climate Makers Inc	4,950.00		1 Transactions	
22 Fund Total:		4,950.00	Coronavirus Relief Fund	1 Vendors	1 Transactions
Final Total:		360,762.29	165 Vendors	357 Transactions	

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	195,299.82	General Fund
2	25,000.00	Reserves Fund
3	76,123.22	Road & Bridge
4	27,166.78	Unorganized Townships
9	9,222.58	State
10	5,802.61	Trust
11	750.00	Forest Development
19	12,101.14	Long Lake Conservation Center
21	4,346.14	Parks
22	4,950.00	Coronavirus Relief Fund
All Funds	360,762.29	Total

Approved by,

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Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: LG220 Application for Exempt Permit - Moose-Willow Sportsman Club 07.2026

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Application for Minnesota Lawful Gambling: LG 220 Application for Exempt Permit Moose-Willow Sportsman Club Event (Raffle) location will take place at Corner Club 60967 US Highway 169 Hill City: Macville Township. Event Date: 07/11/2026 <p style="text-align: center;">Gambling Permit Application</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: <p style="text-align: center;">See attached proposed Resolution</p>		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Resolution #20260224-xxx LG 220 Permit – Moose-Willow Sportsman Club

NOW THEREFORE BE IT RESOLVED, BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – for the Moose-Willow Sportsman Club, at the following location: Corner Club 60967 US Highway 169 Hill City, MN 55748 – Macville Township. (Note: Date of activity for Raffle – July 11, 2026.)

Adopted this 24th Day of February, 2026 By The Aitkin County Board of Commissioners.

Attest:

J. Mark Wedel
County Board Chair

David J. Minke, County Administrator
Clerk to the County Board

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**



Board of County Commissioners Agenda Request

2G
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: LG220 Application for Exempt Permit - Moose-Willow Sportsman Club 11.2026

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Christy M. Bishop	Department: Auditor's Office
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Presenter (Name and Title): N/A	Estimated Time Needed: N/A
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Summary of Issue:

Application for Minnesota Lawful Gambling: LG 220 Application for Exempt Permit Moose-Willow Sportsman Club
Event (Raffle) location will take place at Corner Club 60967 US Highway 169 Hill City: Macville Township.
Event Date: 11/14/2026

Gambling Permit Application

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

See attached proposed Resolution

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Resolution #20260224-xxx LG 220 Permit – Moose-Willow Sportsman Club 11.2026

NOW THEREFORE BE IT RESOLVED, BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – for the Moose-Willow Sportsman Club, at the following location: Corner Club 60967 US Highway 169 Hill City, MN 55748 – Macville Township. (Note: Date of activity for Raffle – November 14, 2026.)

Adopted this 24th Day of February, 2026 By The Aitkin County Board of Commissioners.

Attest:

J. Mark Wedel
County Board Chair

David J. Minke, County Administrator
Clerk to the County Board

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**



Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Consumption & Display Permits - Hidden Meadows Campground Bar and Grill

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Christy M. Bishop	Department: Auditor's Office
Presenter (Name and Title): n/a	Estimated Time Needed: n/a
Summary of Issue: Application for Consumption and Display Permit : HIDDEN MEADOWS CAMPGROUND BAR AND GRILL	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion: Motion to approve Application for Consumption and Display Permit: Hidden Meadows Campground Bar and Grill	
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>	



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLB1
2/11/26 12:23PM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor Name
No.

Amount

10784 Old National Bank

65.02

26 Transactions

1 Fund Total:

65.02

General Fund

1 Vendors

26 Transactions

WLB1
2/11/26 12:23PM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor Name
No.

Amount

10784 Old National Bank

1,888.70

24 Transactions

3 Fund Total:

1,888.70

Road & Bridge

1 Vendors

24 Transactions

WLB1
2/11/26 12:23PM

10 Trust

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Vendor No.	Name	Amount			
10784	Old National Bank	25.89		1 Transactions	
10 Fund Total:		25.89	Trust	1 Vendors	1 Transactions

WLB1
2/11/26 12:23PM

19 Long Lake Conservation Cen

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Vendor No.	Name	Amount			
10784	Old National Bank	60.26		6 Transactions	
19 Fund Total:		60.26	Long Lake Conservation Center	1 Vendors	6 Transactions

WLB1
2/11/26 12:23PM
21 Parks

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Vendor No.	Name	Amount			
10784	Old National Bank	97.37		12 Transactions	
21 Fund Total:		97.37	Parks	1 Vendors	12 Transactions
Final Total:		2,137.24	5 Vendors	69 Transactions	

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	65.02	General Fund
	3	1,888.70	Road & Bridge
	10	25.89	Trust
	19	60.26	Long Lake Conservation Center
	21	97.37	Parks
All Funds		2,137.24	Total

Approved by,

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Print List in Order By: 4
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

<u>Vendor</u>	<u>Name</u>	<u>Amount</u>	
<u>No.</u>			
10646	180 Degrees, Inc	1,000.00	1 Transactions
9608	AMAZON CAPITAL SERVICES (HHS only)	31.99	3 Transactions
10181	Anderson/Marcia	75.24	6 Transactions
360	Arrowhead Econ Opp Agency	19,103.50	2 Transactions
10110	AT&T Mobility (HHS)	1,992.58	3 Transactions
10152	Blunt/Patrick	68.42	6 Transactions
9716	BOBER/ANDY & JILL	236.10	2 Transactions
783	Canon Financial Services, Inc	757.03	9 Transactions
10735	Children Youth & Families Dept	361.00	1 Transactions
10342	DHS-Anoka Metro Rtc	500.00	1 Transactions
9220	Dhs-Msop	11,501.00	4 Transactions
89965	DHS-ST PETER-SEE LIST	3,881.20	1 Transactions
9846	Ehlke-Bejcek/Sara	65.23	6 Transactions
9271	Family Pathways	180.00	2 Transactions
10652	Gilb/Zachary	611.64	9 Transactions
10297	Johnson/Jodie	51.60	6 Transactions
10896	Koop Funeral Home, Inc	831.80	1 Transactions
90182	Laboratory Corp Of America Holdings	132.00	1 Transactions
6110	Lakes & Pines CAC, Inc	7,303.12	1 Transactions
90091	Larson Sr/Rodney Dale	623.00	1 Transactions
10435	LexisNexis Risk Solutions FL Inc.	180.00	1 Transactions
11072	Lutheran Social Service MN Guardianship	1,058.40	4 Transactions
5910	Mille Lacs Band Family Services	11,369.95	8 Transactions
10948	MN Dept of Labor & Industry	145.00	3 Transactions
10792	Nexus-Mille Lacs Family Healing	10,120.88	1 Transactions
3639	Northland Counseling Ctr Inc	2,926.00	1 Transactions
14744	PFF-Presbyterian Family Foundation, Inc	1,536.26	10 Transactions
86066	Port Girl's Group Home	2,079.05	1 Transactions
10657	Quadient (HHS)	1,000.00	3 Transactions
4010	Rasley Oil Company	263.34	1 Transactions
10656	Riverwood McGregor Pharmacy	25.50	1 Transactions
14518	ROSS RESOURCES, LTD	3,463.80	7 Transactions
14390	TANGE, MSW/PHILIP B	945.00	3 Transactions
10530	The Therapist PLC	195.00	1 Transactions
13159	Tillotson-Short/Elizabeth	67.63	6 Transactions
13084	WELLNESS IN THE WOODS	1,750.00	1 Transactions

SLM1
2/12/26 11:32AM
Health & Human Services

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



<u>Vendor</u>	<u>Name</u>	<u>Amount</u>		
<u>No.</u>				
9615	WEX BANK - HHS	74.82	4 Transactions	
Final Total		86,507.08	37 Vendors	122 Transactions

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	278.16	General Fund
5	86,228.92	Health & Human Services
All Funds	86,507.08	Total

Approved by,
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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLB1
2/13/26 1:36PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor Name
No.

Amount

10785 Old National Bank

8,107.54

8 Transactions

1 Fund Total:

8,107.54

General Fund

1 Vendors

8 Transactions

Final Total:

8,107.54

1 Vendors

8 Transactions

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	8,107.54	General Fund
All Funds	8,107.54	Total

Approved by,

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WLB1
2/13/26 1:43PM

Aitkin County



2L

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

1 General Fund

Vendor Name
No.

Amount

10789 Old National Bank (ELAN)

1,716.20

18 Transactions

1 Fund Total:

1,716.20

General Fund

1 Vendors

18 Transactions

WLB1
2/13/26 1:43PM
19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor No.</u>	<u>Name</u>	<u>Amount</u>			
10789	Old National Bank (ELAN)	215.00		2 Transactions	
19 Fund Total:		215.00	Long Lake Conservation Center	1 Vendors	2 Transactions
Final Total:		1,931.20	2 Vendors	20 Transactions	

WLB1
2/13/26 1:43PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

3 Road & Bridge

Vendor No.	Name	Amount			
10789	Old National Bank (ELAN)	45.63		1 Transactions	
3 Fund Total:		45.63	Road & Bridge	1 Vendors	1 Transactions
Final Total:		45.63	1 Vendors	1 Transactions	

Aitkin County



5 Health & Human Services

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name	Amount			
10789	Old National Bank (ELAN)	262.30		4 Transactions	
5 Fund Total:		262.30	Health & Human Services	1 Vendors	4 Transactions
Final Total:		262.30	1 Vendors	4 Transactions	

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>
1	1,716.20
19	215.00
All Funds	1,931.20

Name

General Fund
Long Lake Conservation Center

Total

Approved by,

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Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	45.63	Road & Bridge
All Funds	45.63	Total

Approved by,

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Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	5	262.30	Health & Human Services
	All Funds	262.30	Total

Approved by,

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Total Elan pd 1.29.26 = \$2239.13

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLB1
2/13/26 9:53AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor Name
No.

Amount

10784 Old National Bank

0.00

2 Transactions

10785 Old National Bank

2,574.41

10 Transactions

1 Fund Total:

2,574.41

General Fund

2 Vendors

12 Transactions

WLB1
2/13/26 9:53AM

Aitkin County



9 State

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Vendor No.	Name	Amount			
10784	Old National Bank	54,068.76	2 Transactions		
9 Fund Total:		54,068.76	State	1 Vendors	2 Transactions

WLB1
2/13/26 9:53AM

19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

Vendor No.	Name	Amount			
10785	Old National Bank	592.70	3 Transactions		
19 Fund Total:		592.70	Long Lake Conservation Center	1 Vendors	3 Transactions

WLB1
2/13/26 9:53AM
21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name	Amount			
10785	Old National Bank	20.00		1 Transactions	
21 Fund Total:		20.00	Parks	1 Vendors	1 Transactions
Final Total:		57,255.87	5 Vendors	18 Transactions	

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	2,574.41	General Fund
9	54,068.76	State
19	592.70	Long Lake Conservation Center
21	20.00	Parks
All Funds	57,255.87	Total

Approved by,

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Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Cash Balance Report - January 2026

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
	<input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Information Only
	<input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	

Submitted by: Kathleen Ryan, County Auditor	Department: Auditor
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Presenter (Name and Title): Kathleen Ryan, County Auditor	Estimated Time Needed:
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Summary of Issue:

Report of Cash Balances for the County as of January 31, 2026.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

2/17/2026

CASH BALANCE SHEET

	BALANCE 01/31/26	BALANCE 02/28/26	BALANCE 03/31/26	BALANCE 12/31/24	BALANCE 12/31/23	BALANCE 12/31/22	BALANCE 12/31/21
INVESTMENTS	25,373,081.17	29,206,253.91	0.00	32,710,928.19	31,308,294.70	28,382,342.23	27,157,710.56
CASH BALANCES							
General - Fund 1 and Reserves Fund 2	15,926,196.89	0.00	0.00	18,141,683.73	15,954,763.57	14,528,551.70	14,109,614.93
ROAD & BRIDGE - Fund 3	3,629,148.39	0.00	0.00	3,838,217.82	4,058,895.47	2,230,541.57	1,531,679.66
Unorgized Townships - Fund 4	262,883.88	0.00	0.00	377,829.52	418,377.64	428,656.35	513,900.22
HEALTH & HUMAN SERVICES - Fund 5	5,067,215.15	0.00	0.00	6,602,382.97	6,550,169.79	6,433,926.12	5,915,541.36
MA ESTATE RECOVERIES - Fund 5	70,247.00	0.00	0.00	70,247.00	70,247.00	70,247.00	70,247.00
DEBT SERVICE - Fund 6	147,937.01	0.00	0.00	819,903.27	766,520.88	712,886.12	667,237.20
Ditch - Fund 7	38,844.81	0.00	0.00	38,952.73	38,262.78	37,280.97	36,921.80
STATE - Fund 9	63,291.34	0.00	0.00	138,944.53	176,481.53	152,930.30	140,016.66
TRUST - Fund 10	2,362,918.38	0.00	0.00	1,841,674.87	2,037,464.17	2,354,738.83	1,819,303.22
LAND - Fund 11	384,199.67	0.00	0.00	545,061.38	602,221.06	647,195.90	788,950.96
TOWNSHIPS/SCHOOLS/ARDC - Fund 12	44,758.58	0.00	0.00	662,621.04	762,783.47	702,259.77	584,881.42
TAXES & PENALTIES - FUND 13	97,981.70	0.00	0.00	0.00	429.00	0.00	3,796.54
COLLABORATIVE AGENCY - FUND 15	92,950.42	0.00	0.00	91,168.71	70,557.33	77,102.14	72,411.03
ENVIRONMENTAL TRUST - FUND 18	457,761.67	0.00	0.00	457,677.38	482,753.04	457,818.59	457,818.59
LLCC - Fund 19	(307,678.78)	0.00	0.00	38,514.78	21,327.43	0.00	0.00
PARKS - Fund 21	(617,920.35)	0.00	0.00	(500,440.18)	(170,531.73)	101.00	119,713.47
ARPA - Fund 22	339,907.68	0.00	0.00	664,700.96	1,697,676.83	2,070,440.91	1,308,817.34
OPIOID SETTLEMENT - Fund 25	681,363.07	0.00	0.00	650,908.93	285,894.22	250,088.50	0.00
HOUSING TRUST FUND - Fund 85	236,198.00	0.00	0.00	194,444.00	97,222.00	0.00	0.00
TOTAL CASH & INVESTMENTS	28,978,204.51	0.00	0.00	34,674,493.44	33,921,515.48	31,131,255.09	28,140,851.40

FUND BALANCE as of 12/31/2024

General Fund - Unassigned	Fund Balance	Minimum Recommended Amount
	\$10,888,099	\$7,803,560 40% of Operations
		\$9,754,451 50% of Operations
Road & Bridge Fund - Unassigned	Fund Balance	Minimum Recommended Amount
	\$2,922,163	\$3,106,936 40% of Operations
		\$3,752,670 50% of Operations
Health & Human Services - Unassigned	Fund Balance	Minimum Recommended Amount
	\$4,419,969	\$3,278,912 40% of Operations
		\$4,098,641 50% of Operations



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Fire Protection Contracts - Hill City Fire Department

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
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Submitted by: Kathleen Ryan, County Auditor	Department: County Auditor
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Presenter (Name and Title): Kathleen Ryan, County Auditor	Estimated Time Needed: n/a
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Summary of Issue:

Approve and authorize signatures to the Fire Protection Contract for the Unorganized Towns of 52-25 (Quadna), 52-27 (Shovel Lake) and 51-27 (LeMay) with the Hill City Fire Department.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve and authorize signatures to the Fire Protection Contract for the Unorganized Towns of 52-25 (Quadna), 52-27 (Shovel Lake) and 51-27 (LeMay) with the Hill City Fire Department.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:

AGREEMENT FOR FIRE AND FIRST RESPONDER SERVICE

This Agreement made and entered into this 10th day of February 2026, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the Township of Unorganized 52-25. hereinafter called the "Town".

1. The City of Hill City agrees to provide fire and first responder protection for all properties within the Town for this contract and under the conditions provided.
2. In providing said protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all calls in the Town.
 - B. To provide and keep in good operating condition equipment adequate to provide such protection service.
 - C. It is contemplated that the City of Hill City will provide a similar protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the city will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the call can be made with reasonable safety to the volunteers and equipment. The decision of the City, whether the call can be made with reasonable safety to the volunteers and equipment, shall be final.
 - E. The City shall not be liable to the Town for loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing volunteers or equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire and first responder service and notify the Township of that amount before its annual meeting. Your fair share cost of fire and first responder service for this service contract is **\$4,030.45**. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

- 5. This contract shall run from its date for a term of one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this 10 day of Feb 2026.

CITY OF HILL CITY

By: [Signature]
Mayor

ATTEST:

[Signature]
City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ___ day of _____, 20__.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

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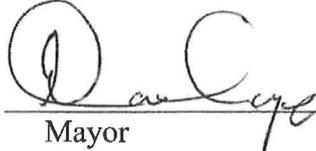
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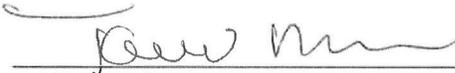
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this 10 day of Feb 2026.

CITY OF HILL CITY

By: 
Mayor

ATTEST:


City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ___ day of _____, 20__.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

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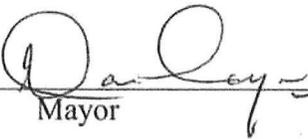
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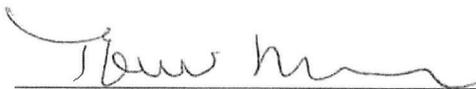
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this 10 day of Feb 2020.

CITY OF HILL CITY

By: 
Mayor

ATTEST:


City Clerk

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TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

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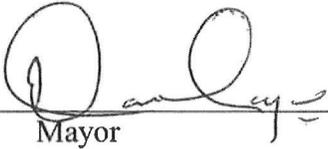
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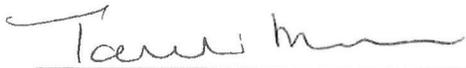
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CITY OF HILL CITY

By: 
Mayor

ATTEST:


City Clerk

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TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

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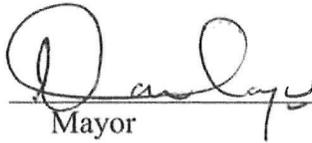
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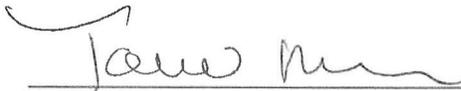
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CITY OF HILL CITY

By: 
Mayor

ATTEST:


City Clerk

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TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

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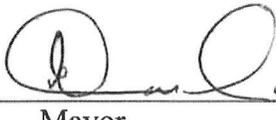
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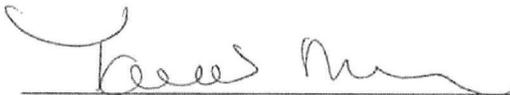
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this 10 day of Feb 2016.

CITY OF HILL CITY

By: 
Mayor

ATTEST:


City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ___ day of _____, 20___.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

2026 TOTAL FAIRSHARE AMOUNTS

FIRE DEPARTMENT									
	POPULATION	POPULATION %	2022	2023	2024	3 YR AVE CALLS %	TAX CAPACITY	TC %	POP+CALLS+TC/3
HILL CITY	609	34.98%	6	9	4	42.22%	\$516,939	9.74%	28.98%
HILL LAKE	422	24.24%	5	2	1	17.77%	\$1,016,460	19.04%	20.35%
MACVILLE	168	9.65%	1	1	1	6.66%	\$2,010,663	37.88%	18.06%
SPANG	245	14.07%	2	1	0	6.66%	\$408,205	7.69%	9.47%
WILDWOOD	197	11.32%	1	2	1	8.88%	\$472,730	8.90%	9.70%
52-25 (QUADNA)	25	1.44%	3	0	2	11.11%	\$106,034	1.99%	4.85%
52-27 (SL)	50	2.87%	0	0	2	4.44%	\$114,608	2.16%	3.16%
51-27 (LEMAY)	25	1.44%	1	0	0	2.22%	\$662,096	12.47%	5.38%
TOTALS	1741	100%	19	15	11	100%	\$5,307,735	100%	100%
FIRST RESPONDERS									
	POPULATION	POPULATION %	2022	2023	2024	3 YR AVE CALLS %	TAX CAPACITY	TC %	POP+CALLS+TC/3
HILL CITY	609	39.44%	51	73	60	55.93%	\$516,939	10.69%	35.35%
HILL LAKE	422	27.33%	27	23	22	21.88%	\$1,016,460	21.02%	23.41%
MACVILLE	168	10.88%	13	5	14	9.73%	\$2,010,663	41.59%	20.73%
SPANG	245	15.87%	5	9	9	6.99%	\$408,205	8.44%	10.43%
52-25 (QUADNA)	25	1.62%	6	2	2	3.04%	\$106,034	2.19%	2.28%
52-27 (SL)	50	3.24%	6	2	0	2.43%	\$114,608	2.37%	2.68%
51-27 (LEMAY)	25	1.62%	0	0	0	0.00%	\$662,096	13.69%	5.10%
TOTALS	1544	100%	108	114	107	100%	\$4,835,005	100%	100%
(WILDWOOD TOWNSHIP IS NOT COVERED BY FIRST RESPONDERS)									
FIRE DEPARTMENT					FIRST RESPONDERS			TOTAL	
HILL CITY	\$23,090.80				HILL CITY	\$2,574.56		\$25,665.36	
HILL LAKE	\$16,214.56				HILL LAKE	\$1,704.96		\$17,919.52	
MACVILLE	\$14,389.92				MACVILLE	\$1,509.78		\$15,899.70	
SPANG	\$7,545.55				SPANG	\$759.62		\$8,305.17	
WILDWOOD	\$7,728.81				WILDWOOD	\$0.00		\$7,728.81	
52-25 (QUADNA)	\$3,864.40				52-25 (QUADNA)	\$166.05		\$4,030.45	
52-27 (SL)	\$2,517.84				52-27 (SL)	\$195.19		\$2,713.03	
51-27 (LEMAY)	\$4,286.70				51-27 (LEMAY)	\$371.44		\$4,658.14	
BUDGET AMOUNT	\$79,678.41				BUDGET AMOUNT	\$7,283.06		\$86,961.47	



Board of County Commissioners Agenda Request

2P
Agenda Item #

Requested Meeting Date: 2/24/2026

Title of Item: Sentence to Serve Donation - Logan Township

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Sheriff Dan Guida	Department: Sheriff
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Presenter (Name and Title): Sheriff Dan Guida	Estimated Time Needed:
---------------------------------------------------------	-------------------------------

Summary of Issue:

Logan Township has made a \$125.00 donation to Aitkin County Sentence to Serve in appreciation for their work throughout Aitkin County.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend accepting donation

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Resolution #20260224-xxx Accept Donation – Logan Township

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Logan Township	\$125.00
----------------	----------

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Logan Township	Aitkin County Sentence to Serve
----------------	---------------------------------

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Adopted this 24th Day of February, 2026 By The Aitkin County Board of Commissioners.

Attest:

J. Mark Wedel
County Board Chair

David J. Minke, County Administrator
Clerk to the County Board

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**



Board of County Commissioners Agenda Request

2Q
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Purpose Driven (PD) Recovery Homes Opioid Funding Request - Lockboxes

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Kelli Crowther, PHN, Opioid Coordinator	Department: Aitkin County H&HS- Public Health
-----------------------------------------------------------------	---------------------------------------------------------

Presenter (Name and Title): Kelli Crowther, PHN, Opioid Coordinator or Erin Melz, PH Supervisor	Estimated Time Needed: 0
-----------------------------------------------------------------------------------------------------------	------------------------------------

Summary of Issue:

Final approval of funding application on behalf of Purpose Driven (PD) Recovery Homes.

This application was reviewed and approved by the Opioid Subcommittee on February 10, 2026.

Project: PD Recovery Homes Fixed Compact Safe Boxes for Residents

Overview: Looking to acquire .36cu. ft. individual lock boxes that we can fix to the recovery residents bedroom walls so they may keep valuable items and medications locked up. Their bedroom doors do not have locks on them for safety reasons so these are needed and have been requested.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve up to \$1,090 reimbursement of purchase funded with Opioid Settlement Funds to PD Recovery.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Opioid Settlement Funds will be used to support this project.

Contact:

Please direct all correspondence to the contact information provided below.

Kelli Crowther, PHN
 Aitkin County Public Health
 ((218) 927-7267
 Kelli.crowther@aitkincountymn.gov



2025

Opioid Settlement (OS) Funding Application

Section 1: Applicant Information

Date	01/08/26
Organization Name	Purpose Driven Recovery Homes
Street Address	
Mailing Address <i>if different</i>	PO Box 47
City, State, Zip Code	Aitkin, MN 56431
County	Aitkin

Primary Contact	Kory O'Neil
Phone	218-820-1207
Email	PDRRecoveryHomes@outlook.com

Financial Contact	Kory O'Neil
Tax ID/SSN	39-4169964
Phone	218-820-1207
Email	PDRRecoveryHomes@outlook.com

Information provided in this application may be used for promotional materials. This includes, but is not limited to: fact sheets, Minnesota Department of Health reports, newsletters, social media posts, and media releases. Additional information may be requested by Aitkin County Public Health e.g. a release might be requested for individuals in photographs.

By checking this box, you acknowledge and accept the statement above.

PROJECT NAME:	Fixed Compact Safe Boxes for Residents
Brief Overview	Looking to acquire .36cu. ft. individual lock boxes that we can fix to the recovery residents bedroom walls so they may keep valuable items and medications locked up. Their bedroom doors do not have locks on them for safety reasons so these are needed and have been requested.
Funding Request	1090.00

Section 2: Project Category

Each project/request must fall within one or more of the following mitigation categories. Select one or more of the categories that best match your project.

Treatment

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health condition through evidenced based or evidence informed programs or strategies.

Examples may include:

- Treat OUD
- Support People in Recovery
- Connect People who need help connecting to the services they need (connections to care i.e. transportation)
- Address the needs of criminal justice-involved persons
- Address the needs of the perinatal population, caregivers, and families including babies with neonatal opioid withdrawal syndrome
- Medication-assisted treatment (MAT) such as methadone, buprenorphine or naloxone.

Prevention

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidenced based or evidenced informed programs. Support efforts to discourage misuse of opioids through evidence based or evidenced informed programs. Examples may include:

- Training for health care providers
- Continuing Medical Education on appropriate prescribing of opioids
- Media campaigns to prevent misuse
- Funding evidence-based prevention programs in schools
- Upstream education on the harm of other addictive and harmful substances such as alcohol, tobacco or marijuana.

Harm Reduction

Harm reduction is a set of ideas and interventions that seek to reduce the harms associated with both drug use and ineffective, racialized drug policies. Harm reduction stands in stark contrast to a punitive approach to problematic drug use—it is based on acknowledging the dignity and humanity of people who use drugs and bringing them into a community of care in order to minimize negative consequences and promote optimal health and social inclusion. Examples of Harm Reduction may include:

- Support Services for children and families affected by substance use disorders.
- Overdose Prevention including distribution of Narcan, Fentanyl test strips, safe use education materials and increased access to proven effective and promising overdose prevention practices utilized in other counties and states.
- Community education to reduce the stigma around OUD

Research and Training

Support opioid abatement research and training. Examples may include:

- Funding for staff training or networking programs and services to improve the capability of government, community, and not for profit entities to abate the opioid crisis.
- Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
- Research non-opioid treatment of chronic pain.
- Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.

Section 3: Guiding Principles

Each project/request must be guided by the following five principles set forth by the Johns Hopkins School of Public Health. Please indicate which of these principals apply to your program. You do not have to meet all of the guiding principles.

- Spend Money to Save Lives.
 - OS dollars will be used on a specific project and not to fill budget gaps or shortfalls in other programs. OS dollars are being used to expand on an existing evidenced based program or initiative.

- Use Evidence to Guide Spending
 - There is evidence to support expansion of an existing program. This could include an initiative or program that was not successful but there are learned outcomes that could be successful.

- Invest in Youth Prevention
 - This program supports, children, youth and families in effective programs.

- Focus on Racial Equity
 - This program serves a specific demographic or underserved population in our community. Check one.
 - Socioeconomic
 - Veterans
 - Other _____
 - Seniors
 - Homeless
 - LGBTQ
 - Youth
 - Black/Indigenous/People of Color

- Develop a Fair and Transparent Process for Spending Funds
 - There is a process in place for clear and transparent use of OS dollars

Please Note:

It is the Applicant's sole responsibility to keep clear and detailed records that demonstrate the OS dollars requested were used for the amount and purpose(s) outlined in the initial application. Aitkin County Public Health and/or the Minnesota Attorney Generals Office, reserves the right to audit the Applicants records at any time without prior notice.

Section 4: Work plan and Goals

Give a detailed description of your project work plan and goal. List your goals related to the project. Include planned activities to meet these goals, intended timeline and responsible individual(s). Add rows as needed.

The goal is to purchase lock boxes for each resident so that they may lock up their individual medications and valuables while residing at Purpose Driven Recovery Home.

ACTIVITIES TO ACCOMPLISH GOAL(S)	TIMELINE	RESPONSIBLE INDIVIDUAL(S)
Purchase lock boxes	January 2026	Owner/Operators
Adhere boxes to bedroom walls for residents	January 2026	Owner/Operators

Section 5:Evaluation:

If your request is \$25,000 or more please complete this section. If it is under \$25,000 you do not need to complete this section. What would indicate to you that this project was successful? How will you measure progress or change? Describe your anticipated impact(s). Add rows as needed.

Project Outcomes	How will you measure these changes?	What will you do with these results?

PROJECT SUSTAINABILITY: Identify how you will work to sustain the project beyond the initial funding.

Section 6: Budget and Funding Request

Please complete the total project funding table below. **If line A is an overall cost please include an itemized list totaling the cost. You can also attach your own detailed budget.**

Total Project Funding Table

A) How much funding are you requesting from the Aitkin County Opioid Settlement Funds?	\$ 1090.00
B) Do you anticipate any additional funding for this project? <i>Include other grants, donations, fundraised amounts, budgeted dollars, etc.</i>	\$ 100
C) How much do you or a partner anticipate contributing in-kind to the project? <i>Include staff/volunteer time, etc.</i>	\$
Total Project Cost <i>(should equal the sum of the 3 lines above)</i>	\$ 1190

Submit your completed application via email to kelli.crowther@aitkincountymn.gov
Please put **OS Application** in the subject line.



Board of County Commissioners Agenda Request

2R

Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Purpose Driven (PD) Recovery Homes Opioid Funding Request - Rent Gap

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Kelli Crowther, PHN, Opioid Coordinator		Department: Aitkin County H&HS- Public Health
Presenter (Name and Title): Kelli Crowther, PHN, Opioid Coordinator or Erin Melz, PH Supervisor		Estimated Time Needed: 0
Summary of Issue: <p>Final approval of funding application on behalf of Purpose Driven (PD) Recovery Homes.</p> <p>This application was reviewed and approved with amended criteria by the Opioid Subcommittee on February 10, 2026.</p> <p>Project: PD Recovery Homes Initial Rent and Gap Funding</p> <p>Overview from Application: We have a candidate for our Men's Recovery home who works enough to render him ineligible for housing support and cannot afford first month's rent and security deposit to admit to our recovery home. He also is in need of help with rents for a few months ongoing to help him get housed and settled in. These funds will not all be used for this one candidate, but available for others like him who have the same circumstances.</p> <p>Amended Criteria for Funding: The subcommittee approved the application with an amended funding amount and have agreed to support a maximum funding of \$5,000 over the next 6 months. They would agree to fund a resident's rent for up to \$400 per month for a maximum of 6 months or \$2,400 per resident. They do not support paying the deposit. This funding would be invoiced on a monthly basis as needed and would be available for any person seeking residence at PD Recovery Homes. At the end of the 6 months or the \$5,000 is exhausted, we would like to hear back on how many people were helped and hear more about the structure and expectations of residents in the homes.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve up to \$5,000 invoiced monthly over the next 6 months for rent payment for those ineligible for housing support up to \$400 per month for a maximum of 6 months or \$2,400 per resident funded with Opioid Settlement Funds to PD Recovery.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> Opioid Settlement Funds will be used to support this project.		

Contact:

Please direct all correspondence to the contact information provided below.

Kelli Crowther, PHN

Aitkin County Public Health
((218) 927-7267

Kelli.crowther@aitkincountymn.gov



2025

Opioid Settlement (OS) Funding Application

Section 1: Applicant Information

Date	12/30/25
Organization Name	Purpose Driven Recovery Homes
Street Address	
Mailing Address <i>if different</i>	PO Box 47
City, State, Zip Code	Aitkin, MN 56431
County	Aitkin

Primary Contact	Kory O'Neil
Phone	218-820-1207
Email	PDRRecoveryHomes@outlook.com

Financial Contact	Kory O'Neil
Tax ID/SSN	39-4169964
Phone	218-820-1207
Email	PDRRecoveryHomes@outlook.com

Information provided in this application may be used for promotional materials. This includes, but is not limited to: fact sheets, Minnesota Department of Health reports, newsletters, social media posts, and media releases. Additional information may be requested by Aitkin County Public Health e.g. a release might be requested for individuals in photographs.



By checking this box, you acknowledge and accept the statement above.

PROJECT NAME:	Initial Rent and Gap Funding
Brief Overview	
We have a candidate for our Men's Recovery home who works enough to render him ineligible for housing support and cannot afford first month's rent and security deposit to admit to our recovery home. He also is in need of help with rents for a few months ongoing to help him get housed and settled in. These funds will not all be used for this one candidate, but available for others like him who have the same circumstances.	
Funding Request	16,000

Section 2: Project Category

Each project/request must fall within one or more of the following mitigation categories. Select one or more of the categories that best match your project.

Treatment

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health condition through evidenced based or evidence informed programs or strategies. Examples may include:

- Treat OUD
- Support People in Recovery
- Connect People who need help connecting to the services they need (connections to care i.e. transportation)
- Address the needs of criminal justice-involved persons
- Address the needs of the perinatal population, caregivers, and families including babies with neonatal opioid withdrawal syndrome
- Medication-assisted treatment (MAT) such as methadone, buprenorphine or naloxone.

Prevention

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidenced based or evidenced informed programs. Support efforts to discourage misuse of opioids through evidence based or evidenced informed programs. Examples may include:

- Training for health care providers
- Continuing Medical Education on appropriate prescribing of opioids
- Media campaigns to prevent misuse
- Funding evidence-based prevention programs in schools
- Upstream education on the harm of other addictive and harmful substances such as alcohol, tobacco or marijuana.

Harm Reduction

Harm reduction is a set of ideas and interventions that seek to reduce the harms associated with both drug use and ineffective, racialized drug policies. Harm reduction stands in stark contrast to a punitive approach to problematic drug use—it is based on acknowledging the dignity and humanity of people who use drugs and bringing them into a community of care in order to minimize negative consequences and promote optimal health and social inclusion. Examples of Harm Reduction may include:

- Support Services for children and families affected by substance use disorders.
- Overdose Prevention including distribution of Narcan, Fentanyl test strips, safe use education materials and increased access to proven effective and promising overdose prevention practices utilized in other counties and states.
- Community education to reduce the stigma around OUD

Research and Training

Support opioid abatement research and training. Examples may include:

- Funding for staff training or networking programs and services to improve the capability of government, community, and not for profit entities to abate the opioid crisis.
- Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
- Research non-opioid treatment of chronic pain.
- Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.

Section 3: Guiding Principles

Each project/request must be guided by the following five principles set forth by the Johns Hopkins School of Public Health. Please indicate which of these principals apply to your program. You do not have to meet all of the guiding principles.

- Spend Money to Save Lives.
 - OS dollars will be used on a specific project and not to fill budget gaps or shortfalls in other programs. OS dollars are being used to expand on an existing evidenced based program or initiative.

- Use Evidence to Guide Spending
 - There is evidence to support expansion of an existing program. This could include an initiative or program that was not successful but there are learned outcomes that could be successful.

- Invest in Youth Prevention
 - This program supports, children, youth and families in effective programs.

- Focus on Racial Equity
 - This program serves a specific demographic or underserved population in our community. Check one.
 - Socioeconomic
 - Veterans
 - Other _____
 - Seniors
 - Homeless
 - LGBTQ
 - Youth
 - Black/Indigenous/People of Color

- Develop a Fair and Transparent Process for Spending Funds
 - There is a process in place for clear and transparent use of OS dollars

Please Note:

It is the Applicant's sole responsibility to keep clear and detailed records that demonstrate the OS dollars requested were used for the amount and purpose(s) outlined in the initial application. Aitkin County Public Health and/or the Minnesota Attorney Generals Office, reserves the right to audit the Applicants records at any time without prior notice.

Section 4: Work plan and Goals

Give a detailed description of your project work plan and goal. List your goals related to the project. Include planned activities to meet these goals, intended timeline and responsible individual(s). Add rows as needed.

Our goal is to help those who may not qualify for housing support still be granted admittance to our recovery home setting for ongoing support and accountability as they continue their journey of sobriety. This fund will be invoiced monthly for any applicant that cannot pay their share of program dues/rent for the month they stayed at the recovery residence. This fund may be used to pay deposits and first month's rent along with a portion of ongoing rents not to exceed six months per resident or a total of \$4000 per resident. The current resident in need is an Aitkin County resident who is on probation here and needs to reside in Aitkin County. Aiding his recovery through sustainable housing will positively impact the community by keeping a local factory worker here and housed. The other \$12,000 requested for approval would be on an as needed basis for other applicants like this one. Initial invoice would be for the first month's rent and security deposit.

ACTIVITIES TO ACCOMPLISH GOAL(S)	TIMELINE	RESPONSIBLE INDIVIDUAL(S)
Initial request for housing current self-pay applicant	January 2026	Owner/Operators

Section 5:Evaluation:

If your request is \$25,000 or more please complete this section. If it is under \$25,000 you do not need to complete this section. What would indicate to you that this project was successful? How will you measure progress or change? Describe your anticipated impact(s). Add rows as needed.

Project Outcomes	How will you measure these changes?	What will you do with these results?

PROJECT SUSTAINABILITY: Identify how you will work to sustain the project beyond the initial funding.

Section 6: Budget and Funding Request

Please complete the total project funding table below. **If line A is an overall cost please include an itemized list totaling the cost. You can also attach your own detailed budget.**

Total Project Funding Table

A) How much funding are you requesting from the Aitkin County Opioid Settlement Funds?	\$ 16000
B) Do you anticipate any additional funding for this project? <i>Include other grants, donations, fundraised amounts, budgeted dollars, etc.</i>	\$
C) How much do you or a partner anticipate contributing in-kind to the project? <i>Include staff/volunteer time, etc.</i>	\$
Total Project Cost <i>(should equal the sum of the 3 lines above)</i>	\$ 16000

Submit your completed application via email to kelli.crowther@aitkincountymn.gov
Please put **OS Application** in the subject line.



Board of County Commissioners Agenda Request

2S
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Aitkin Sobriety Court Opioid Funding Request

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
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Submitted by: Kelli Crowther, PHN, Opioid Coordinator	Department: Aitkin County H&HS- Public Health
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Presenter (Name and Title): Kelli Crowther, PHN, Opioid Coordinator or Erin Melz, PH Supervisor	Estimated Time Needed: 0
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Summary of Issue:

Final approval of funding application on behalf of Aitkin Sobriety Court.

This application was reviewed and approved by the Opioid Subcommittee on February 10, 2026.

Project: Aitkin Sobriety Court Recovery Support and Engagement Initiative

Overview from Application: The Aitkin Sobriety Court Treatment Court is seeking opioid settlement funding to support evidence-based recovery engagement through sober activities, pro-social events, and incentives for participants, families, and alumni. Individuals with opioid and other substance use disorders often face significant financial, social, and environmental barriers that limit their ability to engage in healthy recovery-oriented activities. Providing structured, substance-free events and meaningful incentives helps strengthen recovery capital, reduce isolation, promote family involvement, and increase long-term treatment retention. These activities directly support harm reduction, improve treatment outcomes, and reinforce ongoing recovery behaviors.

Amended Criteria for Funding: The subcommittee approved the application with an amended funding amount and have agreed to support \$3,500 for this project. They recognize the benefits that the previous funding has brought to the participants of Sobriety Court and therefore agree to fund these initiatives one last time.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve \$3,500 one time payment funded with Opioid Settlement Funds to Aitkin Sobriety Court.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Opioid Settlement Funds will be used to support this project.

Aitkin County Health and Human Services

2025

Opioid Settlement (OS) Funding Application

Section 1: Applicant Information

Contact:

Please direct all correspondence to the contact information provided below.

Kelli Crowther, PHN

Aitkin County Public Health
((218) 927-7267

Kelli.crowther@aitkincountymn.gov



Date	12/30/2025
Organization Name	Aitkin County Sobriety Court
Street Address	209 2nd St NW, Rm 178
Mailing Address if different	
City, State, Zip Code	Aitkin, MN 56401
County	Aitkin

Primary Contact	Julia Cluff and Andy Walsh
Phone	218-927-7398
Email	julia.cluff@courts.state.mn.us

Financial Contact	Community Action Council of Crow Wing County. Friends of the Brainerd Lakes Area Treatment Courts.
Tax ID/SSN	51-0186078
Phone	218-829-5278
Email	info@brainerdcommunityaction.org

Information provided in this application may be used for promotional materials. This includes, but is not limited to: fact sheets, Minnesota Department of Health reports, newsletters, social media posts, and media releases. Additional information may be requested by Aitkin County Public Health e.g. a release might be requested for individuals in photographs.



By checking this box, you acknowledge and accept the statement above.

PROJECT NAME:	Aitkin Sobriety Court Recovery Support and Engagement Initiative
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Brief Overview

The Aitkin Sobriety Court Treatment Court is seeking opioid settlement funding to support evidence-based recovery engagement through sober activities, pro-social events, and incentives for participants, families, and alumni. Individuals with opioid and other substance use disorders often face significant financial, social, and environmental barriers that limit their ability to engage in healthy recovery-oriented activities. Providing structured, substance-free events and meaningful incentives helps strengthen recovery capital, reduce isolation, promote family involvement, and increase long-term treatment retention. These activities directly support harm reduction, improve treatment outcomes, and reinforce ongoing recovery behaviors.

Funding Request	\$6,000.00
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Section 2: Project Category

Each project/request must fall within one or more of the following mitigation categories. Select one or more of the categories that best match your project.

Treatment

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health condition through evidenced based or evidence informed programs or strategies.

Examples may include:

- Treat OUD
- Support People in Recovery
- Connect People who need help connecting to the services they need (connections to care i.e. transportation)
- Address the needs of criminal justice-involved persons
- Address the needs of the perinatal population, caregivers, and families including babies with neonatal opioid withdrawal syndrome
- Medication-assisted treatment (MAT) such as methadone, buprenorphine or naloxone.

Prevention

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidenced based or evidenced informed programs. Support efforts to discourage misuse of opioids through evidence based or evidenced informed programs. Examples may include:

- Training for health care providers
- Continuing Medical Education on appropriate prescribing of opioids
- Media campaigns to prevent misuse
- Funding evidence-based prevention programs in schools
- Upstream education on the harm of other addictive and harmful substances such as alcohol, tobacco or marijuana.

Harm Reduction

Harm reduction is a set of ideas and interventions that seek to reduce the harms associated with both drug use and ineffective, racialized drug policies. Harm reduction stands in stark contrast to a punitive approach to problematic drug use—it is based on acknowledging the dignity and humanity of people who use drugs and bringing them into a community of care in order to minimize negative consequences and promote optimal health and social inclusion. Examples of Harm Reduction may include:

- Support Services for children and families affected by substance use disorders.
- Overdose Prevention including distribution of Narcan, Fentanyl test strips, safe use education materials and increased access to proven effective and promising overdose prevention practices utilized in other counties and states.
- Community education to reduce the stigma around OUD

Research and Training

Support opioid abatement research and training. Examples may include:

- Funding for staff training or networking programs and services to improve the capability of government, community, and not for profit entities to abate the opioid crisis.
- Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
- Research non-opioid treatment of chronic pain.
- Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.

Section 3: Guiding Principles

Each project/request must be guided by the following five principles set forth by the Johns Hopkins School of Public Health. Please indicate which of these principals apply to your program. You do not have to meet all of the guiding principles.

- Spend Money to Save Lives.
 - OS dollars will be used on a specific project and not to fill budget gaps or shortfalls in other programs. OS dollars are being used to expand on an existing evidenced based program or initiative.

- Use Evidence to Guide Spending
 - There is evidence to support expansion of an existing program. This could include an initiative or program that was not successful but there are learned outcomes that could be successful.

- Invest in Youth Prevention
 - This program supports, children, youth and families in effective programs.

- Focus on Racial Equity
 - This program serves a specific demographic or underserved population in our community. Check one.
 - Socioeconomic
 - Veterans
 - Other _____
 - Seniors
 - Homeless
 - LGBTQ
 - Youth
 - Black/Indigenous/People of Color

- Develop a Fair and Transparent Process for Spending Funds
 - There is a process in place for clear and transparent use of OS dollars

Please Note:

It is the Applicant's sole responsibility to keep clear and detailed records that demonstrate the OS dollars requested were used for the amount and purpose(s) outlined in the initial application. Aitkin County Public Health and/or the Minnesota Attorney Generals Office, reserves the right to audit the Applicants records at any time without prior notice.

Section 4: Work plan and Goals

Give a detailed description of your project work plan and goal. List your goals related to the project. Include planned activities to meet these goals, intended timeline and responsible individual(s). Add rows as needed.

Spend Money to Save Lives: This funding will directly support recovery stabilization through structured sober activities and evidence-informed incentives that improve treatment retention and reduce relapse and overdose risk.

Use Evidence to Guide Spending: Research on treatment courts indicates pro-social engagement, positive reinforcement, and family-inclusive activities significantly increase program completion and reduce recidivism.

Invest in Youth Prevention: Many sober, family-friendly events include children and adolescents, promoting protective factors and reducing intergenerational impact of substance use.

Focus on Racial/Socioeconomic Equity: A majority of participants experience socioeconomic hardship. Funding ensures equal access to safe, therapeutic, sober activities regardless of ability to pay.

Develop a Fair and Transparent Process for Spending Funds: All activities, events, and incentives will be pre-approved by the multidisciplinary team. Detailed records, receipts, and documentation will be maintained. If received, funding will go into separate 501.C.3. account, specifically used to support the Aitkin Sobriety Court.

ACTIVITIES TO ACCOMPLISH GOAL(S)	TIMELINE	RESPONSIBLE INDIVIDUAL(S)
Plan and host quarterly sober community events (e.g., family nights, outdoor recreation, educational workshops)	Quarterly	Sobriety Court Coordinator & Team
Provide recovery-supportive incentives for milestones, engagement, and pro-social behaviors (gas cards, grocery cards, recovery materials)	Ongoing	Sobriety Court Coordinator
Develop partnerships with local community organizations to offer low-cost or free activities (gyms, arts, recreation)	Ongoing	Coordinator & Public Health liaison
Facilitate alumni engagement and mentoring opportunities to promote sustained recovery. Semi-annually.	Semi-annually.	Sobriety Court Team

Section 5: Evaluation:

If your request is \$25,000 or more please complete this section. If it is under \$25,000 you do not need to complete this section. What would indicate to you that this project was successful? How will you measure progress or change? Describe your anticipated impact(s). Add rows as needed.

Project Outcomes	How will you measure these changes?	What will you do with these results?

PROJECT SUSTAINABILITY: Identify how you will work to sustain the project beyond the initial funding.

Section 6: Budget and Funding Request

Please complete the total project funding table below. **If line A is an overall cost please include an itemized list totaling the cost. You can also attach your own detailed budget.**

Total Project Funding Table

A) How much funding are you requesting from the Aitkin County Opioid Settlement Funds?	\$6,000.00
B) Do you anticipate any additional funding for this project? <i>Include other grants, donations, fundraised amounts, budgeted dollars, etc.</i>	\$
C) How much do you or a partner anticipate contributing in-kind to the project? <i>Include staff/volunteer time, etc.</i>	\$2,800.00
Total Project Cost <i>(should equal the sum of the 3 lines above)</i>	\$8,800.00

Submit your completed application via email to kelli.crowther@aitkincountymn.gov
Please put **OS Application** in the subject line.

Aitkin County Sobriety Courts Opioid Funding Budget Request

Total Requested: \$6,000.00

Category	Item Description	Cost
Incentives & Emergency Gift Cards (*2 programs)	30 gas gift cards @ \$25 = \$750.00 30 food gift cards @ \$25 = \$750.00 60 theater tickets @ \$11 = \$660.00 Total = \$2,160.00	\$2,160.00
Holiday Food Baskets (*2 programs)	30 baskets @ \$30 per participant (holiday meal + greeting card) Total = \$900.00	\$900.00
Candy for Court		\$450.00
Quarterly Sober Events	Item Description	Cost
Fishing Event:	- Boat launch = \$475.00 - Tip = \$60.00 - Subway catering = \$283.00 Total = \$818.00	\$818.00
Bowling Event:	- Bowling = \$246.00 - Pizza = \$247.00 - Salad = \$55.00 - Pop = \$71.00 - Gratuity/tax = \$126.00 Total = \$745.00	\$747.00
Arts & Crafts Event:	- Art supplies = \$250.00	\$250.00
BBQ Picnic at Park:	- 45 meals @ \$15.00 = Total \$675.00	\$675.00
	TOTAL PROJECT COST	\$6,000.00



Board of County Commissioners Agenda Request

2T

Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Aitkin High School Opioid Funding Request

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Kelli Crowther, PHN, Opioid Coordinator	Department: Aitkin County H&HS- Public Health
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Presenter (Name and Title): Kelli Crowther, PHN, Opioid Coordinator or Erin Melz, PH Supervisor	Estimated Time Needed: 0
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Summary of Issue:

Final approval of funding application on behalf of Aitkin High School.

This application was reviewed and approved by the Opioid Subcommittee on February 10, 2026.

Project: Sullivan's Message for AHS & Community

Overview: Kathi Meyer began to speak about alcohol awareness and the importance of making good choices in 2009 after her daughter passed away from underage drinking. She met her future husband, Chris Sullivan, when she presented at her first parent night. A former NFL player, Chris was attending not as a parent, but as a man suffering from substance use disorder, anxiety and depression.

They say through tragedy, beautiful meetings can happen. That was the case with Kathi and Chris's struggles surrounding substance use. Their powerful messages were destined to join forces in more ways than one! Kathi's perspective as a Mom combined with Chris's perspective as someone with a long time heroin/alcohol addiction and mental health concerns touches many aspects of the listener. Kathi and Chris consider it a gift to be a small part of the ripple effect that happens from sharing! We never know how one word, one message, one act of kindness can change the outcome of someone's life and make a positive change in this world

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve \$1,500 one time payment funded with Opioid Settlement Funds to Aitkin High School.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Opioid Settlement Funds will be used to support this project.

Aitkin County Health and Human Services

Contact:

Please direct all correspondence to the contact information provided below.

Kelli Crowther, PHN

Aitkin County Public Health
((218) 927-7267

Kelli.crowther@aitkincountymn.gov



2025

Opioid Settlement (OS) Funding Application

Section 1: Applicant Information

Date	1/13/26
Organization Name	Aitkin High School
Street Address	306 2nd st. NW
Mailing Address <i>if different</i>	
City, State, Zip Code	Aitkin, MN 56431
County	Aitkin

Primary Contact	Jim Henrikson
Phone	218-927-7125
Email	jhenrickson@isd1.org

Financial Contact	Heather Hipp
Tax ID/SSN	
Phone	
Email	hhipp@isd1.org

Information provided in this application may be used for promotional materials. This includes, but is not limited to: fact sheets, Minnesota Department of Health reports, newsletters, social media posts, and media releases. Additional information may be requested by Aitkin County Public Health e.g. a release might be requested for individuals in photographs.

By checking this box, you acknowledge and accept the statement above.

PROJECT NAME:	Sullivan's Message for AHS & Community
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Brief Overview

Kathi Meyer began to speak about alcohol awareness and the importance of making good choices in 2009 after her daughter passed away from underage drinking. She met her future husband, Chris Sullivan, when she presented at her first parent night. A former NFL player, Chris was attending not as a parent, but as a man suffering from substance use disorder, anxiety and depression.

They say through tragedy, beautiful meetings can happen. That was the case with Kathi and Chris' struggles surrounding substance use. Their powerful messages were destined to join forces in more ways than one! Kathi's perspective as a Mom combined with Chris' perspective as someone with a long time heroin/alcohol addiction and mental health concerns touches many aspects of the listener. Kathi and Chris consider it a gift to be a small part of the ripple effect that happens from sharing! We never know how one word, one message, one act of kindness can change the outcome of someone's life and make a positive change in this world

Funding Request	Total cost is \$4,000 plus travel (approx - \$2,000)
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Section 2: Project Category

Each project/request must fall within one or more of the following mitigation categories. Select one or more of the categories that best match your project.

Treatment

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health condition through evidenced based or evidence informed programs or strategies.

Examples may include:

- Treat OUD
- Support People in Recovery
- Connect People who need help connecting to the services they need (connections to care i.e. transportation)
- Address the needs of criminal justice-involved persons
- Address the needs of the perinatal population, caregivers, and families including babies with neonatal opioid withdrawal syndrome
- Medication-assisted treatment (MAT) such as methadone, buprenorphine or naloxone.

Prevention

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidenced based or evidenced informed programs. Support efforts to discourage misuse of opioids through evidence based or evidenced informed programs. Examples may include:

- Training for health care providers
- Continuing Medical Education on appropriate prescribing of opioids
- Media campaigns to prevent misuse
- Funding evidence-based prevention programs in schools
- Upstream education on the harm of other addictive and harmful substances such as alcohol, tobacco or marijuana.

Harm Reduction

Harm reduction is a set of ideas and interventions that seek to reduce the harms associated with both drug use and ineffective, racialized drug policies. Harm reduction stands in stark contrast to a punitive approach to problematic drug use—it is based on acknowledging the dignity and humanity of people who use drugs and bringing them into a community of care in order to minimize negative consequences and promote optimal health and social inclusion. Examples of Harm Reduction may include:

- Support Services for children and families affected by substance use disorders.
- Overdose Prevention including distribution of Narcan, Fentanyl test strips, safe use education materials and increased access to proven effective and promising overdose prevention practices utilized in other counties and states.
- Community education to reduce the stigma around OUD

Research and Training

Support opioid abatement research and training. Examples may include:

- Funding for staff training or networking programs and services to improve the capability of government, community, and not for profit entities to abate the opioid crisis.
- Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
- Research non-opioid treatment of chronic pain.
- Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.

Section 3: Guiding Principles

Each project/request must be guided by the following five principles set forth by the Johns Hopkins School of Public Health. Please indicate which of these principals apply to your program. You do not have to meet all of the guiding principles.

- Spend Money to Save Lives.
 - OS dollars will be used on a specific project and not to fill budget gaps or shortfalls in other programs. OS dollars are being used to expand on an existing evidenced based program or initiative.
- Use Evidence to Guide Spending
 - There is evidence to support expansion of an existing program. This could include an initiative or program that was not successful but there are learned outcomes that could be successful.
- Invest in Youth Prevention
 - This program supports, children, youth and families in effective programs.
- Focus on Racial Equity
 - This program serves a specific demographic or underserved population in our community. Check one.
 - Socioeconomic
 - Seniors
 - Youth
 - Veterans
 - Homeless
 - Black/Indigenous/People of Color
 - Other _____
 - LGBTQ
- Develop a Fair and Transparent Process for Spending Funds
 - There is a process in place for clear and transparent use of OS dollars

Please Note:

It is the Applicant's sole responsibility to keep clear and detailed records that demonstrate the OS dollars requested were used for the amount and purpose(s) outlined in the initial application. Aitkin County Public Health and/or the Minnesota Attorney Generals Office, reserves the right to audit the Applicants records at any time without prior notice.

Section 4: Work plan and Goals

Give a detailed description of your project work plan and goal. List your goals related to the project. Include planned activities to meet these goals, intended timeline and responsible individual(s). Add rows as needed.

Our messages are perfect for them, as well as the whole school while you have us out there!

I share about my daughter Taylor, and how her and her friends' decisions to underage drink her senior year in high school cost her her life, and changed her friends lives forever, from one decision. Chris shares his story of how he made it to the NFL, only to lose everything due to substance use. He shares his mental health struggles, his choices and his recovery with the community. It's amazing to see such a big man, so humble, share how his inability to simply ask for help changed his life. We are as real as it gets, and it's amazing what happens within those 4 walls when we come to a community!

The goal is to be real with students and make them aware. Let students know that others also make decisions that may effect others but that there are people to help.

ACTIVITIES TO ACCOMPLISH GOAL(S)	TIMELINE	RESPONSIBLE INDIVIDUAL(S)
2 presentations to students during school day	75-90 min each	Sullivans/AHS
1 presentation to community	75-90 min	Sullivans/AHS

Section 5:Evaluation:

If your request is \$25,000 or more please complete this section. If it is under \$25,000 you do not need to complete this section. What would indicate to you that this project was successful? How will you measure progress or change? Describe your anticipated impact(s). Add rows as needed.

Project Outcomes	How will you measure these changes?	What will you do with these results?

PROJECT SUSTAINABILITY: Identify how you will work to sustain the project beyond the initial funding.

This project/idea is and will continue to be taught in health classes here at AHS. Counselor's are also trained and available to follow up. We have Northern Pines Counseling on campus.

Section 6: Budget and Funding Request

Please complete the total project funding table below. **If line A is an overall cost please include an itemized list totaling the cost. You can also attach your own detailed budget.**

Total Project Funding Table

A) How much funding are you requesting from the Aitkin County Opioid Settlement Funds?	\$ up to \$6,000
B) Do you anticipate any additional funding for this project? <i>Include other grants, donations, fundraised amounts, budgeted dollars, etc.</i>	\$ QB Club
C) How much do you or a partner anticipate contributing in-kind to the project? <i>Include staff/volunteer time, etc.</i>	\$???
Total Project Cost <i>(should equal the sum of the 3 lines above)</i>	\$0

Submit your completed application via email to kelli.crowther@aitkincountymn.gov
Please put **OS Application** in the subject line.

AITKIN COUNTY BOARD SPECIAL MEETING/COMMITTEE OF THE WHOLE
February 17, 2026

2U

Call to Order

The Aitkin County Board of Commissioners met the 17th day of February, 2026 at 1:00 p.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Travis Leiviska, and Michael Kearney. Also present were County Administrator David Minke, Administrative Assistant April Kellerman, County Sheriff Dan Guida, County Attorney James Ratz, Aitkin County CARE Executive Director Amy Wyant, and from North Memorial Ambulance Kevin Lee, Brent Custard, and Rob Almendinger.

Commissioner Bret Sample was absent.

Discussion of Ambulance Service Funding and Tax District options. Following discussion, the Board members present desire to have more conversation on this. The County Administrator will gather more information and data. Another Committee of the Whole meeting will be scheduled at a later date.

Adjourn

Motion by Commissioner Leiviska, seconded by Commissioner Westerlund and carried 4-0 to adjourn the meeting at 2:53 p.m. with the next regular meeting on Tuesday, February 24, 2026 at the Aitkin County Government Center.

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

David J. Minke, County Administrator
Clerk to the County Board



Board of County Commissioners Agenda Request

2V
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Outdoor School For All Funding Agreement for LLCC

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
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Submitted by: Dennis (DJ) Thompson	Department: Land
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

The State has developed the Outdoor School Grant Program for statewide implementation of “grants to accredited learning centers to provide a multiday, overnight educational experience for students in grades 4 through 12 that is comprised mainly of outdoor-based learning activities” (Minnesota Session Laws – 2025, 1st Special Session - Article 1, Sec. 3, Subd. 6, (f)).

Long Lake Conservation Center's agreement is for \$130,507.40 and goes to June 30, 2028. The Agreement has reviewed by the County Attorney and was execute by LLCC Manager Dave McMillan in November. After further review we have determined that the funding agreement should be considered and ratified by the county board.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Be it resolved that the Grant Contract Agreement between the State of Minnesota and Long Lake Conservation Center for Outdoor School for All funding be ratified.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



This Grant Contract Agreement is between the State of Minnesota, acting through its Department of Natural Resources ("State") and Long Lake Conservation Center, 28952 438th Lane, Palisade, MN 56469. ("Grantee").

Recitals

Under Minnesota Statute § 84.026, the State is empowered to enter into this Grant Contract Agreement. The State has developed the Outdoor School Grant Program for statewide implementation of "grants to accredited learning centers to provide a multiday, overnight educational experience for students in grades 4 through 12 that is comprised mainly of outdoor-based learning activities" (Minnesota Session Laws – 2025, 1st Special Session - Article 1, Sec. 3, Subd. 6, (f)). The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Contract Agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98, Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant contract agreement.

Grant Contract Agreement

1 Term of Grant Contract Agreement

1.1 Effective Date. Execution date of this Grant Contract Agreement, or the date the State obtains all required signatures, whichever is later.

Per Minnesota Statutes § 16B.98, Subd. 5, the Grantee must not begin work until this Grant Contract Agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence.

Per Minnesota Statutes § 16B.98 Subd. 7, no payments will be made to the Grantee until this Grant Contract Agreement is fully executed.

1.2 Expiration Date.

June 30, 2028, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 Survival of Terms. The following clauses survive the expiration or cancellation of this Grant Contract Agreement: Liability; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; Data Disclosure; and Monitoring.

2 Specifications, Duties, and Scope of Work

2.1 The Grantee will comply with the required grants management policies and procedures set forth through Minnesota Statute §16B.97, subd 4 (a)(1).

- 2.2 The Grantee will perform the duties specified in Exhibit A: Project Description and Exhibit B: Work Plan and Budget, which are attached and incorporated into this Grant Contract Agreement.
- 2.3 Meet all grant program requirements, as described in the Outdoor School Grant Program FY2026 Request for Proposal, which is incorporated into this Grant Contract Agreement by reference. [The Request for Proposal is located here.](#)
- 2.4 The Grantee agrees to complete the program in accordance with the approved budget to the extent practicable and within the program period specified in the Grant Contract Agreement. Any material change in the Grant Contract Agreement shall require an amendment by the State. The Grantee must acquire pre-approval for any changes to project objectives, audience, timeline and/or budget outlined in Exhibit A: Project Description and Exhibit B: Work Plan and Budget. All requests for changes must be submitted in writing and approved by the State's Authorized Representative prior to implementation.
- 2.5 The Grantee shall be responsible for the administration supervision, management, record keeping, and program oversight required for the work performed under this agreement.
- 2.6 The Grantee is responsible for maintaining an adequate conflict of interest policy. Throughout the term of this agreement, the Grantee shall monitor and report any actual, potential, or perceived conflicts of interest to the State's Authorized Representative

3 Time

The Grantee must comply with all the time requirements described in this Grant Contract Agreement. In the performance of this Grant Contract Agreement, time is of the essence and failure to meet a deadline date may be a basis for a determination by the State's Authorized Representative that the Grantee has not complied with the terms of the Grant Contract Agreement. The Grantee is required to perform all the duties cited within clause two "Specifications, Duties, and Scope of Work" within the grant period. The State is not obligated to extend the grant period.

4 Consideration and Terms of Payment

The consideration for all services performed by the Grantee pursuant to this Grant Contract Agreement shall be paid by the State as follows:

- 4.1 **Compensation.** The total obligation of the State under this Grant Contract Agreement, including all compensation and reimbursements, is not to exceed **\$130,507.40**, which shall be paid after the Grantee presents a final report with appropriate documentation for expenditures as described in Exhibit B: Budget Worksheet, which are attached and incorporated into this Grant Contract Agreement.
- 4.2 **Administrative Costs.** Grantee administrative costs must be necessary and reasonable. Administrative costs are only allowed as part of the Grantee's match requirement. No compensation or reimbursement will be paid.
- 4.3 **Travel Expenses.** Reimbursement for personal travel and subsistence expenses actually and necessarily incurred by the Grantee because of this Grant Contract Agreement will not exceed \$ 0.00. The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

The Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current Nonrepresented Employees Compensation Plan promulgated by the Commissioner of Minnesota Management and Budget.

4.4 Invoices. Payments shall be made by the State after the Grantee's presentation of invoices for services satisfactorily performed and the written acceptance of such services by the State's Authorized Representative. Invoices shall be submitted timely, with additional details as requested by the State, and according to the following schedule:

- March 15, 2026 – For any education programs completed January-February 2026
- May 15, 2026 – For any education programs completed March-April 2026
- July 15, 2026 – For education programs completed May-June 2026
- September 15, 2026 – For education programs completed July-August 2026
- November 15, 2026 – For education programs completed September-October 2026
- January 15, 2027 – For education programs completed November-December 2026
- March 15, 2027 – For education programs completed January-February 2027
- May 15, 2027 – For education programs completed March-April 2027
- July 15, 2027 – For education programs completed May-June 2027
- September 15, 2027 – For education programs completed July-August 2027
- November 15, 2027 – For education programs completed September-October 2027
- January 15, 2028 – For education programs completed November-December 2027
- March 15, 2028 – For education programs completed January-February 2028
- May 15, 2028 – For education programs completed March-April 2028
- July 15, 2028 – For education programs completed May-June 2028

4.5 Unexpended Funds. The Grantee must promptly return to the State any unexpended funds that have not been accounted for in a financial report to the State.

5 Conditions of Payment

All services provided by the Grantee under this Grant Contract Agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

Payments shall not be made on grants with past due progress and/or financial reports, including final reports, unless the State has given the Grantee a written extension.

In accordance with Minnesota Management and Budget Statewide Operating Policy 0801-01, payment shall be made within 30 days following the State's Authorized Representative approval of an invoice. Payments will not be made if reports or other deliverables are outstanding.

For awards greater than \$25,000, a grantee performance evaluation will be posted publicly at <https://osp.admin.mn.gov/granteval/grant-eval-uploader>, per Minnesota Statutes § 16B.98, Subdivision 12 and OGM Policy 08-13.

6 Contracting and Bidding Requirements

6.1 Any services and/or materials that are expected to cost \$100,000 or more must undergo a formal notice and bidding process.

- 6.2** Services and/or materials that are expected to cost between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three (3) verbal quotes or bids or awarded to a targeted vendor.
- 6.3** Services and/or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two (2) verbal quotes or bids or awarded to a targeted vendor.
- 6.4** The Grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through these entities are used when possible:
- A. State Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List
 - B. Metropolitan Council Underutilized Business Program
 - C. Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: Central Certification Directory
- 6.5** The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.
- 6.6** The Grantee must maintain support documentation of the purchasing or bidding process used to contract services in their financial records, including support documentation justifying a single source bid, if applicable.
- 6.7** Notwithstanding 6.1-6.4 above, the State may waive bidding process requirements when:
- A. Vendors included in response to competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant; or
 - B. It is determined there is only one reasonably able and available source for such materials or services and that grantee has established a fair and reasonable price.
- 6.8** The Grantee and any subrecipients must comply with prevailing wage rules per Minnesota Statutes §§ 177.41 through 177.50, as applicable.
- 6.9** The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: Suspended and Debarred Vendors, Minnesota Office of State Procurement.

7 Authorized Representatives

7.1 The State's Authorized Representative is:

Amber Kastner, Outreach Grants Specialist, Minnesota Department of Natural Resources, Division of Fish and Wildlife, amber.kastner@state.mn.us, 500 Lafayette Road, St. Paul, MN 55155, 651-259-5193, or their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this Grant Contract Agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

7.2 The Grantee's Authorized Representatives are:

Dave McMillan, Manager, dave@longlakecc.org, and Beth Haasken, Education Coordinator, beth@longlakecc.org, 28952 438th Lane, Palisade, MN 56469, 218-768-4653, or their successors. If the Grantee's Authorized Representative changes at any time during this Grant Contract Agreement, the Grantee must immediately notify the state.

7.3 The Grantee must clearly post on the Grantee’s website the names of, and contact information for, the Grantee’s leadership and the employee or other person who directly manages and oversees this Grant Contract Agreement on behalf of the Grantee.

8 Assignment, Amendments, Waiver, and Contract Complete

8.1 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this Grant Contract Agreement without the prior consent of the State and a fully executed agreement, executed and approved by the authorized parties or their successors.

8.2 Amendments. Any amendment to this Grant Contract Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Grant Contract Agreement or their successors.

8.3 Waiver. If the State fails to enforce any provision of this Grant Contract Agreement, that failure does not waive the provision or its right to enforce it.

8.4 Contract Complete. This Grant Contract Agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this Grant Contract Agreement, whether written or oral, may be used to bind either party.

9 Subcontracting and Subcontract Payment

9.1 A subrecipient is a person or entity that has been awarded a portion of the work authorized by this Grant Contract Agreement by Grantee. The Grantee must document any subaward through a formal legal agreement. The Grantee must provide timely notice to the State of any subrecipient(s) prior to the subrecipient(s) performing work under this Grant Contract Agreement.

9.2 The Grantee must monitor the activities of the subrecipient(s) to ensure the subaward is used for authorized purposes; is in compliance with the terms and conditions of the subaward, [Minnesota Statutes § 16B.97, Subd.4 \(a\) 1](#), and other relevant statutes and regulations; and that subaward performance goals are achieved.

9.3 During this Grant Contract Agreement, if a subrecipient is determined to be performing unsatisfactorily by the State’s Authorized Representative, the Grantee will receive written notification that the subrecipient can no longer be used for this Grant Contract Agreement.

9.4 No subagreement shall serve to terminate or in any way affect the primary legal responsibility of the Grantee for timely and satisfactory performances of the obligations contemplated by the Grant Contract Agreement.

9.5 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government.

10 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney’s fees incurred by the State, arising from performance of this Grant Contract Agreement by the Grantee or the Grantee’s agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State’s failure to fulfill its obligations under this Grant Contract Agreement.

11 State Audits

Under Minnesota Statutes § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices relevant to this Grant Contract Agreement are subject to examination by the Commissioner of Administration, the State granting agency, the State Auditor, the Attorney General, and the Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Grant Contract Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

12 Government Data Practices and Intellectual Property Rights

12.1 Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

12.2 Intellectual Property Rights. Reserved. No intellectual property will be created under this grant. If any intellectual property implications are discovered later, this clause will be amended.

13 Workers Compensation

The Grantee certifies that it is in compliance with Minnesota Statutes § 176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

14 Governing Law, Jurisdiction, Venue

Venue for all legal proceedings out of this Grant Contract Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15 Termination

15.1 Termination by the State.

A. Without Cause.

The State may terminate this Grant Contract Agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

B. With Cause.

The State may immediately terminate this Grant Contract Agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may

take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

15.2 Termination by the Commissioner of Administration.

The Commissioner of Administration may immediately and unilaterally terminate this Grant Contract Agreement if further performance under the agreement would not serve agency purposes or performance under the Grant Contract Agreement is not in the best interest of the State.

15.3 Termination for Insufficient Funding.

The State may immediately terminate this Grant Contract Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Grant Contract Agreement. Termination must be by written notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available.

In the event of temporary lack of funding or appropriation, the State may pause its obligations under this Grant Contract Agreement without terminating it. This pause will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Grant Contract Agreement. The Grantee will be notified in writing of the temporary pause, and the Grantee's ability to provide services may be temporarily suspended during this period. The State will provide reasonable notice to the Grantee of the lack of funding or appropriation and shall notify the Grantee once funding is restored or appropriated, at which point the provision of services under the Grant Contract Agreement may resume.

The State will not be assessed any penalty if the Grant Contract Agreement is terminated due to insufficient funding. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving notice.

16 Publicity and Endorsement

16.1 Publicity. Any publicity pertaining to the services resulting from this Grant Contract Agreement shall identify the State as the sponsoring agency. Publicity includes, but is not limited to: websites, social media platforms, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee or its employees individually or jointly with others or any subcontractors. All projects primarily funded by state grant appropriations must publicly credit the State, including on the grantee's website, when practicable.

16.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

16.3 Signage. Any site funded by this grant contract shall display a sign at a prominent location at the entrance to the site and in a form approved by the State that acknowledges funding through this grant.

17 Data Disclosure

Under [Minnesota Statutes § 270C.65](#), Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

18 Use of Funds as Match to Other Grants or Programs

The Grantee must inform the State's Authorized Representative whenever the grant funds will be used as match or for reimbursement for any other grant or program.

18.1 The Grantee must inform the State's Authorized Representative or their grant specialist of the following information: grant program, grant name, the amount of grant or match funds to be used, location where funds were or will be used, activity the funds will support, and current landowner (if applicable).

18.2 The Grantee must also inform the State's Authorized Representative before work begins if the new grant or program will add any encumbrances to state land where grant or match funds will be spent.

19 Americans With Disabilities Act

The Grantee must comply with the 2010 American Disabilities Act Standards for Accessible Design.

20 Non-Discrimination Requirements

No person in the United States must, on the ground of race, color, national origin, handicap, age, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity receiving Federal financial assistance. Including but not limited to:

20.1 Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and DOC implementing regulations published at 15 C.F.R. Part 8 prohibiting discrimination on the grounds of race, color, or national origin under programs or activities receiving Federal financial assistance; Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.) prohibiting discrimination on the basis of sex under Federally assisted education programs or activities.

20.2 Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), and DOC implementing regulations published at 15 C.F.R. Part 8b prohibiting discrimination on the basis of handicap under any program or activity receiving or benefiting from Federal assistance.

20.3 The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 et seq.), and DOC implementing regulations published at 15 C.F.R. Part 20 prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance.

20.4 Title II of the Americans with Disabilities Act (ADA) of 1990 which prohibits discrimination against qualified individuals with disabilities in services, programs, and activities of public entities.

20.5 Any other applicable non-discrimination law(s).

21 Reporting Requirements

Provide bi-monthly progress reports to the State's Authorized Representative in a format provided by the State with the current invoice. A final report is required at the conclusion of the grant project. The reports will describe work which was completed, time needed to complete said work and total cost and reimbursement request for said work. Payments will not be made on grants with past due progress and/or financial reports, including final reports, unless the State has given the Grantee a written extension.

22 Invasive Species Prevention

Grantees must follow Minnesota DNR's Operational Order 113, which requires preventing or limiting the introduction, establishment and spread of invasive species during activities on public waters and DNR-administered lands. This applies to all activities performed on all lands under this Grant Contract Agreement and is not limited to lands under DNR control or public waters. Duties are listed under Sections II and III (p. 5-8) of Operational Order 113 which may be found here: [Link to Operational Order 113](#).

23 Pollinator Best Management Practices

Habitat restorations and enhancements conducted on DNR lands and prairie restorations on state lands or on any lands using state funds are subject to pollinator best management practices and habitat restoration guidelines pursuant to [Minnesota Statutes § 84.973](#). Practices and guidelines ensure an appropriate diversity of native species to provide habitat for pollinators through the growing season. Current specific practices and guidelines to be followed for contract and grant work can be found here: [Link to Specific Pollinator Best Management Practices for DNR Grants and Contracts](#).

23 Monitoring

The State shall be allowed at any time to conduct periodic site visits and inspections to ensure work progress in accordance with this grant agreement, including a final inspection upon program completion. At least one monitoring visit per grant period on all state grants of over \$50,000 will be conducted and at least annual monitoring visits on grants of over \$250,000.

Following closure of the program, the State's authorized representatives shall be allowed to conduct post-completion inspections of the site to ensure that the site is being properly operated and maintained, and that no conversion of use has occurred.

24 Conflict of Interest

It is the policy of the State of Minnesota to work to deliberately avoid actual and potential conflicts of interest related to grant making at both the individual and organizational levels. A conflict of interest (actual or potential) occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper, or illegal act results from it. The Grantee, by signing this contract with the State, certifies it has read and understands the Office of Grants Management [Conflict of Interest Policy 08-01](#), will maintain an adequate Conflict of Interest Policy and, throughout the term of the contract, monitor and report any actual or potential conflicts of interest to the State's Authorized Representative.

Exhibits

The following Exhibits are attached and incorporated into this Grant Contract Agreement.

Exhibit A: Project Description

Exhibit B: Work Plan and Budget

Grant Contract Agreement Signature Page

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15

Print Name: Sacia Matheson

Signature: Signed by:
Sacia Matheson
B6A89D0BFC244A6...

Title: Contracts Officer Date: February 2, 2026

SWIFT Contract No. 282618/3000292956

State Agency

With delegated authority

Print Name: Kelly Straka

Signature: Signed by:
kelly straka
AF4DB0AF515A47A...

Title: FAW Division Director Date: February 11, 2026

Grantee

With delegated authority

Print Name: Dave McMillan

Signature: DocuSigned by:
Dave McMillan
89E33C51E77F4BF...

Title: Manager Date: February 3, 2026



**Exhibit A: Project Description
Outdoor School Grant Program**

Applicant Information

Organization name	Long Lake Conservation Center		
Mailing address	28952 438 th Lane, Palisade, MN 56469		
Phone number	218-768-4653	Website	www.longlakeecc.org

Project Manager <i>This is the primary contact. They coordinate project activities and are responsible for reporting.</i>			
Name	Dave McMillan	Title	Manager
Phone	218-768-4653	Email	dave@longlakeecc.org
Authorized Representative (if different) <i>This individual authorizes the grant contract agreement and is responsible for project success.</i>			
Name	Beth Haasken	Title	Education Coordinator
Phone	218-768-4653	Email	beth@longlakeecc.org
Additional Contact (optional)			
Name		Title	
Phone		Email	

Project Information

Title	Outdoor School for All		
Estimated start date	February 1, 2026	Estimated end date	June 30, 2028
Location	Long Lake Conservation Center		

1. Project Goals: Based on the priorities listed in the request for proposals, describe your overall project goals and objectives.

Long Lake Conservation Center’s overall goals and objectives are to provide a rich, interactive, STEM-focused, standards-based outdoor education experience for as many Minnesota students in grades 4-12 as possible. Qualitatively, the goal is to increase our utilization by 15 percent, with at least a majority of this coming from underserved communities. Grant dollars provided through Outdoor School for All (OSFA) will target and prioritize schools with diverse and/or low-income student populations. A secondary goal is to broaden Long Lake’s geographic reach within the state, including the St. Cloud schools and districts westward.

2. Project Implementation: How do you intend to administer financial support to interested schools? What will the process look like for individual teachers or administrators? What systems and communication methods do you have in place to allow this to happen effectively?

Thanks to our experience providing financial aid to schools through the Environment and Natural Resources Trust Fund (ENRTF) through the Legislative-Commission on Minnesota Resources (LCCMR) grant, Long Lake Conservation

Center has the tools and systems in place to guide planning teachers through the process, ensuring that the trip is affordable and in line with their educational goals. These systems include the completion of an application that details the school's objectives, and the demographic and socioeconomic makeup of the student population. The application specifically collects the percentage of students who qualify for free and reduced lunch, and the percentage of BIPOC and ELL students. There are also open-ended questions that allow teachers to explain other unique issues within their school population. This could include such things as being a Title One school, or that 50% of the students are classified as special ed, etc. (FYI, these are both real world examples that schools have provided). These planning instruments are foundational and valuable, but much of the hard work is done over the phone or through pre-trip school visits. The many conversations and discussions that take place help us understand the specific needs and goals of the school, and in turn helps the schools understand what they and their students can expect. Based on these discussions as well and the socioeconomic and demographic data, and other factors (other sources of trip funding, etc.), we determine the amount of financial aid available to the students.

3. Program Goals: How do you intend to implement mainly outdoor-based learning opportunities and provide ways for students to directly experience nature?

The vast majority of our classes take place almost entirely in nature, whether that is an outdoor classroom or a natural area such as a thicket, bog, forest, field, or lake. Students experience nature through hands-on activities. We follow an experiential educational model where student explore and discover the wonders of nature under the guidance of our Naturalist Educators. We enhance observation, learning and engagement by giving students outdoor scientific tools to use like magnifying glasses, binoculars, and telescopes.

Here are some examples:

Bog Trek – Students are asked what a bog ecosystem is, but are not told. Instead, they explore the bog, walking and jumping on its spongy moss, squeezing the water from the sphagnum, tasting the water, and chewing on some labrador tea leaves.

Survival Engineering – Students are briefly taught basic engineering principles, and then guided to explore the engineering process by working together to build a structure to shelter the group and "survive" the storm.

Thicket Ecology – Students discuss structural, physiological, and behavioral adaptations while visiting a thicket to experiment with various student-led predator/prey scenarios.

4. Program Curriculum: Describe how your curriculum utilizes research-based environmental and natural resources best practices. In what ways is your curriculum integrated with local school curricula? Provide specific examples of how your outdoor learning opportunities will help students meet academic standards.

Professional staff members implement, review, and adjust curriculum and instruction based on recognized and evidence-based content standards. Curriculum and instructional practices are assessed to assure alignment, relevancy, inclusiveness, and effectiveness for learners.

Professional staff members suggest and provide thoughtfully selected information resources and materials for learners that broaden and enrich the learning process. Resources and materials are selected from credible sources.

Respect for the diversity of cultures, backgrounds, and abilities is embedded in every aspect of the institution's culture and learning environments. The presence and contributions of the global community are authentically integrated in the curricular content and instructional practices.

Professional staff members monitor and adjust instruction based on learners' responses to instruction and learning targets. Professional staff members use a formal, systematic process for analyzing trend and current data to deepen each learner's understanding of content.

Leaders implement a documented process to determine the effectiveness of the institution's curriculum and instruction, including staffing and resources. Leaders use a formal, systematic process for analyzing current and trend data and stakeholder input to make decisions about retaining, changing, or replacing programs and practices.

Professional staff members and learners collaborate to determine learners' progress toward and achievement of intended learning objectives based on assessment data gathered through formal and informal methods. Assessment data are systematically used for ongoing planning, decision making, and modification of curriculum and instruction.

Each class syllabus at Long Lake Conservation Center identifies the State standard(s) that the class meets. In the trip planning process, this information is shared with the visiting school's planning teacher as part of a discussion about their academic goals. One class that is regularly selected because it fulfills a hard-to-meet standard is Stories and Legends of Minnesota's Indigenous People. The class focuses on the Native American winter tradition of storytelling. Students transform traditional Ojibwe and Dakota stories into lively dramas.

5. Audience Diversity: What demographic categories will you consider to ensure that financial support is granted to underserved audiences. What approach will you take to provide support to a broad geographic region in Minnesota?

Long Lake Conservation Center considers the socioeconomic and demographics of a school, including, but not limited to, the percentage of students who qualify for free and reduced lunch, and the percentage of BIPOC and ELL students. Priority will be given to schools from underserved communities.

6. Audience Accessibility: Describe how your organization will ensure that outdoor education is inclusive of students with a wide range of disabilities, both physical and non-physical. What kinds of environmental modifications will you implement? Will you incorporate training for support staff to help ensure that all learners have welcoming, authentic, and meaningful experiences in nature?

Long Lake Conservation Center's campus and buildings are accessible, and we provide adaptive equipment for a variety of classes, including adaptive canoes and sit skis. Two years ago, an accessible trail to the bog ecosystem was created. We will continue to seek to expand accessibility into our forests and wetland classrooms so that students with disabilities will be able to participate without accommodations alongside their classmates. When accommodations are necessary, we will work with the planning teachers to adjust classes. This will include providing off-road transportation to and from class for students with mobility issues, and changing classroom locations to be more accessible. It should be noted that one of the great benefits of working with schools is that they typically provide support staff to assist with students with disabilities. In addition to that, many times a parent of a disabled student will attend the trip as a chaperone.

As part of Long Lake's continuing professional development training, we will emphasize best practices when dealing with the students with physical or other disabilities. This will include training from certified disability counselor.

7. Organizational Capacity: How do you plan to integrate this project into your overall workload? What staffing and infrastructure resources do you have available to ensure timely project completion?

This project represents a growth opportunity for Long Lake Conservation Center. We intend to grow as needed to support the project, including but not limited to additional accounting/administrative support and additional educational staff. Our first priority is always to provide a safe and meaningful outdoor experience to our students. Our existing staff consists of year-round professional educators and administrators with an average of more than five years of outdoor education experience. This includes administrative experience working with a similar grant

program through the Environment and Natural Resource Trust Fund grant that is part of LCCMR. In other words, OSFA is an extension, with some variations, of what we already do. We will grow and change to ensure we meet the objective and priorities of the project.

8. Reporting and Evaluation: How will you track information on programs completed and students served? What methods will you use to collect demographic data from your audience? How will you ensure reporting is submitted in a timely manner? What methods will you use to evaluate your processes and make improvements?

Long Lake will collect complete information on the demographics and socioeconomics of schools, including the percentage of students who qualify for Free or Reduced Lunch, plus BIPOC and ELL percentages. This will be collected through a financial aid application document. This data will be compiled into a report that will include the total number of students served broken down by geographic region and demographics. This report will also include the number of academic hours provided and classes taken by school. This data will be completed at least bi-monthly. A report will be written and submitted to the grant administrators each quarter that provides the data, analysis of the data and a summary of the project results. A post-visit survey will be given to each school and student, asking probing questions designed to evaluate the effectiveness of the programming as related to the project’s goals. The data from these surveys will be compiled, analyzed and submitted within the report. The results of these surveys provide real-time feedback, allowing for use to adjust and improve our programming.

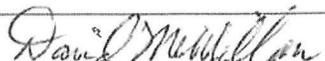
9. Sustainability: What aspects of this project do you anticipate leveraging for program sustainability?

When OSFA was passed into law last session, it represented a turning point in outdoor education and hopefully a paradigm shift within the state’s schools. It is significant because, to a large extent, it removes financial considerations as an obstacle for schools as an outdoor school experience. Overnight outdoor school experiences are now a very realistic option regardless of zip code and socioeconomics. Long Lake plans to leverage this to attract underserved schools, filling our school calendar with new schools. Our experience is that schools and students find so much value in these trips – in regard to both academic and social-emotional development – that they become long-standing traditions. With a full or nearly full calendar, Long Lake and other RELCs will be able to provide meaningful outdoor education experiences for generations to come.

Acknowledgements

- In submitting this application, you are making a request to be considered for grant funds administered by the Minnesota Department of Natural Resources (DNR). The DNR is committed to upholding civil rights and ensuring equal access to programs, services, and information. Better understanding of customer demographics helps us develop targeted strategies for improving our services. You are required to provide this information to be considered for grant funds. Supplying this data, which includes both public and private data, gives consent to having the public data made available. Public data includes organization name, location, project title, and amount requested. Private data, including organizational tax information, is required for project administration and will not be published. In accordance with Minnesota Statute 13.356, personal email addresses and phone numbers are private data. Refusal to supply this data, both public and private, removes your eligibility to receive grant funds. DNR and Minnesota Information and Technology staff with a specific job function directly related to administering this program will have access to your specific data. Finally, the DNR provides data to parties when specifically required by court order, and as otherwise provided by law. The public data you provide can be released by the agency in response to a Data Practices Request.
- I have reviewed the complete Request for Proposals and affirm that my organization meets insurance and eligibility requirements, will address potential conflicts of interest, and can enter into a grant contract agreement with the Minnesota DNR.

I certify I have read the application and will comply with the approved application and assurances herein and additional state, local, federal regulations and policies that apply to my organization.

Signature		Date	11-25-25
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Work Plan

Number of tasks may vary by applicant. Include Planning, Implementation, and Reporting/Evaluation as a minimum.

Task #1	Description: Planning/Strategy Development		
Expected outcomes: The creation of a strategic plan with actionable tactics that supports the mission of OSFA. This will include identifying schools with underserved student populations and/or in underserved areas of the state			
Timeframe: Complete by February 10, 2026		Person(s) responsible: Dave McMillan and Beth Haasken	

Task #2	Description: Acquisition		
Expected outcomes: Actively recruit new schools identified in the strategic plan. The anticipated tactics will be direct communication with key teachers and administrators at the school, and potential site visits.			
Timeframe: February 11-28, 2026		Person(s) responsible: Dave McMillan and Beth Haasken	

Task #3	Description: Implementation		
Expected outcomes: Schedule, plan and coordinate with the planning teachers from the new schools. Collect demographic information, including the percentage of students at the school who qualify for Free or Reduced Lunch, are BIPOC or ELL. Establish academic expectations that align with the school’s educational objectives/standards.			
Timeframe: March 1, 2026 – June 30, 2028		Person(s) responsible: Dave McMillan and Beth Haasken	

Task #4	Description: Evaluation		
Expected outcomes: In addition to observation and anecdotal evidence, we will send out post-visit evaluations to teachers and students. Analyze results and make programming adjustments as necessary.			
Timeframe: March 1, 2026 – June 30, 2028		Person(s) responsible: Beth Haasken	

Task #5	Description: Reporting		
Expected outcomes: Compile all data from evaluations and create a report that will be sent out quarterly, detailing the results related to the objections of the project. This report will include the schools and number of students served.			
Timeframe: March 1, 2026 – June 30, 2028		Person(s) responsible: Dave McMillan and Beth Haasken	

Budget

Item	Description (include estimated timeframe)	Quantity	Total Amount
Scholarships for program fees	An estimated 900 students from 10 schools receiving at least partial financial aid. March 1, 2026 – June 30, 2028		\$92,007.20

Bus transportation	Transportation support of \$3,500 on average for the 10 new school. March 1, 2026 – June 30, 2028		\$35,000
Teacher stipends	\$350 per planning teacher, per new school March 1, 2026 – June 30, 2028		\$5,507.20 \$3,500.20
Accessibility equipment or educational supplies	We will seek funds elsewhere to expand our accessibility.		\$0



Board of County Commissioners Agenda Request



Requested Meeting Date: 2-24-26

Title of Item: Final Contract Payment Contract 20258

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Information Only
	<input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	

Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): NA	Estimated Time Needed: NA
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Summary of Issue:

Authorization by the attached resolution is requested to make final payment to Anderson Brothers Construction, Brainerd, MN in the amount of \$32,181.55 for Contract No. 20258, which included bituminous resurfacing on CSAH 5 from TH 210 to CSAH 3 in Palisade, CSAH 14 from CSAH 36 to the State Park, and Shamrock Township Long Point Place.

The final contract amount of \$3,218,155.02 is 2.4% below the bid amount of \$3,297,950.44 primarily due to reductions in the scope of work for the Shamrock Township project.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 32,181.55

Is this budgeted? Yes No *Please Explain:*

\$2,645,420 was budgeted for the two county projects in 2025 and 2026. The \$519,761.60 final cost of the Shamrock Township Project will be reimbursed by Shamrock Township.

Contract Number: 20258
 Final Pay Request Number: 5

Project Number	Project Description
022104-000	Bituminous Reclamation and Paving on Long Point Place
SAP 001-605-017	Bituminous Resurfacing from TH 210 to CSAH 3
SAP 001-614-015	Bituminous Milling, Paving & Aggregate Shouldering

Contractor: Anderson Brothers Construction Company of Brainerd LLC 11325 State Hwy 210 Brainerd, MN 56401	Vendor Number: 7050 Up To Date: 12/26/2025
---------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------

Contract Amount		Funds Encumbered	
Original Contract	\$3,297,950.44	Original	\$3,297,950.44
Contract Changes	\$64,369.87	Additional	N/A
Revised Contract	\$3,362,320.31	Total	\$3,297,950.44

Work Certified To Date	
Base Bid Items	\$3,153,785.15
Contract Changes	\$64,369.87
Material On Hand	\$0.00
Total	\$3,218,155.02

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
022104-000	\$0.00	\$519,761.60	\$0.00	\$514,563.99	\$5,197.61	\$519,761.60
SAP 001-605-017	\$0.00	\$2,008,472.85	\$0.00	\$1,988,388.13	\$20,084.72	\$2,008,472.85
SAP 001-614-015	\$0.00	\$689,920.57	\$0.00	\$683,021.35	\$6,899.22	\$689,920.57

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$3,218,155.02	\$0.00	\$3,185,973.47	\$32,181.55	\$3,218,155.02
Percent: Retained: 0%			Percent Complete: 95.71 %		
Amount Paid this Final Pay Request: \$32,181.55					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

 John Welle – P.E. No. 24340
 Aitkin County Highway Engineer

 Date

 Anderson Brothers Construction
 Company of Brainerd LLC

 Date

 Account Number

Project No. : 022104-000
Final Pay Request No. : 5
Contract No.: 20258

Certificate of Final Contract Acceptance
Final Voucher Number: 5

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated _____ Signature _____ County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$3,218,155.02 and agrees to the amount of \$32,181.55 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Anderson Brothers Construction Company of Brainerd LLC By _____

And _____ And _____ State of ,

On This _____ Day _____, _____, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

_____ And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the _____ and _____ of the

_____ Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

_____ and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in _____ County

Seal Expires _____ Signature _____

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Contract No: 20258
Final Pay Request No. 5

**Aitkin County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 20258
Contractor: Anderson Brothers Construction Company of Brainerd LLC
Date Certified: 12/26/2025
Payment Number: 5

Whereas; Contract No. 20258 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of _____

I, _____, Aitkin County Administrator, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____,

Signed By _____

Aitkin County Administrator

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2025-07-21	\$347,642.58	\$17,382.13	\$330,260.45
2	2025-08-10	\$2,612,313.36	\$130,615.67	\$2,481,697.69
3	2025-09-02	\$246,787.86	\$12,339.39	\$234,448.47
4	2025-09-29	\$11,411.22	(\$128,155.64)	\$139,566.86
5	2025-12-26	\$0.00	(\$32,181.55)	\$32,181.55

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
022104-000		\$519,761.60	\$0.00	\$514,563.99	\$5,197.61	\$519,761.60
SAP 001-605-017		\$2,008,472.85	\$0.00	\$1,988,388.13	\$20,084.72	\$2,008,472.85
SAP 001-614-015 & SAP 001-600-021		\$689,920.57	\$0.00	\$683,021.35	\$6,899.22	\$689,920.57

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
001	Regular (CSAH)	\$20,183.93	\$2,030,754.81	\$1,968,539.93	\$2,018,393.42
007	State Park	\$6,800.01	\$680,000.00	\$675,845.01	\$680,000.00
009	Township	\$5,197.61	\$651,565.50	\$653,565.50	\$519,761.60

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
022104-000	1	2025-07-21			
022104-000	2	2025-08-10	\$495,991.75	\$24,799.58	\$471,192.17
022104-000	3	2025-09-02	\$23,242.35	\$1,162.12	\$22,080.23
022104-000	4	2025-09-29	\$527.50	(\$20,764.09)	\$21,291.59
022104-000	5	2025-12-26	\$0.00	(\$5,197.61)	\$5,197.61
SAP 001-605-017	1	2025-07-21	\$347,642.58	\$17,382.13	\$330,260.45
SAP 001-605-017	2	2025-08-10	\$1,511,885.91	\$75,594.30	\$1,436,291.61
SAP 001-605-017	3	2025-09-02	\$141,135.13	\$7,056.75	\$134,078.38
SAP 001-605-017	4	2025-09-29	\$7,809.23	(\$79,948.46)	\$87,757.69
SAP 001-605-017	5	2025-12-26	\$0.00	(\$20,084.72)	\$20,084.72
SAP 001-614-015	1	2025-07-21			
SAP 001-614-015	2	2025-08-10	\$604,435.70	\$30,221.79	\$574,213.91
SAP 001-614-015	3	2025-09-02	\$82,410.38	\$4,120.52	\$78,289.86
SAP 001-614-015	4	2025-09-29	\$3,074.49	(\$27,443.09)	\$30,517.58
SAP 001-614-015	5	2025-12-26	\$0.00	(\$6,899.22)	\$6,899.22

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
022104-000	022104-000	\$519,761.60	\$0.00	\$514,563.99	\$5,197.61	\$519,761.60
SAP 001-605-017	SAP 001-605-017	\$2,008,472.85	\$0.00	\$1,988,388.13	\$20,084.72	\$2,008,472.85
SAP 001-614-015	SAP 001-614-015 & SAP 001-600-021	\$689,920.57	\$0.00	\$683,021.35	\$6,899.22	\$689,920.57

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
022104-000	009	\$5,197.61	\$651,565.50	\$653,565.50	\$519,761.60
SAP 001-605-017	001	\$20,084.72	\$2,015,562.41	\$1,968,539.93	\$2,008,472.85
SAP 001-614-015	001	\$99.21	\$15,192.40	\$0.00	\$9,920.57
SAP 001-614-015	007	\$6,800.01	\$680,000.00	\$675,845.01	\$680,000.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
022104-000	1	2021.501	MOBILIZATION	LS	\$17,000.00	1	0	\$0.00	1	\$17,000.00
022104-000	2	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	145	0	\$0.00	101	\$505.00
022104-000	3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	\$2.50	265	0	\$0.00	79	\$197.50
022104-000	4	2104.504	REMOVE CONCRETE WALK	S Y	\$25.00	10	0	\$0.00	0	\$0.00
022104-000	5	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$10.00	185	0	\$0.00	55	\$550.00
022104-000	6	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$10.00	465	0	\$0.00	161	\$1,610.00
022104-000	7	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$5.00	340	0	\$0.00	424	\$2,120.00
022104-000	8	2123.510	MOTOR GRADER	HOUR	\$240.00	16	0	\$0.00	11	\$2,640.00
022104-000	9	2123.610	SKID LOADER	HOUR	\$150.00	8	0	\$0.00	5	\$750.00
022104-000	10	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$230.00	16	0	\$0.00	2	\$460.00
022104-000	11	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$50.00	890	0	\$0.00	1154	\$57,700.00
022104-000	12	2215.504	FULL DEPTH RECLAMATION	S Y	\$1.85	19230	0	\$0.00	19250	\$35,612.50
022104-000	13	2331.603	JOINT ADHESIVE	L F	\$1.50	1350	0	\$0.00	0	\$0.00
022104-000	14	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TON	\$72.00	5010	0	\$0.00	4391	\$316,152.00
022104-000	15	2521.518	4" CONCRETE WALK	S F	\$14.50	45	0	\$0.00	0	\$0.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
022104-000	16	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$93.50	185	0	\$0.00	66	\$6,171.00
022104-000	17	2531.603	CONCRETE RIBBON CURB	L F	\$23.00	1350	0	\$0.00	0	\$0.00
022104-000	18	2563.601	TRAFFIC CONTROL	LS	\$1,900.00	1	0	\$0.00	1	\$1,900.00
022104-000	19	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$500.00	1	0	\$0.00	0	\$0.00
022104-000	20	2573.503	SILT FENCE, TYPE MS	L F	\$3.15	2055	0	\$0.00	0	\$0.00
022104-000	21	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$3.15	5280	0	\$0.00	550	\$1,732.50
022104-000	22	2574.507	COMMON TOPSOIL BORROW	C Y	\$40.00	595	0	\$0.00	199	\$7,960.00
022104-000	23	2574.508	FERTILIZER TYPE 3	LB	\$1.00	200	0	\$0.00	200	\$200.00
022104-000	24	2575.501	TURF ESTABLISHMENT	LS	\$1,055.00	1	0	\$0.00	1	\$1,055.00
022104-000	25	2575.505	SEEDING	ACRE	\$525.00	0.9	0	\$0.00	0.75	\$393.75
022104-000	26	2575.508	SEED MIXTURE 36-311	LB	\$29.00	26	0	\$0.00	30	\$870.00
022104-000	27	2575.508	HYDRAULIC MULCH MATRIX	LB	\$2.05	2075	0	\$0.00	2300	\$4,715.00
022104-000	28	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT (WR)	L F	\$1.10	10040	0	\$0.00	9094	\$10,003.40
022104-000	29	2021.501	MOBILIZATION	LS	\$1,100.00	1	0	\$0.00	1	\$1,100.00
022104-000	30	2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	\$2.50	4405	0	\$0.00	4070	\$10,175.00
022104-000	31	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TON	\$72.00	510	0	\$0.00	498	\$35,856.00
022104-000	32	2573.503	SILT FENCE, TYPE MS	L F	\$3.15	420	0	\$0.00	0	\$0.00
022104-000	33	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$3.15	1620	0	\$0.00	150	\$472.50

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
022104-000	34	2582.503	4" SOLID LINE MULTI-COMPONENT (WR)	L F	\$0.55	3490	0	\$0.00	3519	\$1,935.45
022104-000	35	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT (WR)	L F	\$1.10	1750	0	\$0.00	1750	\$1,925.00
SAP 001-605-017	1	2021.501	MOBILIZATION	LS	\$47,500.00	1	0	\$0.00	1	\$47,500.00
SAP 001-605-017	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$1.00	1	0	\$0.00	1	\$1.00
SAP 001-605-017	3	2104.502	REMOVE CONCRETE APRON	EACH	\$265.00	4	0	\$0.00	4	\$1,060.00
SAP 001-605-017	4	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	\$1.00	843	0	\$0.00	669	\$669.00
SAP 001-605-017	5	2104.503	REMOVE PIPE CULVERTS	L F	\$14.25	713	0	\$0.00	765	\$10,901.25
SAP 001-605-017	6	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$5.25	3095	0	\$0.00	2881.63	\$15,128.56
SAP 001-605-017	7	2106.603	SHOULDER EXCAVATION	L F	\$0.12	78242	0	\$0.00	78242	\$9,389.04
SAP 001-605-017	8	2108.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$23.25	284	0	\$0.00	274.16	\$6,374.22
SAP 001-605-017	9	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$23.25	3883	0	\$0.00	3191.27	\$74,197.03
SAP 001-605-017	10	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$41.00	1313	0	\$0.00	1113.08	\$45,636.28
SAP 001-605-017	11	2232.504	MILL BITUMINOUS SURFACE (1.5")	S Y	\$0.88	126480	0	\$0.00	126494.51	\$111,315.17
SAP 001-605-017	12	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.45	19290	0	\$0.00	19991.76	\$48,979.81
SAP 001-605-017	13	2360.509	TYPE SP 9.5 NON WEARING COURSE MIXTURE (2,B)	TON	\$59.00	19932	0	\$0.00	20861.76	\$1,230,843.84
SAP 001-605-017	14	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	\$22.95	3530	0	\$0.00	3012	\$69,125.40
SAP 001-605-017	15	2451.507	GRANULAR BACKFILL (LV)	C Y	\$14.75	3993	0	\$0.00	2802	\$41,329.50
SAP 001-605-017	16	2451.507	COARSE AGGREGATE BEDDING (CV)	C Y	\$80.00	34	0	\$0.00	91	\$7,280.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 001-605-017	17	2501.502	18" GS PIPE APRON	EACH	\$270.00	10	0	\$0.00	10	\$2,700.00
SAP 001-605-017	18	2501.502	24" GS PIPE APRON	EACH	\$503.00	2	0	\$0.00	2	\$1,006.00
SAP 001-605-017	19	2501.502	30" GS PIPE APRON	EACH	\$880.00	6	0	\$0.00	6	\$5,280.00
SAP 001-605-017	20	2501.502	71" SPAN GS PIPE-ARCH APRON	EACH	\$3,300.00	2	0	\$0.00	2	\$6,600.00
SAP 001-605-017	21	2501.502	24" RC PIPE APRON	EACH	\$1,965.00	4	0	\$0.00	4	\$7,860.00
SAP 001-605-017	22	2501.503	24" RC PIPE CULVERT DESIGN 3006	L F	\$165.00	96	0	\$0.00	96	\$15,840.00
SAP 001-605-017	23	2501.503	24" RC PIPE CULVERT DESIGN 3006 CLASS III	L F	\$154.00	66	0	\$0.00	66	\$10,164.00
SAP 001-605-017	24	2501.503	18" CS PIPE CULVERT	L F	\$85.50	212	0	\$0.00	212	\$18,126.00
SAP 001-605-017	25	2501.503	24" CS PIPE CULVERT	L F	\$94.00	96	0	\$0.00	96	\$9,024.00
SAP 001-605-017	26	2501.503	30" CS PIPE CULVERT	L F	\$108.00	152	0	\$0.00	152	\$16,416.00
SAP 001-605-017	27	2501.503	71" SPAN CS PIPE-ARCH CULVERT	L F	\$445.00	30	0	\$0.00	30	\$13,350.00
SAP 001-605-017	28	2511.507	RANDOM RIPRAP CLASS II	C Y	\$135.00	34	0	\$0.00	24.84	\$3,353.40
SAP 001-605-017	30	2563.601	TRAFFIC CONTROL	LS	\$5,000.00	1	0	\$0.00	1	\$5,000.00
SAP 001-605-017	31	2573.503	SILT FENCE, TYPE HI	L F	\$3.15	1199	0	\$0.00	818.4	\$2,577.96
SAP 001-605-017	32	2573.503	FLOTATION SILT CURTAIN TYPE STILL WATER	L F	\$16.00	90	0	\$0.00	65	\$1,040.00
SAP 001-605-017	33	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$3.15	425	0	\$0.00	126.2	\$397.53
SAP 001-605-017	34	2574.508	FERTILIZER TYPE 3	LB	\$1.00	455	0	\$0.00	300	\$300.00
SAP 001-605-017	35	2575.505	SEEDING (P)	ACRE	\$525.00	1.3	0	\$0.00	1.3	\$682.50

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 001-605-017	36	2575.608	SEED MESIC INSLOPE	LB	\$9.00	85	0	\$0.00	75	\$675.00
SAP 001-605-017	37	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	\$2.05	3900	0	\$0.00	2700	\$5,535.00
SAP 001-605-017	38	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$525.00	8	0	\$0.00	0	\$0.00
SAP 001-605-017	39	2580.503	INTERIM PAVEMENT MARKING	L F	\$0.20	85869	0	\$0.00	70605	\$14,121.00
SAP 001-605-017	40	2582.503	6" SOLID LINE MULTI-COMPONENT	L F	\$0.53	25553	0	\$0.00	25384	\$13,453.52
SAP 001-605-017	41	2582.503	6" BROKEN LINE MULTI-COMPONENT	L F	\$0.53	6140	0	\$0.00	6080	\$3,222.40
SAP 001-605-017	42	2582.503	6" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$1.03	78547	0	\$0.00	79013	\$81,383.39
SAP 001-605-017	43	2582.503	24" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$42.00	30	0	\$0.00	28.3	\$1,188.60
SAP 001-605-017	44	2582.503	6" BROKEN LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$1.03	313	0	\$0.00	54	\$55.62
SAP 001-605-017	45	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT GROUND IN (WR)	S F	\$47.50	50	0	\$0.00	49.86	\$2,368.35
SAP 001-614-015	1	2021.501	MOBILIZATION	LS	\$18,500.00	1	0	\$0.00	1	\$18,500.00
SAP 001-614-015	2	2051.501	MAINT & RESTORATION OF HAUL ROADS	LS	\$1.00	1	0	\$0.00	1	\$1.00
SAP 001-614-015	3	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$34.00	840	0	\$0.00	1063.11	\$36,145.74
SAP 001-614-015	4	2232.504	MILL BITUMINOUS SURFACE (1.5")	S Y	\$0.66	68287	0	\$0.00	68038	\$44,905.08
SAP 001-614-015	5	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.45	10228	0	\$0.00	8056.5	\$19,738.43
SAP 001-614-015	6	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$55.00	8623	0	\$0.00	8534.94	\$469,421.70
SAP 001-614-015	8	2563.601	TRAFFIC CONTROL	LS	\$3,100.00	1	0	\$0.00	1	\$3,100.00
SAP 001-614-015	9	2580.503	INTERIM PAVEMENT MARKING	L F	\$0.15	104357	0	\$0.00	90919	\$13,637.85

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 001-614-015	10	2582.503	6" SOLID LINE MULTI-COMPONENT	L F	\$0.53	32961	0	\$0.00	33127	\$17,557.31
SAP 001-614-015	11	2582.503	6" BROKEN LINE MULTI-COMPONENT	L F	\$0.53	3650	0	\$0.00	1830	\$969.90
SAP 001-614-015	12	2582.503	6" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$1.03	44887	0	\$0.00	45239	\$46,596.17
Base Bid Totals:								\$0.00		\$3,153,785.15

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
SAP 001-614-015	Participating	\$0.00	\$670,573.18
SAP 001-605-017	Participating	\$0.00	\$1,961,450.37
022104-000	Shamrock Township	\$0.00	\$521,761.60

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To date	Amount To date
022104-000	BK1	36	2360.601 BITUMINOUS REPAIR (LUMP SUM)	(\$2,000.00)	1	(\$2,000.00)	ITM	0	\$0.00	1	(\$2,000.00)
SAP 001-605-017	BK2	48	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$10,502.16	1	\$10,502.16	ITM	0	\$0.00	1	\$10,502.16
SAP 001-614-015	BK2	13	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$2,384.37	1	\$2,384.37	ITM	0	\$0.00	1	\$2,384.37
SAP 001-605-017	BK3	49	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$25,651.73	1	\$25,651.73	ITM	0	\$0.00	1	\$25,651.73
SAP 001-614-015	BK3	14	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$13,888.53	1	\$13,888.53	ITM	0	\$0.00	1	\$13,888.53
SAP 001-605-017	CO1	46	2501.503 INSTALL PIPE CULVERT (L F)	\$63.21	44	\$2,781.24	ITM	0	\$0.00	44	\$2,781.24
SAP 001-605-017	CO1	47	9999.999 Prime Allowance (L.S.)	\$278.12	1	\$278.12	ITM	0	\$0.00	1	\$278.12
SAP 001-605-017	CO2	50	2123.601 MISC. FORCE ACCOUNT WORK (LUMP SUM)	\$3,170.90	1	\$3,170.90	ITM	0	\$0.00	1	\$3,170.90

SAP 001-614-015	CO3	15	2123.601 MISC. FORCE ACCOUNT WORK (LUMP SUM)	\$3,074.49	1	\$3,074.49	ITM	0	\$0.00	1	\$3,074.49
SAP 001-605-017	CO4	51	2123.601 MISC. FORCE ACCOUNT WORK (LUMP SUM)	\$4,638.33	1	\$4,638.33	ITM	0	\$0.00	1	\$4,638.33
Contract Change Totals:									\$0.00		\$64,369.87

Contract Change Totals				Effective Date	Amount
Number	Description				
1	The Engineer, with concurrence from the Shamrock Township Board, has determined to withhold payment for aggregate base placed at station 38+00 and perform corrective work at Station 67+00. The Contractor shall provide all material, labor, and equipment to pave bituminous surfacing to plan elevations at 67+00 at no cost to the Township. The aggregate base and pavement placed at 38+00 that is below plan elevation will remain in-place, and the Contractor will provide a credit to the Township in the amount of \$2,000.00.			08/29/2025	(\$2,000.00)
2	In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-24 (2360) Plant Mixed Asphalt Pavement, the following density incentives/disincentives were earned on the contract. The total density incentive for SAP 001-605-017 is \$10,502.16 and the total density incentive for SAP 001-614-015 is \$2,384.37. The density worksheets are in the inspection file for documentation.			09/02/2025	\$10,502.16
2	In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-24 (2360) Plant Mixed Asphalt Pavement, the following density incentives/disincentives were earned on the contract. The total density incentive for SAP 001-605-017 is \$10,502.16 and the total density incentive for SAP 001-614-015 is \$2,384.37. The density worksheets are in the inspection file for documentation.			09/02/2025	\$2,384.37
3	In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provision S-24 (2360) Plant Mixed Asphalt Pavement, the following ride incentives/disincentives were earned on the contract. The total ride incentive earned for SAP 001-605-017 is \$25,651.73 and the total ride incentive for SAP 001-614-015 is \$13,888.53. The IRI and ALR sheets and the summary sheets are in the inspection file for documentation.			09/02/2025	\$25,651.73
3	In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provision S-24 (2360) Plant Mixed Asphalt Pavement, the following ride incentives/disincentives were earned on the contract. The total ride incentive earned for SAP 001-605-017 is \$25,651.73 and the total ride incentive for SAP 001-614-015 is \$13,888.53. The IRI and ALR sheets and the summary sheets are in the inspection file for documentation.			09/02/2025	\$13,888.53
1				08/12/2025	\$3,059.36
2				08/22/2025	\$3,170.90
3				08/22/2025	\$3,074.49
4				08/22/2025	\$4,638.33

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total	\$3,218,155.02
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Resolution #20260224-xxx Final Contract Payment 20258

WHEREAS, Contract No. 20258 has been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Anderson Brothers Construction in the amount of \$32,181.55.

Adopted this 24th Day of February, 2026 By The Aitkin County Board of Commissioners.

Attest:

J. Mark Wedel
County Board Chair

David J. Minke, County Administrator
Clerk to the County Board

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**



Board of County Commissioners Agenda Request

2X
Agenda Item #

Requested Meeting Date: 2-24-26

Title of Item: Equipment Purchase - Used Wheel Loader

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
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Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): NA	Estimated Time Needed: NA
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Summary of Issue:

The 2026 Capital Equipment Replacement Budget includes a \$120,000 expenditure for the purchase of a wheel loader to replace Unit 391, a 1997 Caterpillar 938F with 6000 hours at the Palisade Maintenance Facility. An additional \$80,000 was programmed in 2027 for the purchase.

A search for a used loader was conducted with vendors within the region with the following purchase recommendation:

McCoy Construction and Forestry, Grand Rapids, MN - Used 2025 John Deere 544G - 134 hours - \$169,333. This price includes an 84 month 3000 hour premier extended warranty and a \$24,000 trade-in allowance for Unit 391.

For comparison, the cost for a a new 2026 John Deere 544G without the extended warranty would be \$170,000 after the same \$24,000 trade-in allowance. The cost for a new 2026 Caterpillar 930 would be \$209,792.56 without a trade-in allowance offered.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Authorize purchase of 2025 John Deere 544G from McCoy Construction and Forestry, Grand Rapids, MN for \$169,333.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ \$169,333

Is this budgeted? Yes No *Please Explain:*

\$120,000 budgeted in 2026 budget, remaining \$50,000 will be budgeted in 2027.



Board of County Commissioners Agenda Request

2Y
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: 2026-2027 County & Tribal Nation MFIP Biennial Service Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
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Submitted by: Paula Arimborgo	Department: H&HS Admin
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

Approval of the 2026-2027 County and Tribal Nation Minnesota Family Investment Program Biennial Service Agreement with DCYF.

Under Minnesota Statutes, section 256J.626, subdivision 4, counties, consortia, and Tribal Nations are required to submit a Biennial Service Agreement (BSA) to be approved by the Minnesota Department of Children Youth & Families (DCYF) to receive consolidated funds for the Minnesota Family Investment Program (MFIP).

The agreement allows Aitkin County to receive the Consolidated Funding needed to administer the family cash assistance programs. This is an existing agreement

Alternatives, Options, Effects on Others/Comments:

None

Recommended Action/Motion:

Recommend approval of the 2026-2027 County and Tribal Nation Minnesota Family Investment Program Biennial Service Agreement with DCYF.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

This amount is budgeted with our Employment Services Providers and Aitkin County Health & Human Services Financial Services.



HEALTH & HUMAN SERVICES

Aitkin County
204 1st Street NW
Aitkin, MN 56431

Phone: 218-927-7200
Toll Free: 800-328-3744
Fax: 218-927-7210

Contract

2026-2027 County and Tribal Nation MFIP Biennial Service Agreement with DCYF

Objective

Under Minnesota Statutes, section 256J.626, subdivision 4, counties, consortia, and Tribal Nations are required to submit a Biennial Service Agreement (BSA) to be approved by the Minnesota Department of Children Youth & Families (DCYF) to receive consolidated funds for the Minnesota Family Investment Program (MFIP)

Opportunity

This agreement allows Aitkin County to receive the Consolidated Funding needed to administer the family cash assistance programs.

Existing or New Contract

This agreement is an existing agreement

Changes to Existing Contract

New agreement format.

Timeline for Execution

January 1, 2026, to December 31, 2027

Conclusion

ACHHS is seeking approval of this agreement for submission to DCYF for final approval.

Provide information and complete each field for the system

Tribal Nation Name / County / Consortium	Aitkin
Plan Year	2026-2027
Contact Person	Jessica Goble
Title	Financial Assistance Supervisor
Address	204 1st St NW
City	Aitkin
State	MN
Zip Code	56431
Phone Number	218-927-7218
Email Address	jessica.goble@aitkincountymn.gov
Confirm Email Address	jessica.goble@aitkincountymn.gov

Please review [Bulletin # 25-11-02](#) for more details before you complete this survey.

You can also access the Bulletin through this link: https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_FILE&Rendition=Primary&RevisionSelectionMethod=LatestReleased&allowInterrupt=1&dDocName=mr072357&noSaveAs=1&utm_medium=email&utm_source=govdelivery

Program (MFIP) families in your community.

Limited Affordable Housing Availability There is an ongoing shortage of affordable housing units, impacting low- to moderate-income individuals and families. **Insufficient Housing Options for Individuals with Criminal Records** Individuals with felony convictions face significant barriers in accessing stable housing, contributing to housing insecurity and recidivism. **Shortage of Childcare Providers** A lack of licensed childcare providers limits access to affordable, high-quality childcare, affecting workforce participation—particularly for parents of young children. **Limited Access to Mental Health and Substance Use Services** There is a critical shortage of mental health and chemical dependency providers, resulting in delayed or inadequate care for individuals in need. **Inadequate Public Transportation Infrastructure** Public transportation within Aitkin County is minimal. Given the county's rural and expansive geography, this limits residents' access to employment, education, healthcare, and other essential services. **Adjustment Challenges for Families Relocating from Urban Areas** Families relocating from metropolitan areas with housing vouchers often experience a significant adjustment period due to the limited resources and services available in rural settings compared to urban environments. **Policy Approaches That May Inhibit Self-Sufficiency** Current policies and service models tend to focus more on client support and enabling rather than emphasizing empowerment and self-sufficiency, which may inadvertently hinder long-term independence for families in the county.

Identify challenges in **employment services** that are prohibiting you from properly serving MFIP families in your community.

Limited Transportation Providers The county faces a shortage of transportation providers, making it difficult for residents to access employment, healthcare, and essential services—particularly in remote areas. **Insufficient Childcare Resources** A lack of available childcare providers limits access to affordable, quality care, hindering parents' ability to participate in the workforce or pursue education and training opportunities. **Shortage of Affordable Housing** Affordable housing options are scarce, contributing to housing instability for low-income individuals and families. **Challenges in Service Delivery to Remote Areas** Providing services in extremely rural and geographically dispersed areas poses logistical difficulties for staff and service providers. **Creative Problem-Solving by Employment Counselors** Employment Counselors often need to develop innovative strategies to support clients who lack access to reliable transportation and childcare resources. **High Volume of Family Stabilization Services (FSS) Cases** Aitkin County has a significant number of households classified under Family Stabilization Services. These cases typically present multiple, complex barriers requiring more intensive and sustained engagement from Employment Services staff. **Differences in Expectations for Families Transitioning from Urban Areas** Families relocating from metropolitan counties may encounter a cultural shift in service delivery. In Aitkin County, Employment Counselors are more directly involved with clients due to caseload size and client needs. For some families, particularly those who previously had minimal requirements in their former county, this may feel like increased scrutiny. However, this engagement reflects the county's commitment to supporting client progress through required employment and treatment planning.

Aitkin County Health & Human Services (ACHHS), in partnership with Employment Services providers, remains deeply committed to building strong relationships with local and regional agencies to better support families. This collaborative approach ensures that individuals and households participating in Diversionary Work Program (DWP), Minnesota Family Investment Program (MFIP), and those transitioning beyond time-limited benefits are connected with the resources necessary to achieve a realistic and individualized level of self-sufficiency. Our team is dedicated to surrounding each family with a network of support, providing them with the tools, encouragement, and services they need to succeed—recognizing that success may look different for every family. In alignment with this mission, ACHHS actively collaborates with a variety of partners—including Veterans Services, the Salvation Army, local law enforcement, mental and chemical health providers, and other regional organizations—through our Homeless Coalition. This coalition works proactively to prevent homelessness and promote long-term stability for families in need. Additionally, we are leveraging technology to improve access and engagement. Tools such as e-signatures, mobile hotspots, virtual meeting platforms, the CaseWorks client portal, and the Workforce1 Connect application have enabled Eligibility Workers and Employment Services Counselors to better serve clients facing transportation, mental health, or other barriers. These tools are particularly effective when clients have reliable internet access, allowing for more flexible, accessible, and client-centered service delivery.

Identify resources that are **not available in your community** that would benefit MFIP families.

In-patient and out-patient Chemical Health Providers Mental Health Services Increase in Public Transportation Vehicle Repairs Services Affordable Housing

MFIP Employment Services Supervisor Contact

Name	Jessica Goble
Phone	218-927-7218
Email	jessica.goble@aitkincountymn.us

Name

Phone

Email

Financial Assistance Services Supervisor Contact

Name

Phone

Email

Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP)

What strategies do you use for hard-to-engage participants? **Check all that apply.**

- Home visits
- Off-site meeting opportunities
- Virtual Appointments
- Workforce One Connect App
- Sanction outreach services
- Incentives, please specify:

- Other, please specify in the text box below

- Sector job development
- Individual job development**
- Other, please specify in the text box below.

Do you have an ongoing job development partnership or sector base with community employers to help participants with employment?

For example, some of these activities could include, but are not limited to: Interview opportunities, job skills training, job placement, job shadowing, on-site job training, work experience, helping to plan training programs, other.

- No
- Yes

Please check all activities community employers provide to help participants with employment.

- Interview opportunities**
- Job skills training**
- Job placement**
- Job shadowing**
- On-site job training**
- Work experience**
- Helps plan training programs**
- Other, please specify in the text box below**

Do you provide the following services to prepare participants for work?
For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.

- No
 Yes

When it comes to the services provided to help prepare participants for work, please **check all activities that are provided.**

- Transportation
 Soft Skills Training
 Financial Planning
 Mentoring
 Other, please specify in text box below

Do you provide job retention services for employed participants?

For example, some of these services could include, but are not limited to: Assist with issues that develop on the job, transportation, financial planning, soft skill training, mentoring, personal contact with employee and how often, other.

- No
 Yes

- Available to assist with issues that develop on the job
- Transportation
- Financial planning
- Soft skills training
- Mentoring
- Personal contact with the employee and how often:

Monthly

- Other, please specify in the text box below

How long do you provide job retention services?

- Up to 3 months
- 6 months
- 12 months
- Other (please specify)

Do you provide job advancement services to employed participants?

For example, some of these services could include, but are not limited to: career laddering, coaching / mentoring, education / training, networking, ongoing job search, other

- No
- Yes

- Career laddering
- Coaching/mentoring
- Education/training
- Networking
- Ongoing job search
- Other

Talent Development Programming

Do you utilize any career pathways programs or skill assessment and credentialing programs for your participants?

For example, some of these programs include, but are not limited to: Pathways to Prosperity, Work Keys, National Career Readiness Certificate

- No
- Yes

When it comes to the programs that you utilize for career pathway, skills assessment, or credentialing, please **check all that apply**.

- Pathways to Prosperity (P2P)
- Work Keys
- National Career Readiness Certificate (NCRC)
- Other

Talent Development, Career Assessment Inventories

Family Stabilization Services (FSS)

Do you have qualified professionals available to assist with FSS cases in your service area who meet the licensure and accreditation requirements?

For example, qualified professionals could include, but are not limited to: licensed physician, physician assistant, advanced practice registered nurse, physical therapist, occupational therapist, licensed social worker, licensed psychologist, certified school psychologist, mental health professional, certified psychometrist, other)?

- No
 Yes

When it comes to having qualified professionals available to assist with FSS cases in your area who meet the licensure and accreditation requirements, please **check all that apply**.

- Licensed physician
- Advanced practice registered nurse
- Occupational therapist
- Licensed psychologist
- Mental health professional
- Physician assistant
- Physical therapist
- Licensed social worker
- Certified school psychologist
- Certified psychometrist
- Other

Domestic Violence Advocates, ARMHS Services

Do you make referrals for children of FSS participants?

For example, some referrals for children of FSS participants could include, but are not limited to: Children's Mental Health Services, Child Wellness Check-ups, Follow Along Program, Public Nurse home visiting services, Women, Infants, and Children program (WIC), other?

- No
 Yes

- Children's Mental Health Services
- Child Wellness Check-ups
- Follow Along Program
- Public Health Nurse home visiting services
- Women, Infants and Children Program (WIC)
- Other

Early Childhood Education, Childcare Assistance Program

Are any of these services for children offered to non-FSS families?

- No
- Yes

Services for families under 200% of Federal Poverty Guideline (FPG)

Do you provide services to families who have exited MFIP/DWP or families at risk of receiving MFIP or the Diversionary Work Program (DWP), but are under 200% of the Federal Poverty Guideline (FPG)?

For example, this could include, but is not limited to: child care, GED, job posting, support services, job retention services, Adult Basic Education (ABE) / English Language Learning (ELL) classes, computer lab access, transportation / vehicle repair, other.

- No
- Yes

risk of receiving MFIP or DWP, please **check all services that apply** for these families.

- Child care
- GED
- Job postings
- Support services
- Job retention services
- ABE/ELL classes
- Computer lab classes
- Transportation/vehicle repair
- Other

Youth & Dislocated Worker Program, SNAP E&T, Job Club, WIOA, Resume Workshops, Scholarship

How long do you provide these services?

- Up to 3 months
- 6 months
- 12 months
- Other (please specify)

Do you provide services to Non-Custodial Parents (NCPs) that are under 200% of the Federal Poverty Guideline (FPG)?

For example, this could include, but is not limited to: child care, GED, job posting, support services, job retention services, ABE / ELL classes, computer lab access, transportation / vehicle repair, other.

- No
- Yes

- Child care
- GED
- Job postings
- Support services
- Job retention services
- ABE/ELL classes
- Computer lab access
- Transportation/vehicle repair
- Other

Youth & Dislocated Worker Program, SNAP E&T, Job Club, WIOA, Resume Workshop, Scholarship

How long do you provide these services?

- Up to 3 months
- 6 months
- 12 months
- Other (please specify)

How many NCPs are you are currently serving?

N/A

Describe the process you have in place to verify income below 200% FPG for families that are not on MFIP or DWP.

MAXIS Inquiry & Workforce One

Minnesota Family Investment Program (MFIP) Services for Teen Parents

Are there specialized workers who work primarily with teen parents?

- No
- Yes

When it comes to **Teen parents who are considered minors (participants who are under age 18)**, please indicate if there a single point of contact for teen parents, that is, one staff with primary responsibility for keeping in contact with the teen, working with the teen, and making connections to other services?

Responses are for staff positions whose primary responsibility is for working with Teen Parents who are **considered minors (under age 18)**, if yes, check the one position / position(s) that serves this function for this specific age group of MFIP Teen Parents.

	YES, for Minors (under age 18)	NO, not for Minors (under age 18)	Not Applicable (N/A)
Financial worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Employment Services Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Social Worker (Social Services)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Public Health Nurse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Child Care Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Child Protection Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other job role <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

When it comes to teen parents who are age 18 - 19, please indicate if there is a single point of contact for teen parents, that is, one staff with primary responsibility for keeping in contact with the teen, working with the teen, and making connections to other services?

Responses are for staff positions whose primary responsibility is for working with Teen Parents who are **age 18 - 19**, if yes, check the one position / position(s) that serves this function for this specific age group of MFIP Teen Parents.

	YES, for ages 18 - 19	NO, not for ages 18 - 19	Not Applicable (N/A)
Financial worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Employment Services Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Social Worker (Social Services)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Public Health Nurse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Child Care Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Child Protection Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other job role <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Does your Tribal Nation / County have an active partnership with local public health agency to get teen parents enrolled and engaged in public health nurse home visiting services? Please **select one option for each age group**.

	Yes, mandatory	Yes, voluntary	No
Minors (under age 18)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Age 18 / 19	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ACHHS demonstrates inclusivity by providing equitable, accessible, and person-centered programs for all residents. Through comprehensive nondiscrimination and accessibility policies, ACHHS ensures that services are free from bias related to race, color, national origin, gender identity, sexual orientation, disability, age, language, or socioeconomic status. ACHHS offers a wide range of support programs designed to meet diverse community needs—particularly for children, seniors, individuals with disabilities, and low-income families. ACHHS also reinforces its commitment to equity and inclusion through annual staff trainings on civil rights laws, cultural competency, and accessibility standards, ensuring employees understand and uphold the principles of fairness, respect, and equal opportunity in all interactions and service delivery. Additionally, initiatives such as the Statewide Health Improvement Partnership (SHIP) and the Limited English Proficiency (LEP) Plan promote equitable access and remove barriers to care, supporting the health and well-being of every individual in Aitkin County.

Describe how you are ensuring your services are ***accessible*** for all.

Aitkin County Health and Human Services (ACHHS) and its Employment Services are committed to providing full accessibility for all clients and employees. The agency ensures equal access through a recently remodeled facility designed to meet the latest Americans with Disabilities Act (ADA) standards, creating a barrier-free environment for individuals with mobility and sensory needs. ACHHS also offers interpretive services, assistive hearing devices, and electronic communication options to accommodate individuals with language or hearing barriers. When travel presents a challenge, staff are available to meet clients at alternate or closer locations to ensure equitable service delivery. These efforts reflect ACHHS's ongoing dedication to accessibility, inclusion, and responsive, person-centered care.

How are you working to ***advance equity in service delivery*** in your Tribal Nation / County?

ACHHS is dedicated to advancing equity in service delivery by ensuring that every individual receives support tailored to their unique needs and circumstances. Through individualized service and care plans, ACHHS works collaboratively with clients to identify strengths, remove barriers, and promote fair access to resources. The agency also integrates a cultural focus across programs and staff training to enhance understanding, respect, and responsiveness to the diverse backgrounds of those it serves. These efforts reflect ACHHS's commitment to equitable, person-centered, and culturally informed care for all community members.

perspectives?

Yes, mandatory. If yes, provide the title of the training and how often it is provided.

Annually

Yes, voluntary. If yes, provide the title of the training and how often it is offered.

No. If no, please explain:

Do you have culturally specific employment services for different racial / ethnic groups?

No

Yes, please describe.

Residents of Aitkin County who are members of the Mille Lacs Band of Ojibwe have the option to choose employment services through the MLBO Service Agency.

Workforce One Connect App

Does your Tribal Nation / County have the Workforce One Connect app available to participants?

No, please explain

Our Employment Services agency does have this resource. ACHHS does not due to this creates an additional space for staff to look for documents and communications when we have many avenues for this already.

Yes

Do you limit the number of employment services staff that have MAXIS access?

Note: MN Department of Children, Youth, and Families does not limit the number of employment services staff that can have MAXIS access.

- No
- Yes, please explain

Describe the process your service area uses to identify and resolve discrepancies between MAXIS and Workforce One data in areas such as Family Stabilization Services coding, employment / hours, sanction status, etc.

Employment Service Counselors and ACHHS Financial Services staff collaborate closely to clarify & correct any case discrepancies between WF1 and MAXIS immediately. Monthly meetings are attended by all to review cases for correctness and updates are made as needed based on these discussions.

Child Care Assistance Program

What strategies does your agency use that involve MFIP and / or Employment Services staff to support timely and consistent receipt of child care assistance through the Child Care Assistance Program? **Select all that apply.**

- Shared electronic document management system
- Regular case consultation meetings
- Workers with dual MFIP and CCAP role
- Workers with dual Employment Services and CCAP role
- Specific CCAP workers process MFIP child care cases
- MFIP and / or Employment Service workers receive training related to CCAP
- Communications with CCAP worker via phone, email or fax
- Use of agency-developed forms or documents
- MFIP and / or Employment Services workers assist families with completing CCAP paperwork (for example: the CCAP application)
- MFIP and / or Employment Services workers have MEC2 Inquiry access
- Other, please specify

No after-hours childcare is available in Aitkin County or its neighboring areas. Quantity of childcare providers is lacking. Specific age groups have little to no availability at local childcare providers. Obtaining all required documentation from an applicant MNBenefits applications for CCAP are incomplete and cause delays.

Does your Tribal Nation / County provide emergency shelter or crisis services from your Consolidated Fund?

- No
 Yes

Submit a copy of your Emergency Assistance policy as an attachment if any changes have been made since the last BSA. Also, please describe any major changes you have made to this policy down below.

Drop files or click here to upload

Please review [Bulletin # 25-11-02](#) for more details before you complete this section. You can also access the Bulletin from this link: https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_FILE&Rendition=Primary&RevisionSelectionMethod=LatestReleased&allowInterrupt=1&dDocName=mr072357&noSaveAs=1&utm_medium=email&utm_source=govdelivery

If your service area is receiving a bonus, please share successful strategies of engagement:

N/A

for the coming biennium to reduce these disparities.

To address disparities identified below the reference line, ACHHS & Employment Services Providers will implement targeted strategies and action steps over the coming biennium designed to promote equitable outcomes and reduce barriers to access across all service areas. For each of the groups below the disparities reference line, ACHHS & Partners plans to: Implement individualized service and care plans that recognize and respond to each client's unique circumstances, cultural background, and identified needs. Expand culturally responsive practices through ongoing staff development, including annual equity and cultural competency training, to ensure services are respectful, inclusive, and effective for all populations. Enhance community engagement and partnerships with organizations that represent and support underserved groups to improve outreach, trust, and access to resources. Increase accessibility by continuing to use interpretive services, assistive technologies, and flexible service delivery methods—including meeting clients in locations convenient to them—to remove physical, linguistic, and technological barriers. Through these coordinated strategies and action steps, ACHHS aims to reduce disparities, strengthen equity in service delivery, and improve health and well-being outcomes for all Aitkin County residents.

What procedures are in place to ensure that program funds are being used appropriately as directed by law? **Check all that apply.**

- Budget control procedures for approving expenditures**
- Cash management procedures for ensuring program income is used for permitted activities**
- Internal policies around use of funds (i.e., participant support services)**
- Other, please specify in the text box below

What procedures are in place to ensure program policies are followed and applied accurately? **Check all that apply.**

- Case consultation**
- Sample case review by supervisors**
- Sample case review by lead worker / mentor
- Sample case reviews by peers**
- Others, please specify in the text box below

If your Tribal Nation / County is interested in applying for the waiver for the upcoming biennium, please complete the following questions.

Describe the activity(s) you will provide.

N/A

Explain the reasons for the increased administrative cost.

N/A

Describe the target population and number of people expected to be served.

N/A

Describe how the unpaid work experience is designed to impart skills and what steps are taken to help participants move from unpaid work to paid work.

N/A

If your County/Tribal Nation is providing unpaid work experience activities for MFIP participants and you don't already have an Injury Protection Plan (IPP) in place, please click on eDocs to fill out the IPP form. Email the completed form to: Jonathan.Hausman@state.mn.us

following options and answer the following questions.

- We have multiple Employment Service Providers we work with.
- We have a Workforce Center that is our only Employment Service Provider.

Current Employment Service Providers

In this section, you will have an opportunity to list all of your current employment services provider(s). As you enter their information, you will receive a follow-up question that will ask which populations this provider serves. Please indicate which respective population is served with each employment services provider. These questions will repeat for multiple entries if you have multiple employment service providers to include.

The list will be used to verify current providers available in Workforce One.

Helpful Tip: It may be easier to complete this section by compiling the list of information needed for this section *before* you enter the information into this BSA survey. We will need the ES provider name, address, contact person, phone number and email for *each* ES provider. In addition, a follow-up question will ask about which populations the provider serves (for example: MFIP ES, DWP ES, FSS, Teen Parents, 200% FPG, *Other).

ES Provider Name

AEOA

Address

20 3rd St NE, Aitkin, MN 56431

Contact Person

Jan Francisco

Phone Number

218-748-7332

Email

jan.francisco@aeoa.org

- MFIP ES
- DWP ES
- FSS
- Teen Parents
- 200% FPG
- Other

Please check the respective box to indicate if you have additional providers to add.

- I have entered all of the current Employment Service providers we work with.
- I have additional Employment Service providers to I need add.

List your current employment services provider(s). On the following question please check the respective box to indicate which population served. The list will be used to verify current providers available in Workforce One.

ES Provider Name	<input type="text" value="JET"/>
Address	<input type="text" value="20 3rd St NE, Aitkin, MN 56431"/>
Contact Person	<input type="text" value="Marie Domiano"/>
Phone Number	<input type="text" value="218-735-6102"/>
Email	<input type="text" value="marie.domiano@nemojt.org"/>

- MFIP ES
- DWP ES
- FSS
- Teen Parents
- 200% FPG
- Other

Please check the respective box to indicate if you have additional providers to add.

- I have entered all of the current Employment Service providers we work with.
- I have additional Employment Service providers to I need add.

Does your Tribal Nation / County (select one):

- Have at least two employment and training service providers.**
Have a CareerForce center that provides multiple employment and training services, offers multiple services options under a collaborative effort, and can document that participants have choice among employment and training services designed to meet specialized needs.
- Intend to submit a financial hardship request. See following question.

Budget

In the budget table below, indicate the amount and percentage for each item listed for the budget line items for calendar years 2026 – 2027.

Also note:

- Refer to the 2026-27 Minnesota Family Investment Program (MFIP) Biennial Service Agreement (BSA) Guidelines Bulletin section, "Allowable Services under MFIP Consolidated Fund."
- Total percent must equal 100.
- Income maintenance administration is reasonable in comparison to the whole budget.
- Ensure the Emergency Assistance/Crisis Services plan is included if funds are allocated.
- All services must be an allowable expenditure under the MFIP Consolidated Fund
- Allocation amounts must be spent by the end of calendar year, remaining amounts does not roll over into the following year
- Medical expenditures are NOT allowable.

Helpful Tip: Write down the total budgeted amounts for 2026 and 2027, this information will be asked for in a later section in the BSA. You will want to have the total budget amounts for 2026 and 2027 when you get to that section.

	Budgeted Amount	Percent
Employment Services (DWP)	2000	1.01
Employment Services (MFIP)	13000	66.08
Emergency Services/Crisis Fund	10000	5.08
Administration (cap at 7.5% or up to 15% with an approved administrative cap waiver)	14762	7.5
Income Maintenance Administration	40000	20.32
Incentives (include the total amount of funds budgeted for participant incentives but don't include support services here)	0	0
Under 200% Services	0	0
Capital Expenditures	0	0
Other	0	0
Total	196,8	99.99

	Budgeted Amount	Percent
Employment Services (DWP)	0	0
Employment Services (MFIP)	13200	67.09
Emergency Services/Crisis Fund	10000	5.08
Administration (cap at 7.5% or up to 15% with an approved administrative cap waiver)	14762	7.5
Income Maintenance Administration	40000	20.32
Incentives (include the total amount of funds budgeted for participant incentives but don't include support services here)	0	0
Under 200% Services	0	0
Capital Expenditures	0	0
Other	0	0
Total	196,800	99.99

Public Input

Prior to submission, did the Tribal Nation / County solicit public input for at least 30 days on the contents of the agreement?

- Yes, public input was gathered for at least 30 days regarding the contents of this agreement.

 No, public input was *not* gathered for at least 30 days regarding the contents of this agreement.

Was public input received?

- Yes, public input was received and used.

 Yes, public input was received but *not* used.

 No public input was received.

It is understood and agreed by the 2026-2027 board that funds granted pursuant to this service agreement will be expended for the purposes outlined in [Minnesota Statutes, section 142G](#); that the commissioner of the Minnesota Department of Children, Youth, and Families (hereafter department) has the authority to review and monitor compliance with the service agreement, that documentation of compliance will be available for audit; that the Tribal Nation/County make reasonable efforts to comply with all MFIP requirements, including efforts to identify and apply for available state and federal funding for services within the limits of available funding; and that the Tribal Nation/County agrees to operate MFIP in accordance with state law and federal law and guidance from the department.

Tribal Nations and Counties may use the funds for any allowable expenditures under [Minnesota Statute, 142G.76.2](#), including case management outlined in [Minnesota Statutes, section 142G](#).

This allocation is funded with 8% state funds and 92% federal TANF funds and paid quarterly.

Federal funds. Payments are to be made from federal funds. If at any time such funds become unavailable, this CONTRACT shall be terminated immediately upon written notice of such fact by STATE to Tribal Nation/County. In the event of such termination, Tribal Nation/County shall be entitled to payment, determined on a pro rata basis, for services satisfactorily performed. An amendment must be executed any time any of the data elements listed in 2 CFR 200.332 and this clause, including the Assistance Listing number, are changed, such as additional funds from the same federal award or additional funds from a different federal award. STATE has determined that Tribal Nation/County is a "contractor" and not a "subrecipient" pursuant to 2 C.F.R section 200.331.

Pass-through requirements. Tribal Nation/County acknowledges that, if it is a subrecipient of federal funds under this CONTRACT, Tribal Nation/County may be subject to certain compliance obligations. Tribal Nation/County can view a table of these obligations in the [Health and Human Services Grants Policy Statement, \[1\]](#) Exhibit 3 on page II-3, in addition to specific public policy requirements related to the federal funds here. To the degree federal funds are used in this contract, STATE and Tribal Nation/County agree to comply with all pass-through requirements, including each Party's auditing requirements as stated in 2 C.F.R. § 200.332 (Requirements for pass-through entities) and [2 C.F.R. §§ 200.501-521 \(Subpart F – Audit Requirements\).](#)[2]

Tribal Nation / County Name (Must match the name associated with the Unique Entity Identifier)

2026-2027

character alphanumeric identifier established and assigned at [SAM.gov](https://sam.gov) to uniquely identify business entities and must match Tribal Nation / County name.

Aitkin

Federal Award Identification Number (FAIN): 2601MNTANF and 2701MNTANF

Federal Award Date: October 1, 2025 (projected) (The date of the award to the MN Dept. of Children, Youth, and Families.)

Period of Performance (please use words and numbers, for example: May 23, 2025)

Start Date

January 1st, 2026

End Date

December 31st, 2027

Budget period start and end date: January 1, 2026 – December 31, 2027

Amount of federal funds:

A. Total Amount Awarded to DCYF for this project: \$103,290,000 (projected)

B. Total Amount Awarded by DCYF for this project to Tribal Nation / County named above:

\$196,828 per year

Name

Federal Awarding Agency: Administration for Children and Families

MN Dept. of Children, Youth, and Families (DCYF)

Contact information of DHS's awarding official: Jovon Perry, Jovon.perry@state.mn.us.

Assistance Listings Number & Name (formerly known as CFDA No.): Payments are to be made from federal funds obtained by STATE through Catalog of Federal Domestic Assistance (CFDA) No.:

Number

93.558

Title

Temporary Assistance for Needy Families (TANF)

Total amount made available at time of disbursement

196828

Is this federal award related to research and development?

- No
- Yes

Indirect Cost Rate for this federal award is: up to 15% (including if the *de minimis* rate is charged)

Checking this box certifies that this 2026 - 2027 MFIP Biennial Service Agreement has been prepared as required and approved by the Tribal Nation / County board(s) under the provisions of Minnesota Statutes, section 142G.

State the name of the chair of the Tribal Nation / County board of commissioners or authorized designee, their mailing address and the name of the Tribal Nation / County.

Name (chair or designee)

Mailing Address

Tribal Nation / County

If your Tribal Nation / County agency is unable to complete your BSA by October 15th, 2025, you will need to request an extension by emailing Jonathan.Hausman@state.mn.us. Please provide additional information about why you were not able to compete this form.

DATE OF CERTIFICATION (please use words and numbers, for example: September 23, 2025)

This content will change closer to the date



Board of County Commissioners Agenda Request

2Z

Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Approval of New Health & Human Services Advisory Committee Appointments

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
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Submitted by: Paula Arimborgo	Department: H&HS Administration
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

Seeking approval for new appointments to the Health & Human Services Advisory Committee (Committee Established pursuant to Minn. Stat. § 402.03) as follows:

Amanda Voller - District 2 - 2 year term (2026-2027)
 Mary Koolmo - District 4 - 2 year term (2026-2027)
 Nicole Ulrich - District 3 - 1 year term (2026)

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Recommend approval of new appointments to H&HS Advisory Committee

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



HEALTH & HUMAN SERVICES

Aitkin County
204 1st Street NW
Aitkin, MN 56431

Phone: 218-927-7200
Toll Free: 800-328-3744
Fax: 218-927-7210

Advisory Committee Application Form

NAME: Amanda M Voller
(First) (MI) (Last)

Address: 30881 US Hwy 169 Home Phone: _____
Aitkin, MN 56431 Business Phone: 218-735-6120
Cell Phone: 218-330-5636

Employer: _____ Occupation: Career Counselor
Email Address: _____

1. Please state your reason for applying:

I view this opportunity as a way to continue serving our community by deepening my understanding of the services offered, particularly as they have evolved over the past decade since I last participated on the committee. I am committed to staying informed and collaborative so that I can better support the individuals and families we serve.

2. What has been your past involvement with Public Health Services, Social Services, Financial Services, and other civic and community activities?

Approval of New Health & Human Services Advisory Committee Appointments

- 3. Are you able to attend meetings during the day? Yes No
Currently meetings are held at 3:00pm on the first Thursday of each month.
- 4. Are you able to attend at least 10 meetings per year? Yes No
- 5. Would you be willing to serve a one-year or a two-year term? 1yr 2yr

Signature of Applicant: Amanda Voller Date: 02/12/2026

PLEASE COMPLETE AND SUBMIT THIS APPLICATION TO:

Aitkin County Health & Human Services Attention:
Paula Arimborgo
204 1st Street NW
Aitkin, MN 56431

Or email to paula.arimborgo@aitkincountymn.gov
Questions? Call: 218-927-7203 or 1-800-328-3744

MINNESOTA OPEN APPOINTMENT ACT

APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Health & Human Services Advisory Committee

NAME OF APPLICANT: Amanda Voller

STREET ADDRESS OF APPLICANT:

30881 US Hwy 169

Aitkin, MN 56431

PHONE NUMBERS:

DAYS (218) 735-6120

EVENINGS (218) 330-5636

AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I am a Career Counselor who has been serving individuals in our community, ages 14 and older, for the past 14 years. I have been employed with JET for 12 years and previously served on this committee early in my tenure. In my current role, I work closely with Aitkin County residents, as well as a wide range of community partners, service providers, and local organizations. I view this opportunity as a way to continue serving our community by deepening my understanding of the services offered, particularly as they have evolved over the past decade since I last participated on the committee. I am committed to staying informed and collaborative so that I can better support the individuals and families we serve. Additionally, I believe my involvement would help strengthen connections between JET, HHS, and other community partners. Through active participation and networking, I hope to increase awareness of available services and promote coordinated support for those in need. I approach this work with a servant mindset and remain open to listening, learning, and responding to the evolving needs of HHS and our community.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Amanda Voller

Signature of Applicant

02/12/2026

Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes No

Is this application submitted at the suggestion of appointing authority? Yes No

**Please return application to the Aitkin County Health & Human Services office, located at
204 - 1st Street NW, Aitkin, MN 56431**

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____



HEALTH & HUMAN SERVICES

Aitkin County
204 1st Street NW
Aitkin, MN 56431

Phone: 218-927-7200
Toll Free: 800-328-3744
Fax: 218-927-7210

Advisory Committee Application Form

NAME: Mary (First) B (MI) Koolmo (Last)

Address: 20229 485th St. Home Phone: _____
Mcgregor, MN 55760 Business Phone: _____
Cell Phone: (763) 568-3308

Employer: Noran Neurology Occupation: Clinical Nurse Supervisor
Email Address: maryreader65@gmail.com

1. Please state your reason for applying:

I understand there is an opening, and I believe my medical background positions me well to contribute meaningfully to this board.

2. What has been your past involvement with Public Health Services, Social Services, Financial Services, and other civic and community activities?

As a nurse practitioner with Children's Minnesota Neurosurgery Department, I worked very closely with outside social service and public health services to ensure smooth discharge of patients back to their home communities following hospitalization. I also served as a board member and one year as the chairperson of the MN DHS Traumatic Brain Injury Advisory Committee from 8/2015 - 6/2021.

3. Are you able to attend meetings during the day? Yes No
Currently meetings are held at 3:00pm on the first Thursday of each month.
4. Are you able to attend at least 10 meetings per year? Yes No
5. Would you be willing to serve a one-year or a two-year term? 1yr 2yr

Signature of Applicant: Mary B Koolmo, APRN, CNP Date: 2/12/2026

PLEASE COMPLETE AND SUBMIT THIS APPLICATION TO:

Aitkin County Health & Human Services Attention:
Paula Arimborgo
204 1st Street NW
Aitkin, MN 56431

Or email to paula.arimborgo@aitkincountymn.gov
Questions? Call: 218-927-7203 or 1-800-328-3744

This institution is an equal opportunity provider.

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Health & Human Services Advisory Committee

NAME OF APPLICANT: Mary B Koolmo, APRN, CNP

STREET ADDRESS OF APPLICANT:

20229 485th St.

Mcgrogor, MN 55760

PHONE NUMBERS:

DAYS (763) 568-3308

EVENINGS (763) 568-3308

AITKIN COUNTY COMMISSIONER DISTRICT 4

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I have worked as a Pediatric Nurse Practitioner across multiple child health specialties since 1991. I currently serve as the Clinical Nurse Supervisor for Noran Neurology, where I oversee the clinic care team nurses supporting both adult and pediatric neurology patients. My education, combined with the depth and breadth of experience I've gained over decades of nursing and advanced practice, equips me to contribute meaningfully to the health issues facing my community. I also served six years on the Minnesota Department of Human Services Traumatic Brain Injury Advisory board, including time as both a board member and chairperson. That role gave me valuable insight into the challenges faced by individuals living with acute and chronic medical conditions in both rural and urban settings.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Mary B Koolmo, APRN, CNP
Signature of Applicant

02/12/2026
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes No

Is this application submitted at the suggestion of appointing authority? Yes No

**Please return application to the Aitkin County Health & Human Services office, located at
204 - 1st Street NW, Aitkin, MN 56431**

For Office Use Only
Date Appointed: _____ Date of Term Expiration: _____ Term #: _____



HEALTH & HUMAN SERVICES

Aitkin County
204 1st Street NW
Aitkin, MN 56431

Phone: 218-927-7200
Toll Free: 800-328-3744
Fax: 218-927-7210

Advisory Committee Application Form

NAME: Nicole M Ulrich
(First) (MI) (Last)

Address: 21219 381st LN Home Phone: _____
McGregor MN 55760 Business Phone: 218-928-8256
PO Box 322 McGregor MN Cell Phone: 218-513-6878

Employer: Aitkin County Developmental Achievement Center Inc Occupation: Admin Support Specialist/ IHS DC
Email Address: nulrich@aitkindac.org

1. Please state your reason for applying:

I want to join the Advisory Committee because my work at the Aitkin County DAC as Admin and IHS DC gives me a clear view of the needs, challenges, and gaps adults with disabilities in our community face. I see how policies and processes affect their daily life.

2. What has been your past involvement with Public Health Services, Social Services, Financial Services, and other civic and community activities?

I have been involved in community activities like the ANGELS board in McGregor. The Rice River Seniors in Rice River township. I have helped with the Forgotten Heroes Range & Retreat. Also, volunteer at VFW and I am the Vice president of the VFW Auxiliary Post 2747.

- 3. Are you able to attend meetings during the day? Yes No
Currently meetings are held at 3:00pm on the first Thursday of each month.
- 4. Are you able to attend at least 10 meetings per year? Yes No
- 5. Would you be willing to serve a one-year or a two-year term? 1yr 2yr

Signature of Applicant: Nicole M Date: 2/12/26

PLEASE COMPLETE AND SUBMIT THIS APPLICATION TO:
Aitkin County Health & Human Services Attention:
Paula Arimborgo
204 1st Street NW
Aitkin, MN 56431

Or email to paula.arimborgo@aitkincountymn.gov
Questions? Call: 218-927-7203 or 1-800-328-3744

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Health & Human Services Advisory Committee

NAME OF APPLICANT: Nicole Ulrich

STREET ADDRESS OF APPLICANT:

21219030st LN PO Box 322

McGregor MN 55760

PHONE NUMBERS:

DAYS (218) 513-6878

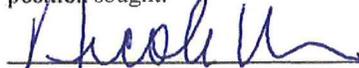
EVENINGS _____

AITKIN COUNTY COMMISSIONER DISTRICT 3

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I serve as an Administrative Support Specialist and IHS DC at the Aitkin County DAC, where I work with adults with disabilities and see firsthand how policies and community systems affect their daily lives. My role has strengthened my commitment to advocacy, inclusion, and meaningful support. I am actively involved in the community, having served on the board of ANGELS, participated with the Rice River Seniors, supported Forgotten Heroes Range & Retreat, and volunteered with the McGregor VFW, where I currently serve as Vice President of the Auxiliary.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.



Signature of Applicant

02/13/2026

Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes No

Is this application submitted at the suggestion of appointing authority? Yes No

**Please return application to the Aitkin County Health & Human Services office, located at
204 - 1st Street NW, Aitkin, MN 56431**

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Letter Acknowledging Spongy Moth Treatment in Aitkin County

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Information Only
	<input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	

Submitted by: Dennis (DJ) Thompson	Department: Land
----------------------------------------------	----------------------------

Presenter (Name and Title): Dennis (DJ) Thompson, Land Commissioner	Estimated Time Needed: 5 Minutes
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Summary of Issue:

The attached letter is part of Minnesota Department of Agriculture's congested area plan that needs to be signed and returned to the local Flight District Standards Office (FSDO) of the FAA. The letter itself is simply an acknowledgment that the County Board has received notification that spongy moth treatments will be occurring in Aitkin County.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Sign letter acknowledging MDA's 2026 spongy moth treatment in Aitkin County.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Spongy Moth Management Is Proposed In Your Area

The Minnesota Department of Agriculture (MDA) in collaboration with federal partners has identified areas in Aitkin County that need to be managed to slow the spread of spongy moth in Minnesota.

What is spongy moth?

Spongy moth (*Lymantria dispar*) is an invasive insect that is a significant threat to the economy, environment, and human health. Spongy moth has caused billions of dollars in property damage and defoliated millions of acres of forested land. Spongy moth caterpillars can feed on over 300 tree species, including some of Minnesota’s most common trees.

How is spongy moth managed?

In 2026, the MDA is proposing mating disruption management by applying an organic product via low flying aircrafts to the tree canopies. Applications generally begin early in the mornings, with planes often flying in the area for several hours.

Mating Disruption (MD)

Mating disruption halts the spongy moth mating process by saturating an area with female pheromones which prevent adult males from finding adult females to mate. The MDA utilizes a mating disruption product called SPLAT GM-O (Specialized Pheromone and Lure Application Technology Gypsy Moth-Organic). SPLAT GM-O is harmless to humans and animals. All the ingredients in SPLAT GM-O are listed by the EPA as safe.

How many acres in my county are proposed for management?

The MDA is proposing to manage spongy moth in three areas totaling 5,470 acres in Aitkin County.

See Appendix 1 for a map of management locations. An interactive map of management activities is also available online at www.mda.state.mn.us/spongymothmanagement

Table 1. 2026 Aitkin County proposed spongy moth management.

County	Area Name	Acres
Aitkin/ Carlton	HAUGEN	5,514 (5,398 acres in Aitkin County)
Aitkin	MCGREGOR	59
Aitkin/ Carlton	WRIGHT	7,001 (13 acres in Aitkin County)

Figure 1. Spongy moth caterpillar. Bill McNee, WIDNR



How do community members and I stay informed?

With high visibility aerial management of spongy moths, communication with the public is key to success. The MDA uses several methods to inform residents of spongy moth management and how it affects them.

- **Public Meetings/Open Houses**

The MDA hosts several virtual or in-person public meetings, typically in the month of March to inform citizens about the proposed project.

- **Postcards**

The most significant communication tool the MDA uses are postcards. All residents with addresses within a management area receive at least one outlining what spongy moth is, the MDA's management proposal, and ways to learn more about the program.

- **Text/Email Alerts**

For the most up-to-date information on spongy moth management activities the public can sign up to receive text messages and emails that provide specific information on management timings in their area. The public will be able to subscribe by visiting www.mda.state.mn.us/spongymothmanagement

- **Press Releases**

The MDA also issues press releases to advertise public meetings and announce upcoming treatments.

- **Listserv**

To keep local government informed on MDA activities, all relevant local government leaders are added to a local leader listserv. This listserv is an opportunity for local leaders to learn more about spongy moth activities, receive updates, and see what the MDA will be sharing with residents. If you would like to be added to our listserv, please let us know.

- **Cooperation**

The MDA works closely with local government communication staff to help publicize spongy moth management activities on their websites and social media before and during treatments.

More Information

www.mda.state.mn.us/spongymoth

Key Contacts

Kimberly Thielen Cremers

Plant Pest Regulatory & Mitigation Section Manager

651-201-6329 (O)

651-248-5485 (C)

Kimberly.TCremers@state.mn.us

John Larsen

Spongy Moth Treatment Coordinator

651-201-6005 (O)

John.Larsen@state.mn.us

Figure 2. A forest edge in July showing the defoliation of leaves. If spongy moth caterpillars were not present the trees would have full dark canopies of leaves.



Appendix 1

Proposed Activity

Number of management areas: 3

Figure 3. 2026 proposed spongy moth management areas in Aitkin County.

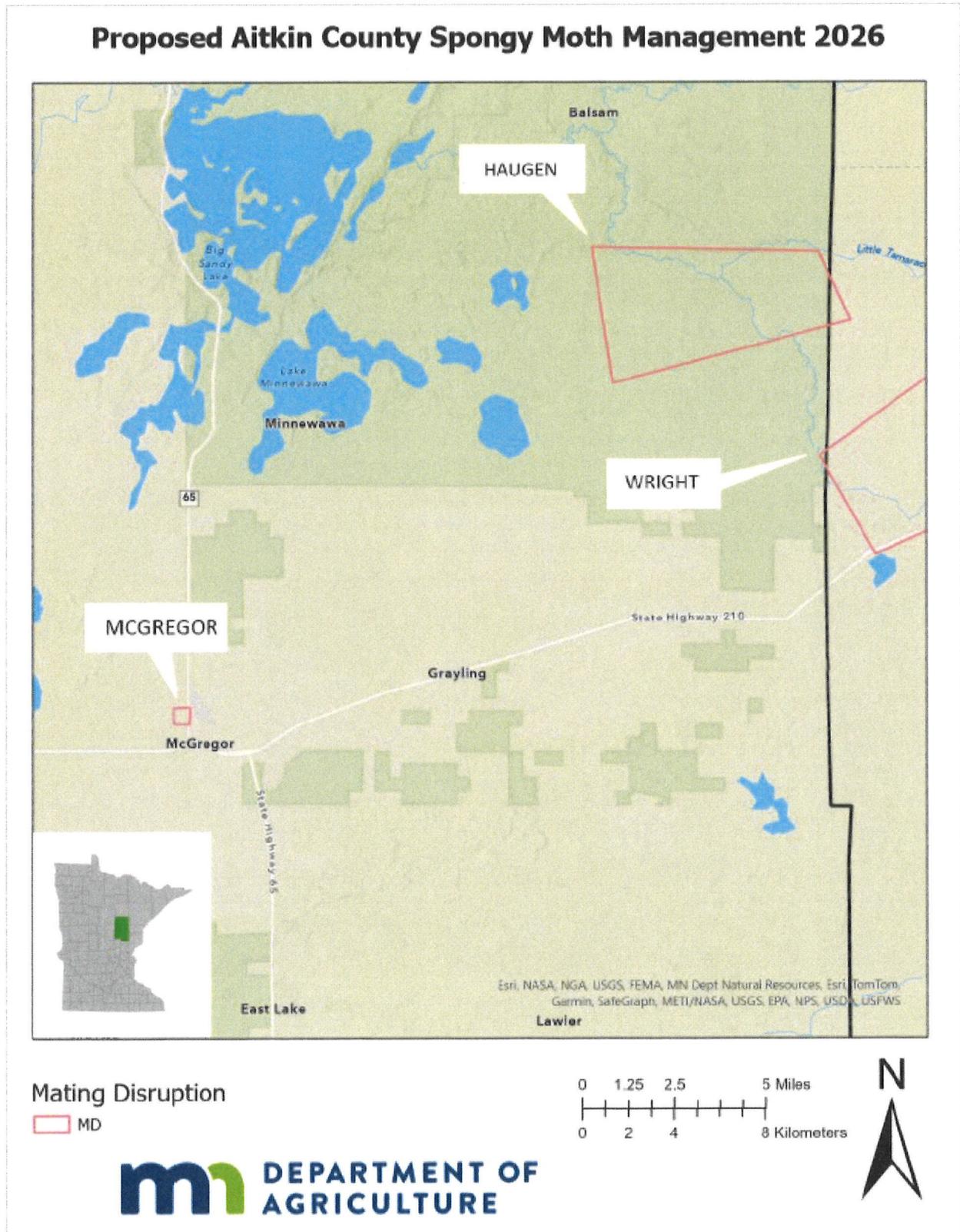
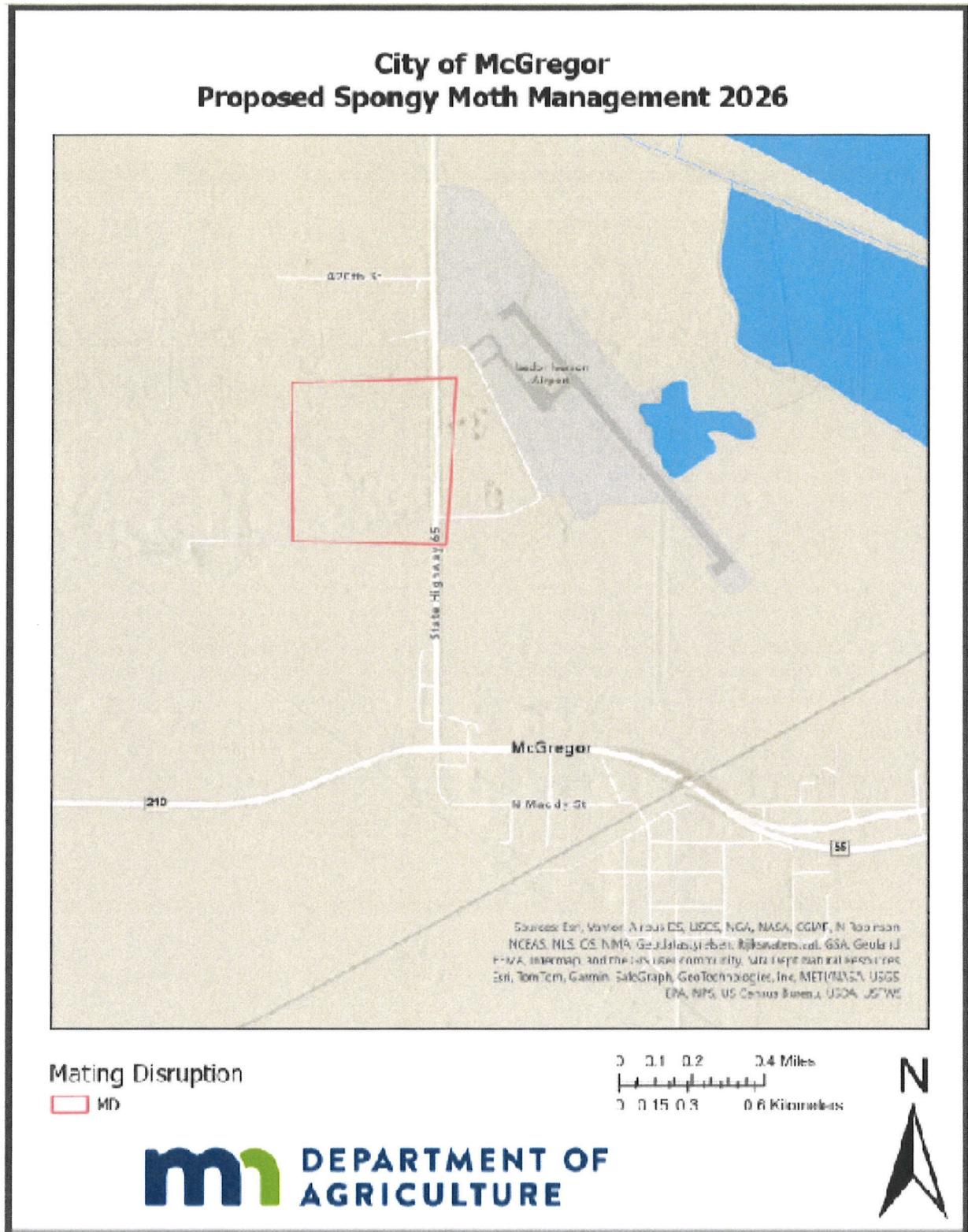


Figure 4. 2026 proposed spongy moth management area in the City of McGregor.





AITKIN COUNTY ADMINISTRATION

Aitkin County Government Center
307 2nd Street NW, Room 310
Aitkin, MN 56431

February 24, 2026

Al's Aerial Spraying
c/o Mike Schiffer
3473 Shepardsville Road
Ovid, MI 48866

Dear Mr. Schiffer,

This letter is to provide written documentation of Aitkin County Board of Commissioner's awareness for aerial application by Al's Aerial Spraying, for the Minnesota Department of Agriculture Cooperative Spongy Moth Program treatment projects, occurring in 2026. Al's Aerial Spraying has been contracted by the USDA-Forest Service for the aerial applications of mating disruption to reduce colonies of the spongy moth, *Lymantria dispar*, an invasive species.

We understand Spongy Moth Slow-the-Spread mating disruption treatment project will occur at three sites in Aitkin County. Approximately 5,470 acres are scheduled for aerial treatment in June/July of this year.

Al's Aerial Spraying will carry out this project in cooperation with, and under the authority of the Minnesota Department of Agriculture, the USDA-Forest Service, and the Spongy Moth Slow-the-Spread Foundation, Inc.

The Aitkin County Board agrees that proper and sufficient public notification of the treatment project has occurred and that the aerial operations are needed and wanted with the intent to slow the spread of spongy moth in our area.

Sincerely,

J. Mark Wedel
County Board Chair

cc: Kimberly Thielen-Cremers, MDA



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: ACLD Federal Recreational Trail Program Grant Application

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA	Action Requested:		<input type="checkbox"/> Direction Requested
	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Discussion Item
	<input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>		<input type="checkbox"/> Information Only

Submitted by: Dennis (DJ) Thompson	Department: Land
----------------------------------------------	----------------------------

Presenter (Name and Title): Dennis (DJ) Thompson, Land Commissioner	Estimated Time Needed: 5 Minutes
-------------------------------------------------------------------------------	--------------------------------------------

Summary of Issue:

The Aitkin County Land Department is applying for grant money through the Federal Recreational Trails Program to purchase a new skid steer with a brush cutting attachment. Many of our ATV trails have become over-grown with brush along the sides. Contracting this work is very expensive considering how many miles of ATV trails need to be maintained. Equipment will not be purchased until 2027.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt resolution supporting the Land Department's Federal Recreational Trail Program grant application.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 100,000 to \$150,000

Is this budgeted? Yes No *Please Explain:*

The Land Department budgeted \$75,000 for the purchase of a new skid steer in 2027. That money will be used as match for the grant.

Resolution #20260224-xxx Federal Recreational Trail Program Grant Application

WHEREAS, Aitkin County supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is for the Land Department to purchase a new skid steer with a brush cutting attachment; AND

WHEREAS, Aitkin County recognizes the twenty-five (25) percent match requirement for the Federal Recreational Trail Program, and the Land Department has secured the matching funds.

NOW THEREFORE, BE IT RESOLVED, if Aitkin County is awarded a grant by the Minnesota Department of Natural Resources, Aitkin County agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. Aitkin County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement; AND

BE IT FURTHER RESOLVED, that the applicant has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award; AND

BE IT FURTHER RESOLVED, Aitkin County names the fiscal agent for this project as the Aitkin County Land Department; AND

BE IT FURTHER RESOLVED, Aitkin County hereby assures the equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

Adopted this 24th Day of February, 2026 By The Aitkin County Board of Commissioners.

Attest:

J. Mark Wedel
County Board Chair

David J. Minke, County Administrator
Clerk to the County Board

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**



Board of County Commissioners Agenda Request

3C
Agenda Item #

Requested Meeting Date: February 24, 2026

Title of Item: Award Contract for Construction of Mille Lacs ATV Trail

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Information Only
	<input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	

Submitted by: Dennis (DJ) Thompson	Department: Land
----------------------------------------------	----------------------------

Presenter (Name and Title): Dennis (DJ) Thompson, Land Commissioner	Estimated Time Needed: 5 Minutes
-------------------------------------------------------------------------------	--------------------------------------------

Summary of Issue:
Sealed bids were opened at 10:00 a.m. on Tuesday, February 17, 2026 for construction of the Mille Lacs East ATV Trail. An abstract of bids is attached.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt resolution awarding Mille Lacs East ATV Trail construction bid to Big Wolf Siteworks, LLC for \$639,286.78

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ 639,286.78
 Is this budgeted? Yes No *Please Explain:*
 Cost is covered with bonding dollars.

Resolution #20260224-xxx Award Construction Bid for Mille Lacs East ATV Trail

WHEREAS, sealed bids were opened for the construction of the Mille Lacs East ATV Trail at 10:00 a.m. on Tuesday, February 17, 2026 with a total of four bids received.

WHEREAS, Big Wolf Siteworks, LLC was the lowest responsible bidder with a bid amount of \$639,286.78

NOW THEREFORE BE IT RESOLVED, that Big Wolf Siteworks, LLC be awarded the contract for construction of the Mille Lacs East ATV Trail in the amount of \$639,286.78; AND

BE IT FURTHER RESOLVED, the Land Commissioner is hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Adopted this 24th Day of February, 2026 By The Aitkin County Board of Commissioners.

Attest:

J. Mark Wedel
County Board Chair

David J. Minke, County Administrator
Clerk to the County Board

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

WIDSETH SMITH NOLTING
7804 Industrial Park Road, Baxter, MN 56425

PHONE 218-829-5117

TABULATION OF BIDS

NAME: NORTHWOODS ATV TRAIL EXTENSION PHASE I - MALMO TO 230TH PL

CLIENT: AITKIN COUNTY

DATE: FEBRUARY 17, 2026

PROJECT NO: 2020-10981

TIME: 10:00A.M.

ITEM NO	ITEM DESCRIPTION	CONTRACT		ENGINEER'S ESTIMATE		Big Wolf Site Works, LLC 19697 360th St. Taylors Falls, MN 55084		Landwehr Construction, Inc. 851 60th St S. St. Cloud, MN 56301		Marvin Tretter, Inc. 26389 233rd St Pierz, MN 56364		MSB Excavating & Tiling 10366 Co. Rd. 6 SW Howard Lake, MN 55349	
		QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$50,000.00	\$50,000.00	\$20,000.00	\$20,000.00	\$109,800.00	\$109,800.00	\$100,000.00	\$100,000.00	\$120,000.00	\$120,000.00
2	CLEARING AND GRUBBING	14.87	ACRE	\$5,000.00	\$74,350.00	\$5,144.00	\$76,491.28	\$5,910.00	\$87,881.70	\$10,000.00	\$148,700.00	\$10,551.54	\$156,901.40
3	REMOVE PIPE APRON	17	EACH	\$250.00	\$4,250.00	\$100.00	\$1,700.00	\$200.00	\$3,400.00	\$300.00	\$5,100.00	\$800.00	\$13,600.00
4	REMOVE PIPE CULVERTS	290	LIN FT	\$100.00	\$29,000.00	\$16.00	\$4,640.00	\$16.20	\$4,698.00	\$15.00	\$4,350.00	\$74.00	\$21,460.00
5	GRANULAR BORROW (CV)	3938	CU YD	\$40.00	\$157,520.00	\$20.00	\$78,760.00	\$30.60	\$120,502.80	\$25.00	\$98,450.00	\$49.51	\$194,970.38
6	GEOTEXTILE FABRIC TYPE 5	16300	SQ YD	\$3.50	\$57,050.00	\$2.00	\$32,600.00	\$2.75	\$44,825.00	\$3.00	\$48,900.00	\$2.50	\$40,750.00
7	SUBGRADE PREPARATION	307	RDST	\$100.00	\$30,700.00	\$175.00	\$53,725.00	\$191.00	\$58,637.00	\$200.00	\$61,400.00	\$1,000.00	\$307,000.00
8	AGGREGATE BASE (CV) CLASS 5	2333	CU YD	\$60.00	\$139,980.00	\$38.00	\$88,654.00	\$38.75	\$90,403.75	\$42.00	\$97,986.00	\$52.05	\$121,432.65
9	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	18	TON	\$350.00	\$6,300.00	\$300.00	\$5,400.00	\$218.00	\$3,924.00	\$250.00	\$4,500.00	\$400.00	\$7,200.00
10	TYPE SP 12.5 NON WEARING COURSE MIXTURE (18	TON	\$350.00	\$6,300.00	\$400.00	\$7,200.00	\$218.00	\$3,924.00	\$250.00	\$4,500.00	\$400.00	\$7,200.00
11	STRUCTURE EXCAVATION	257	CU YD	\$50.00	\$12,850.00	\$25.00	\$6,425.00	\$15.60	\$4,009.20	\$15.00	\$3,855.00	\$90.00	\$23,130.00
12	GRANULAR BACKFILL (CV)	400	CU YD	\$40.00	\$16,000.00	\$34.00	\$13,600.00	\$35.45	\$14,180.00	\$35.00	\$14,000.00	\$45.15	\$18,060.00
13	COARSE AGGREGATE BEDDING (CV)	117	CU YD	\$100.00	\$11,700.00	\$70.00	\$8,190.00	\$80.00	\$9,360.00	\$65.00	\$7,605.00	\$150.00	\$17,550.00
14	15" GS PIPE APRON	8	EACH	\$300.00	\$2,400.00	\$190.00	\$1,520.00	\$364.00	\$2,912.00	\$275.00	\$2,200.00	\$300.00	\$2,400.00
15	18" GS PIPE APRON	2	EACH	\$400.00	\$800.00	\$220.00	\$440.00	\$408.00	\$816.00	\$350.00	\$700.00	\$350.00	\$700.00
16	24" GS PIPE APRON	6	EACH	\$500.00	\$3,000.00	\$450.00	\$2,700.00	\$731.00	\$4,386.00	\$550.00	\$3,300.00	\$575.00	\$3,450.00
17	65" SPAN RC PIPE-ARCH APRON	4	EACH	\$4,000.00	\$16,000.00	\$3,600.00	\$14,400.00	\$3,500.00	\$14,000.00	\$4,500.00	\$18,000.00	\$4,000.00	\$16,000.00
18	115" SPAN RC PIPE-ARCH APRON	1	EACH	\$10,700.00	\$10,700.00	\$10,000.00	\$10,000.00	\$9,837.00	\$9,837.00	\$14,000.00	\$14,000.00	\$12,000.00	\$12,000.00
19	15" CS PIPE CULVERT	156	LIN FT	\$80.00	\$12,480.00	\$39.00	\$6,084.00	\$43.75	\$6,825.00	\$65.00	\$10,140.00	\$120.00	\$18,720.00
20	18" CS PIPE CULVERT	34	LIN FT	\$90.00	\$3,060.00	\$60.00	\$2,040.00	\$48.00	\$1,632.00	\$75.00	\$2,550.00	\$133.00	\$4,522.00
21	24" CS PIPE CULVERT	100	LIN FT	\$140.00	\$14,000.00	\$90.00	\$9,000.00	\$55.00	\$5,500.00	\$105.00	\$10,500.00	\$146.00	\$14,600.00
22	30" RC PIPE CULVERT	10	LIN FT	\$160.00	\$1,600.00	\$200.00	\$2,000.00	\$251.00	\$2,510.00	\$250.00	\$2,500.00	\$384.00	\$3,840.00
23	65" SPAN RC PIPE-ARCH CULVERT	48	LIN FT	\$870.00	\$41,760.00	\$355.00	\$17,040.00	\$440.00	\$21,120.00	\$525.00	\$25,200.00	\$875.00	\$42,000.00
24	115" SPAN RC PIPE-ARCH CULVERT	16	LIN FT	\$2,200.00	\$35,200.00	\$1,700.00	\$27,200.00	\$1,541.00	\$24,656.00	\$1,150.00	\$18,400.00	\$2,000.00	\$32,000.00
25	RANDOM RIPRAP CL. III	100	CU YD	\$190.00	\$19,000.00	\$80.00	\$8,000.00	\$104.65	\$10,465.00	\$100.00	\$10,000.00	\$100.00	\$10,000.00
26	LEAN MIX BACKFILL	8	CU YD	\$340.00	\$2,720.00	\$100.00	\$800.00	\$475.00	\$3,800.00	\$300.00	\$2,400.00	\$500.00	\$4,000.00
27	RELOCATE MAIL BOX	6	EACH	\$180.00	\$1,080.00	\$100.00	\$600.00	\$125.00	\$750.00	\$200.00	\$1,200.00	\$500.00	\$3,000.00
28	END TREATMENT-FLARED TERMINAL	2	EACH	\$700.00	\$1,400.00	\$3,500.00	\$7,000.00	\$114.00	\$228.00	\$10,000.00	\$20,000.00	\$3,000.00	\$6,000.00
29	TRAFFIC BARRIER DESIGN A8307	12.5	LIN FT	\$300.00	\$3,750.00	\$100.00	\$1,250.00	\$217.00	\$2,712.50	\$25.00	\$312.50	\$120.00	\$1,500.00
30	TRAFFIC CONTROL	1	LUMP SUM	\$7,700.00	\$7,700.00	\$5,000.00	\$5,000.00	\$3,700.00	\$3,700.00	\$10,000.00	\$10,000.00	\$4,300.00	\$4,300.00
31	RELOCATE SIGN	5	EACH	\$280.00	\$1,400.00	\$100.00	\$500.00	\$114.00	\$570.00	\$200.00	\$1,000.00	\$500.00	\$2,500.00
32	SIGN PANELS TYPE C	70.5	SQ FT	\$250.00	\$17,625.00	\$175.00	\$12,337.50	\$62.00	\$4,371.00	\$75.00	\$5,287.50	\$220.00	\$15,510.00
33	SEDIMENT CONTROL LOG TYPE STRAW	18350	LIN FT	\$3.50	\$64,225.00	\$2.00	\$36,700.00	\$0.85	\$15,597.50	\$3.50	\$64,225.00	\$4.90	\$89,915.00
34	COMMON TOPSOIL BORROW	1036	CU YD	\$35.00	\$36,260.00	\$40.00	\$41,440.00	\$28.00	\$29,008.00	\$30.00	\$31,080.00	\$45.00	\$46,620.00
35	TURF ESTABLISHMENT	11.95	ACRE	\$700.00	\$8,365.00	\$3,000.00	\$35,850.00	\$3,400.00	\$40,630.00	\$15,000.00	\$179,250.00	\$17,250.00	\$206,137.50

TOTAL **\$900,525.00** **\$639,286.78** **\$761,571.45** **\$1,031,591.00** **\$1,588,968.93**

I hereby certify that this tabulation is a true and correct copy of the bids for the Northwoods ATV Trail Phase I - Malmo to 230th Pl Project.

 55498 17-Feb-26
NAME: Jeremy D. Schwarz REG. NO. DATE



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: 2-24-26

Title of Item: Revision to 2026 Highway Contract Schedule

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Information Only
	<input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	

Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 5 minutes
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Summary of Issue:

The 2026 Highway Maintenance/Construction Contract Schedule was approved by the Board of Commissioners on 9-23-25.

A modification to the approved schedule is being proposed to include SAP 001-030-010 which is shown in red on attached revised schedule for an estimated cost of \$115,000. This project is a highway safety project to create constrictor lanes at three intersections that have a recent history of fatal crashes due to vehicles not stopping at the intersection: CSAH 11 at US Hwy 169, CSAH 3 at US Hwy 169, and CSAH 10 at State Hwy 200. The constrictor lanes will narrow the driving lane within 800 feet of the stop sign from 12 feet to 10 feet utilizing rumble strips and new centerline and edge line pavement markings. The intent of the constrictor lanes is to make motorists more aware of the upcoming stop sign through the visual narrowing of the lane and through the audible warning created when vehicles driven by distracted drivers don't react to the lane narrowing and hit the rumble strip. The constrictor lane concept is a relatively new safety strategy that has been utilized at numerous intersections on the thru-legs of the intersection. However, constrictor lanes on the stop-leg of intersection have rarely been utilized.

The project cost will be paid with state-aid construction funds. This project would be eligible to compete for federal Highway Safety Improvement Program (HSIP) Funds, however the earliest that funding would be available in 2028.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve addition of SAP 001-030-010 to the 2026 Highway Maintenance/Construction Contract Schedule

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ \$115,000

Is this budgeted? Yes No *Please Explain:*

The cost of the project will be budgeted in 2027.

2026 Highway Maintenance/Construction Contract Schedule

Line	Contract Number	Road Number	Project Number	Project Description	Project Location	Project Length (miles)	Tentative Bid Opening Date	Cost Estimate	Actual Bid	Comments
Maintenance:										
1	20262		CP 001-090-045	Crack Sealing	various locations		12/8/2025	\$ 87,706.00	\$ 63,973.00	
2	2026		SAP 001-030-010 CP 001-090-04	Application of pavement markings	various locations		5/4/2026	\$ 115,000 \$ 108,000		
3	2026		NA	Application of calcium chloride	various locations		3/9/2026	\$ 860,000		
Total:								\$ 1,170,706	\$ -	
Construction:										
1	20261	CH 2	SAP 001-602-015	Bridge Replacements	over Snake River and unnamed Stream	0.2	10/27/2025	\$ 1,681,413	\$ 1,852,457.81	\$752,154.65 LBRP Grant
2	20263	Malmo Twp Roads	SAP 001-600-019	Grading and Aggregate Base	TH 47 to Sugar Lake Public Access	2.3	2/17/2026	\$ 956,544		\$956,544 State Park Road Account Grant
3	20264	CH 62/71	CP 001-062-0005 CP 001-071-001	Grading and Aggregate Base	435th Street to TH 65	2.4	2/9/2026	\$ 2,061,111	\$ 1,781,512.39	
4	2026	CH 5	SAP 001-605-014	Grading and Aggregate Base	CH 53 to TH 210	4.7	7/20/2026	\$ 6,500,000		
5	2026	298th Street 350th Lane	SAP 001-599-048	Bridge Replacement (Glen Township)	1.5 miles east of TH 47	0.1		\$ 180,000		
			Dam Lake Outlet	Bridge Replacement (Private Road - SWCD)	0.7 mile east of CH 53	0.1	4/20/2026	\$ 90,000		\$90,000 Miss Brain 1 Watershed Grant
Total:								\$ 11,469,068	\$ 3,633,970	



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: 2-24-26

Title of Item: Award Contract 20263

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Information Only
	<input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	

Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 5 minutes
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Summary of Issue:

Sealed bids were on Tuesday, February 17, 2026 for Contract 20263 which includes construction of SAP 001-600-019, grading and aggregate base on 2 miles of Malmo Township roads.

As shown on the attached abstract of bids, seven bids were received with Casper Construction, Inc. - Grand Rapids, MN submitting the low bid in the amount of \$953,000. With the cost of this contract estimated at \$955,663.30, the low bid is 0.3% below the estimated amount.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Be it resolved, Casper Construction, Inc. be awarded Contract 20263 in the amount of \$953,000 and the chairperson of the Aitkin County Board and the Aitkin County Administrator are authorized and directed to enter into a contract on behalf of Aitkin County upon presentation of proper contract documents.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Due to an oversight, this project wasn't budgeted in the 2026 Capital Infrastructure Budget. Project costs will be budgeted in 2027.

Aitkin County Bid Abstract

Project Name: Grading and Aggregate base on 270th Street/Lane and 300th Place
 Bid Opening: February 17, 2026 at 2:00 PM

Contract No: 20263
 Project No: SAP 001-600-019

		Project: SAP 001-600-019 Grading and Aggregate Base on 270th Street/Lane and 300th Place				Engineer's Estimate		Casper Construction, Inc. - Grand Rapids, MN		Liljenquist Sewer and Excavating - Aitkin, MN		MJ Companies LLC - Duluth, MN	
Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total	Price	Total	Price	Total	Price	Total	
1	2021.501	MOBILIZATION	LS	1	\$28,000.00	\$28,000.00	\$47,719.60	\$47,719.60	\$48,000.00	\$48,000.00	\$20,000.00	\$20,000.00	
2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$2,650.00	\$2,650.00	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00	
3	2101.501	CLEARING AND GRUBBING	LS	1	\$25,000.00	\$25,000.00	\$29,500.00	\$29,500.00	\$38,300.00	\$38,300.00	\$15,000.00	\$15,000.00	
4	2104.502	SALVAGE SIGN	EACH	41	\$50.00	\$2,050.00	\$63.00	\$2,583.00	\$55.00	\$2,255.00	\$100.00	\$4,100.00	
5	2104.503	REMOVE PIPE CULVERTS	LF	486	\$18.00	\$8,748.00	\$6.50	\$3,159.00	\$16.00	\$7,776.00	\$9.00	\$4,374.00	
6	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	49	\$5.00	\$245.00	\$2.80	\$137.20	\$20.00	\$980.00	\$30.00	\$1,470.00	
7	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	84	\$8.00	\$672.00	\$5.50	\$462.00	\$13.00	\$1,092.00	\$30.00	\$2,520.00	
8	2106.507	COMMON EMBANKMENT (CV) (P)	CY	7,880	\$8.00	\$63,040.00	\$4.80	\$37,824.00	\$7.00	\$55,160.00	\$14.50	\$114,260.00	
9	2106.507	EXCAVATION - COMMON (P)	CY	10,120	\$9.00	\$91,080.00	\$5.40	\$54,648.00	\$8.00	\$80,960.00	\$14.50	\$146,740.00	
10	2106.507	GRANULAR EMBANKMENT (CV) (P)	CY	7,837	\$20.00	\$156,740.00	\$17.70	\$138,714.90	\$16.00	\$125,392.00	\$14.50	\$113,636.50	
11	2106.507	STABILIZING AGGREGATE (CV) (P)	CY	3,862	\$24.00	\$92,688.00	\$30.75	\$118,756.50	\$29.00	\$111,998.00	\$19.50	\$75,309.00	
12	2108.504	GEOTEXTILE FABRIC TYPE 5	SY	10,673	\$2.50	\$26,682.50	\$3.40	\$36,288.20	\$1.90	\$20,278.70	\$6.00	\$64,038.00	
13	2118.509	AGGREGATE SURFACING CLASS 5	TON	384	\$22.00	\$8,448.00	\$23.50	\$9,024.00	\$25.00	\$9,600.00	\$19.50	\$7,488.00	
14	2123.51	3.0 CU YD SHOVEL	HOUR	10	\$200.00	\$2,000.00	\$250.00	\$2,500.00	\$250.00	\$2,500.00	\$165.00	\$1,650.00	
15	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	6,779	\$24.00	\$162,696.00	\$32.00	\$216,928.00	\$29.00	\$196,591.00	\$19.50	\$132,190.50	
16	2451.507	COARSE AGGREGATE BEDDING (CV)	CY	55	\$50.00	\$2,750.00	\$180.00	\$9,900.00	\$48.00	\$2,640.00	\$50.00	\$2,750.00	
17	2451.507	GRANULAR BACKFILL (CV) (P)	CY	1,714	\$22.00	\$37,708.00	\$15.00	\$25,710.00	\$20.00	\$34,280.00	\$14.50	\$24,853.00	
18	2451.507	STRUCTURE EXCAVATION CLASS U (P)	CY	1,790	\$12.00	\$21,480.00	\$9.50	\$17,005.00	\$16.00	\$28,640.00	\$8.00	\$14,320.00	
19	2501.502	15" GS PIPE APRON	EACH	38	\$275.00	\$10,450.00	\$230.00	\$8,740.00	\$142.50	\$5,415.00	\$250.00	\$9,500.00	
20	2501.502	18" RC PIPE APRON	EACH	8	\$1,400.00	\$11,200.00	\$1,300.00	\$10,400.00	\$1,312.50	\$10,500.00	\$1,000.00	\$8,000.00	
21	2501.502	24" RC PIPE APRON	EACH	4	\$1,800.00	\$7,200.00	\$1,400.00	\$5,600.00	\$1,550.00	\$6,200.00	\$1,250.00	\$5,000.00	
22	2501.502	22" SPAN RC PIPE-ARCH APRON	EACH	6	\$1,800.00	\$10,800.00	\$1,300.00	\$7,800.00	\$1,365.00	\$8,190.00	\$1,250.00	\$7,500.00	
23	2501.503	15" CS PIPE CULVERT	LF	688	\$60.00	\$41,280.00	\$41.00	\$28,208.00	\$56.00	\$38,528.00	\$60.00	\$41,280.00	
24	2501.503	18" RC PIPE CULVERT DESIGN 3006	LF	42	\$160.00	\$6,720.00	\$60.00	\$2,520.00	\$130.00	\$5,460.00	\$100.00	\$4,200.00	
25	2501.503	18" RC PIPE CULVERT DESIGN 3006 CLASS III	LF	104	\$160.00	\$16,640.00	\$58.25	\$6,058.00	\$130.00	\$13,520.00	\$100.00	\$10,400.00	
26	2501.503	22" SPAN RC PIPE-ARCH CULVERT CLASS IIIA	LF	96	\$170.00	\$16,320.00	\$102.00	\$9,792.00	\$190.00	\$18,240.00	\$135.00	\$12,960.00	
27	2501.503	24" RC PIPE CULVERT DESIGN 3006	LF	84	\$170.00	\$14,280.00	\$75.25	\$6,321.00	\$142.00	\$11,928.00	\$120.00	\$10,080.00	

		Project: SAP 001-600-019 Grading and Aggregate Base on 270th Street/Lane and 300th Place			Engineer's Estimate		Casper Construction, Inc. - Grand Rapids, MN		Liljenquist Sewer and Excavating - Aitkin, MN		MJ Companies LLC - Duluth, MN	
Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total	Price	Total	Price	Total	Price	Total
28	2511.507	RANDOM RIPRAP CLASS III	CY	54	\$100.00	\$5,400.00	\$100.00	\$5,400.00	\$110.00	\$5,940.00	\$100.00	\$5,400.00
29	2540.602	MAIL BOX SUPPORT	EACH	18	\$150.00	\$2,700.00	\$188.00	\$3,384.00	\$160.00	\$2,880.00	\$900.00	\$16,200.00
30	2563.601	TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$3,500.00	\$3,500.00	\$5,500.00	\$5,500.00
31	2564.502	INSTALL SIGN	EACH	34	\$100.00	\$3,400.00	\$188.00	\$6,392.00	\$150.00	\$5,100.00	\$400.00	\$13,600.00
32	2564.518	SIGN	S F	44	\$100.00	\$4,400.00	\$65.00	\$2,860.00	\$55.00	\$2,420.00	\$95.00	\$4,180.00
33	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	888	\$5.00	\$4,440.00	\$5.30	\$4,706.40	\$4.50	\$3,996.00	\$5.00	\$4,440.00
34	2573.503	SILT FENCE, TYPE HI	LF	8,271	\$3.50	\$28,948.50	\$4.15	\$34,324.65	\$3.00	\$24,813.00	\$4.75	\$39,287.25
35	2574.508	FERTILIZER TYPE 3	LB	3,798	\$1.10	\$4,177.80	\$1.35	\$5,127.30	\$1.10	\$4,177.80	\$1.30	\$4,937.40
36	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	2,125	\$2.50	\$5,312.50	\$2.35	\$4,993.75	\$2.85	\$6,056.25	\$3.00	\$6,375.00
37	2575.505	SEEDING (P)	ACRE	10.9	\$130.00	\$1,417.00	\$375.00	\$4,087.50	\$1,200.00	\$13,080.00	\$62.00	\$675.80
38	2575.509	MULCH MATERIAL TYPE 3	TON	22	\$160.00	\$3,520.00	\$375.00	\$8,250.00	\$180.00	\$3,960.00	\$1,300.00	\$28,600.00
39	2575.523	RAPID STABILIZATION METHOD 3	MGAL	35	\$500.00	\$17,500.00	\$615.00	\$21,525.00	\$500.00	\$17,500.00	\$800.00	\$28,000.00
40	2575.608	SEED MESIC INSLOPE	LB	706	\$5.00	\$3,530.00	\$8.50	\$6,001.00	\$8.00	\$5,648.00	\$9.00	\$6,354.00
Totals for Project SAP 001-600-019						\$955,663.30		\$953,000.00		\$984,494.75		\$1,022,168.45
% Estimate for Project SAP 001-600-019								-0.28%		3.02%		6.96%

		Project: SAP 001-600-019 Grading and Aggregate Base on 270th Street/Lane and 300th Place			Marvin Tretter INC. - Pierz, MN		Ulland Brothers, Inc. - Virginia, MN		Gladden Construction Inc - Laporte, MN		Winberg Companies LLC - Shafer, MN	
Line	Number	Description	Unit	Quantity	Price	Total	Price	Total	Price	Total	Price	Total
1	2021.501	MOBILIZATION	LS	1	\$50,000.00	\$50,000.00	\$88,500.00	\$88,500.00	\$73,800.00	\$73,800.00	\$31,200.00	\$31,200.00
2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	1	\$500.00	\$500.00	\$693.80	\$693.80	\$1,000.00	\$1,000.00	\$4,680.00	\$4,680.00
3	2101.501	CLEARING AND GRUBBING	LS	1	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$34,000.00	\$34,000.00	\$39,520.00	\$39,520.00
4	2104.502	SALVAGE SIGN	EACH	41	\$55.00	\$2,255.00	\$50.00	\$2,050.00	\$50.00	\$2,050.00	\$78.00	\$3,198.00
5	2104.503	REMOVE PIPE CULVERTS	LF	486	\$15.00	\$7,290.00	\$20.00	\$9,720.00	\$20.50	\$9,963.00	\$9.36	\$4,548.96
6	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	49	\$4.00	\$196.00	\$8.00	\$392.00	\$5.00	\$245.00	\$5.72	\$280.28
7	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	84	\$5.00	\$420.00	\$11.00	\$924.00	\$21.00	\$1,764.00	\$26.00	\$2,184.00
8	2106.507	COMMON EMBANKMENT (CV) (P)	CY	7,880	\$12.00	\$94,560.00	\$5.50	\$43,340.00	\$8.50	\$66,980.00	\$18.72	\$147,513.60
9	2106.507	EXCAVATION - COMMON (P)	CY	10,120	\$12.00	\$121,440.00	\$6.50	\$65,780.00	\$9.25	\$93,610.00	\$16.64	\$168,396.80
10	2106.507	GRANULAR EMBANKMENT (CV) (P)	CY	7,837	\$19.00	\$148,903.00	\$26.00	\$203,762.00	\$25.63	\$200,862.31	\$29.12	\$228,213.44
11	2106.507	STABILIZING AGGREGATE (CV) (P)	C Y	3,862	\$30.00	\$115,860.00	\$33.00	\$127,446.00	\$35.00	\$135,170.00	\$30.16	\$116,477.92
12	2108.504	GEOTEXTILE FABRIC TYPE 5	SY	10,673	\$3.00	\$32,019.00	\$3.50	\$37,355.50	\$3.95	\$42,158.35	\$1.30	\$13,874.90
13	2118.509	AGGREGATE SURFACING CLASS 5	TON	384	\$25.00	\$9,600.00	\$56.00	\$21,504.00	\$20.00	\$7,680.00	\$33.28	\$12,779.52
14	2123.51	3.0 CU YD SHOVEL	HOUR	10	\$250.00	\$2,500.00	\$375.00	\$3,750.00	\$300.00	\$3,000.00	\$260.00	\$2,600.00

Project: SAP 001-600-019 Grading and Aggregate Base on 270th Street/Lane and 300th Place					Marvin Tretter INC. - Pierz, MN		Ulland Brothers, Inc. - Virginia, MN		Gladen Construction Inc - Laporte, MN		Winberg Companies LLC - Shafer, MN	
Line	Number	Description	Unit	Quantity	Price	Total	Price	Total	Price	Total	Price	Total
15	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	6,779	\$30.00	\$203,370.00	\$33.00	\$223,707.00	\$31.00	\$210,149.00	\$35.88	\$243,230.52
16	2451.507	COARSE AGGREGATE BEDDING (CV)	CY	55	\$60.00	\$3,300.00	\$58.00	\$3,190.00	\$100.00	\$5,500.00	\$67.60	\$3,718.00
17	2451.507	GRANULAR BACKFILL (CV) (P)	CY	1,714	\$19.00	\$32,566.00	\$31.00	\$53,134.00	\$39.81	\$68,234.34	\$29.12	\$49,911.68
18	2451.507	STRUCTURE EXCAVATION CLASS U (P)	CY	1,790	\$12.00	\$21,480.00	\$16.00	\$28,640.00	\$9.75	\$17,452.50	\$35.36	\$63,294.40
19	2501.502	15" GS PIPE APRON	EACH	38	\$275.00	\$10,450.00	\$450.00	\$17,100.00	\$333.00	\$12,654.00	\$312.00	\$11,856.00
20	2501.502	18" RC PIPE APRON	EACH	8	\$950.00	\$7,600.00	\$1,650.00	\$13,200.00	\$923.00	\$7,384.00	\$1,248.00	\$9,984.00
21	2501.502	24" RC PIPE APRON	EACH	4	\$1,250.00	\$5,000.00	\$1,650.00	\$6,600.00	\$1,105.00	\$4,420.00	\$1,456.00	\$5,824.00
22	2501.502	22" SPAN RC PIPE-ARCH APRON	EACH	6	\$1,050.00	\$6,300.00	\$1,650.00	\$9,900.00	\$1,055.00	\$6,330.00	\$1,404.00	\$8,424.00
23	2501.503	15" CS PIPE CULVERT	LF	688	\$55.00	\$37,840.00	\$60.00	\$41,280.00	\$52.00	\$35,776.00	\$44.20	\$30,409.60
24	2501.503	18" RC PIPE CULVERT DESIGN 3006	LF	42	\$95.00	\$3,990.00	\$110.00	\$4,620.00	\$124.00	\$5,208.00	\$114.40	\$4,804.80
25	2501.503	18" RC PIPE CULVERT DESIGN 3006 CLASS III	LF	104	\$100.00	\$10,400.00	\$110.00	\$11,440.00	\$124.00	\$12,896.00	\$98.80	\$10,275.20
26	2501.503	22" SPAN RC PIPE-ARCH CULVERT CLASS IIIA	LF	96	\$175.00	\$16,800.00	\$150.00	\$14,400.00	\$165.00	\$15,840.00	\$124.80	\$11,980.80
27	2501.503	24" RC PIPE CULVERT DESIGN 3006	LF	84	\$125.00	\$10,500.00	\$135.00	\$11,340.00	\$150.00	\$12,600.00	\$104.00	\$8,736.00
28	2511.507	RANDOM RIPRAP CLASS III	CY	54	\$100.00	\$5,400.00	\$125.00	\$6,750.00	\$165.00	\$8,910.00	\$161.20	\$8,704.80
29	2540.602	MAIL BOX SUPPORT	EACH	18	\$250.00	\$4,500.00	\$150.00	\$2,700.00	\$150.00	\$2,700.00	\$260.00	\$4,680.00
30	2563.601	TRAFFIC CONTROL	LS	1	\$7,500.00	\$7,500.00	\$3,500.00	\$3,500.00	\$5,800.00	\$5,800.00	\$4,680.00	\$4,680.00
31	2564.502	INSTALL SIGN	EACH	34	\$200.00	\$6,800.00	\$150.00	\$5,100.00	\$150.00	\$5,100.00	\$364.00	\$12,376.00
32	2564.518	SIGN	S F	44	\$75.00	\$3,300.00	\$52.00	\$2,288.00	\$52.00	\$2,288.00	\$67.60	\$2,974.40
33	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	888	\$3.25	\$2,886.00	\$4.50	\$3,996.00	\$4.25	\$3,774.00	\$4.16	\$3,694.08
34	2573.503	SILT FENCE, TYPE HI	LF	8,271	\$3.25	\$26,880.75	\$4.50	\$37,219.50	\$2.95	\$24,399.45	\$2.18	\$18,030.78
35	2574.508	FERTILIZER TYPE 3	LB	3,798	\$1.10	\$4,177.80	\$1.15	\$4,367.70	\$1.00	\$3,798.00	\$1.04	\$3,949.92
36	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	2,125	\$2.60	\$5,525.00	\$2.00	\$4,250.00	\$2.50	\$5,312.50	\$2.60	\$5,525.00
37	2575.505	SEEDING (P)	ACRE	10.9	\$1,000.00	\$10,900.00	\$275.00	\$2,997.50	\$1,200.00	\$13,080.00	\$1,248.00	\$13,603.20
38	2575.509	MULCH MATERIAL TYPE 3	TON	22	\$450.00	\$9,900.00	\$550.00	\$12,100.00	\$175.00	\$3,850.00	\$182.00	\$4,004.00
39	2575.523	RAPID STABILIZATION METHOD 3	M GAL	35	\$500.00	\$17,500.00	\$550.00	\$19,250.00	\$500.00	\$17,500.00	\$520.00	\$18,200.00
40	2575.608	SEED MESIC INSLOPE	LB	706	\$7.75	\$5,471.50	\$10.50	\$7,413.00	\$7.95	\$5,612.70	\$8.32	\$5,873.92
Totals for Project SAP 001-600-019						\$1,095,880.05		\$1,185,700.00		\$1,188,851.15		\$1,344,212.52
% Estimate for Project SAP 001-600-019						14.67%		24.07%		24.40%		40.66%

I hereby certify that this is an exact reproduction of bids received.

Certified By: John Welle Digitally signed by John Welle
Date: 2026.02.18 09:55:31 -0500 License No. 24340

Date: 2-18-26



Aitkin County Board of Commissioners Committee Reports Forms



Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Environmental Services Director
General Government			Commissioner Leiviska
Health & Human Services			HHS Director
Public Safety Committee			Commissioner Westerlund
Transportation Policy			Commissioner Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Westerlund
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Aitkin County HRA (Liaison)	Monthly	4th Wednesday	Sample
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Kearney, ALT. Leiviska
ATV Committee	Monthly		Leiviska and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Leiviska and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney and Westerlund
Facilities	As needed		Wedel and Sample
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Kearney
Historical Society (Liaison)	Monthlv	4th Wednesday	Leiviska
Joint Counties Natural Resource Board	Odd Months	4th Monday	Sample Alt. Kearney
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund Alt. Minke
McGregor Airport Commission	Monthly	Last Wednesday	Sample
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board (ECB)	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Kearney and Wedel
Planning Commission	Monthly	3rd Monday	Kearney Alt. Westerlund
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P Policy			Leiviska Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund